

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Board of County Commissioners Meeting Minutes

Wednesday, April 10, 2024

9:00 AM

*Brian Maughan - Chairman
Carrie Blumert - Vice-Chair
Myles Davidson - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcI6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Present: 3 - County Commissioner Carrie Blumert, County Commissioner Myles Davidson, and District 2 - Chief Deputy Jessica Clayton

Notice of the meeting was properly posted on April 9, 2024.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance was led by Rev. Steve Evans.

Roll Call

Present: 3 - County Commissioner Brian Maughan, County Commissioner Carrie Blumert, and County Commissioner Myles Davidson

Commissioner Maughan entered the meeting at 9:09 a.m.

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on April 1, 2024 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

Recurring Agenda Items:

2. Discussion and possible action regarding Resolution No. 2024-1442 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 201.

Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

3. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting.

P24930-13 Flexamat

Blumert moved, Davidson seconded, to tabulate and return.

Taza Supplies, Inc.

Triangular Silt Dike Co Inc.

Industrial Fabrics, Inc.

The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

4. Discussion and possible action regarding all claims, list is attached and available for inspection in the office of the County Clerk, Room 201.

Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Blumert moved, Davidson seconded, to approve the consent agenda. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

5. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1301 for Oklahoma County in the amount of \$250,000.00 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.
6. Discussion and possible action regarding Employee Benefit Warrant No. 861893 through 862456 for Oklahoma County in the amount of \$275,864.63 pending notification of encumbrance to Megan Tejada, Oklahoma County Treasurer's Office.
7. Discussion and Possible action regarding Employee Benefit (AffirmedRX) Inv1315 for Oklahoma County in the amount of \$141,034.23 pending notification of encumbrance to Jackie Wilson, Oklahoma County Treasurer's Office.
8. Cancel check# 110015917 in the amount of \$2,576.51 issued to Joe Cooper Ford of Yukon dated 02/14/2024. No re-issue.
9. Cancel check #101027657 in the amount of \$100.00 issued to Oklahoma Department of Labor on 2-14-24. Do not reissue.
10. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$12,778.37 for the period of 4/2/2024. Item requested by Karen Kint, Director of HR & Safety.
11. Monthly Report of Fees for the Planning Commission Inspection Fee Funds, State Building Code Fund and the Fee Fund Report for March 2024.
12. Discussion and possible action regarding the Treasurer Depository Fund Summary for the month of March 2024. Requested by Forrest "Butch" Freeman, Oklahoma County Treasurer.

13. Monthly Report of Fees for March 2024 for the Oklahoma County Juvenile Bureau

14. Litigation:

Case No. CJ-2024-751 Summons

Case No. CJ-2024-2116 Summons

Case No. CV-2024-846 Summons

End of Consent Docket

Departmental Items

District No. 1

15. Discussion and possible action to receive a presentation from the Oklahoma City Art Council regarding the 2024 Oklahoma City Festival of the Arts. Requested by Commissioner Carrie Blumert.

Blumert moved, Davidson seconded, to receive. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

16. Discussion and possible action on a Resolution declaring April as National Child Abuse Prevention Month. Requested by Commissioner Blumert.

Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

17. Discussion and possible action to appoint a representative and alternate to CED 5. Requested by Commissioner Carrie Blumert.

Blumert moved, Maughan seconded, to approve Commissioner Davidson as the representative and Commissioner Blumert as the alternate. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

18. Discussion and possible action regarding the attached Resolution to recognize Telecommunicators for National Public Safety Telecommunications Week April 14th-20th, 2024 on behalf of the Oklahoma County Sheriff's Office. Requested by Carrie Blumert, Commissioner District No. 1.

Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

19. Discussion and possible action regarding a Memorandum of Understanding (MOU) between the Oklahoma County Board of County Commissioners and the Oklahoma County Public Defenders Office in the amount of Eight Hundred Seventeen Thousand, Five Hundred Fifty-Eight Dollars and Sixty-Seven Cents (\$817,558.67) subject to the encumbrance of funds, to support enhanced services of the pretrial diversion and treatment programs in Oklahoma County based upon the County's application, and contract, with the Oklahoma Department of Mental Health and Substance Abuse

Services. This MOU shall cover the period of March 1, 2024 through June 30, 2024. Requested by Carrie Blumert, Commissioner.

