

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOE Meeting Room 205*

12:30:06 PM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Apr 16 2024
Maressa Treat,
County Clerk, Okla. Cnty.



Maressa Treat

Handbook Committee Regular Meeting Agenda

Wednesday, April 17, 2024

1:30 PM

*Michele Nicholson - Chair
Karen Kint - Vice-Chair
Brandon Holmes - Member
Jessica Clayton - Member
Rick Buchanan - Member
LeeAnn Hinds - Member
Mark Seikel - Member
Colton Murphy - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Notice of the meeting was properly posted on April 16, 2024.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding the minutes of October 04, 2023 and November 08, 2023.

[10-04-2023 Handbook Special Minutes](#)

[11-08-2023 Handbook Minutes](#)

Departmental Items

2. Discussion and possible action for Election of Chairman and Vice-Chairman for Calendar Year 2024.
3. Discussion and possible action regarding amending 2.29 Travel Reimbursement Policy within the Oklahoma County Employee’s Handbook. Requested by Brandon Holmes, Major for the County Sheriff.

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Board Comments

New Business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Adjourn