Blumert moved, Davidson seconded, to receive. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

District No. 2

- 20.** Discussion and possible action regarding Facilities Rental Agreement between Lighting L. Ranch and Oklahoma County Free Fair for the Free County Fair Show to be held on April 13, 2024. Rental fee not to exceed \$500.00. Requisition number 12405562. Requested by Brian Maughan, Chairman, Board of County Commissioners.

Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

- 21.** Discussion and possible action regarding Financial/Municipal Advisor. Requested by Brian Maughan, Chairman, Board of County Commissioners.

Blumert moved, Davidson seconded, to approve BOK Financial Services. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

- 22.** Discussion and possible action regarding a General Mutual Cooperation Agreement between the Board of County Commissioners of Oklahoma County and Western Heights Public Schools pursuant to Title 19 O.S. § 339(18) to assist the School, upon request, with reconstruction, improvement, repair, or maintenance of property owned by the school district. This Agreement shall commence on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.

Maughan moved, Blumert seconded, to approve items 22-32. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

- 23.** Discussion and possible action regarding a General Mutual Cooperation Agreement between the Board of County Commissioners of Oklahoma County and Oklahoma City Community College pursuant to Title 19 O.S. § 339(18) to assist the School, upon request, with reconstruction, improvement, repair, or maintenance of property owned by the school district. This Agreement shall commence on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.

- 24.** Discussion and possible action regarding a General Cooperation Mutual Agreement

between the Board of County Commissioners of Oklahoma County and Harrah Public Schools pursuant to Title 19 O.S. § 339(18) to assist the School, upon request, with reconstruction, improvement, repair, or maintenance of property owned by the school district. This Agreement shall commence on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.

- 25.** Discussion and possible action regarding a General Cooperation Mutual Agreement between the Board of County Commissioners of Oklahoma County and Bethany Public Schools pursuant to Title 19 O.S. § 339(18) to assist the School, upon request, with reconstruction, improvement, repair, or maintenance of property owned by the school district. This Agreement shall commence on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.
- 26.** Discussion and possible action regarding a General Mutual Cooperation Agreement between the City of Warr Acres and The Board of County Commissioners of Oklahoma County pursuant to Title 69, O.S. § 1903 (B), Title 19, O.S. § 339 paragraph 18, Title 11, O.S. § 36-113 paragraph D, and County Resolution No. 118-08 to reconstruct, improve, repair, and maintain certain city streets in the City of Warr Acres. This Agreement shall become effective on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.
- 27.** Discussion and possible action regarding a General Mutual Cooperation Agreement between the City of Valley Brook and The Board of County Commissioners of Oklahoma County pursuant to Title 69, O.S. § 1903 (B), Title 19, O.S. § 339 paragraph 18, Title 11, O.S. § 36-113 paragraph D, and County Resolution No. 118-08 to reconstruct, improve, repair, and maintain certain city streets in the City of Valley Brook. This Agreement shall become effective on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.
- 28.** Discussion and possible action regarding a General Mutual Cooperation Agreement between City of Nichols Hills and The Board of County Commissioners of Oklahoma County pursuant to Title 69, O.S. § 1903 (B), Title 19, O.S. § 339 paragraph 18, Title 11, O.S. § 36-113 paragraph D, and County Resolution No. 118-08 to reconstruct, improve, repair, and maintain certain city streets in the City of Nichols Hills. This Agreement shall become effective on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.
- 29.** Discussion and possible action regarding a General Mutual Cooperation Agreement between the City of Woodlawn Park and The Board of County Commissioners of Oklahoma County pursuant to Title 69, O.S. § 1903 (B), Title 19, O.S. § 339 paragraph 18, Title 11, O.S. § 36-113 paragraph D, and County Resolution No. 118-08 to reconstruct, improve, repair, and maintain certain city streets in the City of Woodlawn Park. This Agreement shall become effective on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.
- 30.** Discussion and possible action regarding a General Mutual Cooperation Agreement

between The City of Bethany and The Board of County Commissioners of Oklahoma County pursuant to Title 69, O.S. § 1903 (B), Title 19, O.S. § 339 paragraph 18, Title 11, O.S. § 36-113 paragraph D, and County Resolution No. 118-08 to reconstruct, improve, repair, and maintain certain city streets in the City of Bethany. This Agreement shall become effective on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.

31. Discussion and possible action regarding a General Mutual Cooperation Agreement between The City of Harrah and The Board of County Commissioners of Oklahoma County pursuant to Title 69, O.S. § 1903 (B), Title 19, O.S. § 339 paragraph 18, Title 11, O.S. § 36-113 paragraph D, and County Resolution No. 118-08 to reconstruct, improve, repair, and maintain certain city streets in The City of Harrah. This Agreement shall become effective on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.
32. Discussion and possible action regarding a General Mutual Cooperation Agreement between The City of Choctaw and The Board of County Commissioners of Oklahoma County pursuant to Title 69, O.S. § 1903 (B), Title 19, O.S. § 339 paragraph 18, Title 11, O.S. § 36-113 paragraph D, and County Resolution No. 118-08 to reconstruct, improve, repair, and maintain certain city streets in The City of Choctaw. This Agreement shall become effective on July 1, 2024, and shall terminate on June 30, 2025. Approved as to form and legality by Lisa Endres, ADA. Requested by Brian Maughan, County Commissioner District 2, and Chairman of the Board.
33. Discussion and possible action to announce the Annual Memorial Day Weekend District 2 Cookout honoring Emergency Service Workers, OK County Emergency First Responders, and community volunteers from SHINE programs. The event will be held on Saturday, May 25, 2024, at 7105 S. Anderson Rd from 6pm-9pm. All Oklahoma County employees and residents are welcome to attend and celebrate with us. Requested by Brian Maughan, Commissioner District No. 2 and Chairman of the Board.

Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

County Clerk

34. Receive certified copy of Abstractor's Bond from Old Republic Title Company of Oklahoma, in the amount of \$100,000.00 beginning on January 1, 2024 and ending on January 1, 2025.

Davidson moved, Blumert seconded, to receive items 34-37. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

35. Receive certified copy of Abstractor's Bond from First American Title Insurance Company, in the amount of \$100,000.00 beginning on February 12, 2024 and ending on February 12, 2025.
36. Receive certified copy of Stewart Title of Oklahoma Inc., in the amount of \$100,000.00

beginning on May 12, 2024 and ending on May 12, 2025.

37. Receive certified copy of Enterprise Land Title Data of Oklahoma, LLC., in the amount of \$100,000.00 beginning on January 9, 2023 and ending on January 9, 2025.

Engineering

38. Discussion and possible action regarding the Real Estate Purchase Agreement between Garrett and Company Resources, LLC and Willowbrook Investments, LLC AND the Board of County Commissioners of Oklahoma County for property located at 1901 E. Grand Blvd. Oklahoma City, Oklahoma. The purpose of the land purchase is to build a New Adult Detention Center campus. The total amount of the land purchase shall not exceed Five Million Dollars (\$5,000,000.00) subject to encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

Davidson moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 2 - Maughan and Davidson

No: 1 - Blumert

39. Discussion and possible action regarding the Agreement for Services between Anderson & House, Inc. and the Board of County Commissioners of Oklahoma County for the Oklahoma County Existing Jail Loading Dock, ARPA Project #10077. Requisition Number 12405779 in the amount of One Hundred Forty-Nine Thousand Dollars and No/100 (\$149,000.00) has been issued from ARPA Funds, contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

MIS

40. Discussion and possible action regarding the amended FY 2023-24 contract with Safe-Titan. This is for security awareness and education platform services. The change to the contract is for an add-on feature for HR and will increase the cost from \$23,820.00 to \$25,560.00. The additional cost will be paid by HR. Requisition No. 12405735 has been issued to Titan Technology Solutions US, Inc in the amount not to exceed \$1,740.00. This item is requested by Dayne Coffey, Director, Information Technology, and has been approved as to form and legality by Lisa Endres, Assistant District Attorney.

Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

Planning Commission

41. Discussion and possible action to approve Resolution 2024-1123 to amend or not to amend the zoning provided in Title 19 O.S., §868.16 on a tract of land in a R-2 - Rural Residential District. The Planned Unit Development (PUD-2024-01) will permit the property owner to conduct all C-G - Commercial - General uses as well as moderate

and heavy industrial uses and the continuation of outdoor storage on the north half of the property. The Oklahoma County Planning Commission has recommended approval during a public meeting held on March 21, 2024. The tract of land is located on the east side of Portland Ave//SH-74 a third of a mile south of NW 206th St./Covell Rd. (County Highway District #3). Requested by Erik Brandt, Principal Planner and approved as to form and legality by Lisa Endres, Assistant District Attorney.

Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

42. Discussion and possible action by the Board of County Commissioners to approve/deny Resolution 2024-1349 to appoint Ms. Jennifer Arsenault to the Oklahoma County Board of Adjustment for a term of three (3) years. Ms. Arsenault is an appointee of Commissioner Carrie Blumert, District #1. Requested by Erik Brandt, Secretary to the Board of Adjustment/Principal Planner.

Blumert moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

Policy & Governance

43. Discussion and possible action regarding formal project closeout of Oklahoma County ARPA funded project 10117: Sheriff Camera System. Closeout paperwork has been completed and there is confirmation from the department of no future ARPA Expenditures. Requested by Danielle Drastata, Accenture.

Blumert moved, Davidson seconded, to approve items 43-44. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

44. Discussion and possible action regarding formal project closeout of Oklahoma County ARPA funded project 20031: City Care. Closeout paperwork has been completed and there is confirmation from the subrecipient of no future ARPA expenditures. Requested by Danielle Drastata, Accenture.
45. Discussion and possible action regarding the reallocation of funds from ARPA project 10028: Juvenile Bureau COVID testing. Action to adopt P&G recommendation to transfer \$13,639 from Covid testing project number 100028 to ARPA project 20016 to complete the purchase of transport vehicles authorized previously, and to transfer the remaining balance in 100028 from that line item back to the main ARPA account 1415. Requested by Danielle Drastata, Accenture.

Davidson moved, Blumert seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

46. Discussion and possible action regarding the allocation of funds to Deer Creek volunteer fire department from District 3 in an amount not to exceed \$50,000.00. Requested by Danielle Drastata, Accenture.

Davidson moved, Blumert seconded, to approve. The motion carried by the

following vote:

Aye: 3 - Maughan, Blumert and Davidson

47. Discussion and possible action regarding cancelation of the subrecipient agreement between New Day Recovery and the Board of County Commissioners. Requested by Danielle Drastata, Accenture.

Maughan moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

No Commissioners Comments/General Remarks

No New Business

Recess into executive session

Davidson moved, Blumert seconded, to recess at 9:40 a.m. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

48. To enter into executive session pursuant to 25 O.S. 307 (B)(1) to engage in confidential communications regarding the employment of the Financial Administrator of the Board of County Commissioners, an individual salaried public employee. Requested by Aaron Etherington, ADA.
49. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a potential claim or action arising out of the purchase of real estate located at 1901 E. Grand Boulevard for the construction of jail facilities and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.

Return from executive session

Davidson moved, Maughan seconded, to return at 10:51 a.m. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

50. Action regarding in confidential communications regarding the employment of the Financial Administrator of the Board of County Commissioners, an individual salaried public employee. Requested by Aaron Etherington, ADA.

No action

51. Action regarding confidential communications between the public body and its attorney concerning a potential claim or action arising out of the purchase of real estate located at 1901 E. Grand Boulevard for the construction of jail facilities and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Aaron Etherington, ADA.

No action

No Citizen Participation

Adjourn

Davidson moved, Blumert seconded, to adjourn at 10:52 a.m. The motion carried by the following vote:

Aye: 3 - Maughan, Blumert and Davidson

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA



Brian Maughan,
Chairman

ATTEST:



Maressa Treat,
County Clerk and Secretary to the Board