

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102



Budget Board Meeting Minutes

Thursday, November 21, 2024

10:00 AM

Brian Maughan - Chairman
Forrest "Butch" Freeman - Vice-Chairman
Myles Davidson - Member
Rick Warren - Member
Larry Stein - Member
Tommie Johnson III - Member
Maressa Treat - Member

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

*Recorded in the
Oklahoma County Clerk's Office*

Call to Order

Roll Call

Present: 7 - County Commissioner Brian Maughan, County Treasurer Forrest "Butch" Freeman, Sheriff Tommie Johnson III, County Assessor Larry Stein, County Commissioner Myles Davidson, County Clerk Maressa Treat, and Court Clerk - Chief Deputy Mike Sullivan

Notice of the meeting was properly posted on November 20, 2024.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of November 6, 2024.

Davidson moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 6 - Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Davidson moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 6 - Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

2. Resolutions for consent items 3-30.

3. Resolution 2024-5110: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$1,813,598.95. To appropriate miscellaneous receipts for the month of October, 2024.

4. Resolution 2024-5111: Cash fund appropriation for CBRIF (County Bridge and Road Improvement Fund) Fund 1111 in the amount not to exceed \$83,671.81. To appropriate miscellaneous receipts for the month of October, 2024.

5. Resolution 2024-5112: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$10,880.00. To appropriate miscellaneous receipts for the month of October, 2024.

6. Resolution 2024-5113: Cash fund appropriation for County Clerk Lien Fee Fund 1150 in the amount not to exceed \$31,696.18. To appropriate miscellaneous receipts for the month of October, 2024.

7. Resolution 2024-5114: Cash fund appropriation for County Clerk UCC Central Filing Fund 1151 in the amount not to exceed \$50,837.42. To appropriate miscellaneous receipts for the month of October, 2024.
8. Resolution 2024-5115: Cash fund appropriation for County Clerk Records Management & Preservation Fund 1152 in the amount not to exceed \$136,160.28. To appropriate miscellaneous receipts for the month of October, 2024.
9. Resolution 2024-5116: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$430,277.68. To appropriate miscellaneous receipts for the month of October, 2024.
10. Resolution 2024-5117: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$277,988.11. To appropriate miscellaneous receipts for the month of October, 2024.
11. Resolution 2024-5118: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$99,272.72. To appropriate miscellaneous receipts for the month of October, 2024.
12. Resolution 2024-5119: Cash fund appropriation for Assessor's Revolving Fee Fund 1201 in the amount not to exceed \$1,667.50. To appropriate miscellaneous receipts for the month of October, 2024.
13. Resolution 2024-5120: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$2,120.00. To appropriate miscellaneous receipts for the month of October, 2024.
14. Resolution 2024-5121: Cash fund appropriation for Planning Commission Fund 1240 in the amount not to exceed \$31,837.50. To appropriate miscellaneous receipts for the month of October, 2024.
15. Resolution 2024-5122: Cash fund appropriation for Drug Court Fund 1280 in the amount not to exceed \$7,898.85. To appropriate miscellaneous receipts for the month of October, 2024.
16. Resolution 2024-5123: Cash fund appropriation for Shine Fund 1290 in the amount not to exceed \$2,027.34. To appropriate miscellaneous receipts for the month of October, 2024.
17. Resolution 2024-5124: Cash fund appropriation for AG Opioid Abatement Fund 1400-221 in the amount not to exceed \$74,953.41. To appropriate miscellaneous receipts for the month of October, 2024.
18. Resolution 2024-5125: Cash fund appropriation for Opioid Settlement Fund 1500 in the amount not to exceed \$250,353.08. To appropriate miscellaneous receipts for the month of October, 2024.
19. Resolution 2024-5127: Cash fund appropriation for Capital Improvement Regular Fund 2010 in the amount not to exceed \$21,331.06. To appropriate miscellaneous receipts for the month of October, 2024.

20. Resolution 2024-5128: Cash fund appropriation for Capital Improvement Tinker Fund 2030 in the amount not to exceed \$3,134.85. To appropriate miscellaneous receipts for the month of October, 2024.
21. Resolution 2024-5129: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$401,889.28. To appropriate miscellaneous receipts for the month of October, 2024.
22. Resolution 2024-5130: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$5,401.49. To appropriate miscellaneous receipts for the month of October, 2024.
23. Resolution 2024-5131: Cash fund appropriation for Jail Bonds 2023 Fund 2034 in the amount not to exceed \$167,927.24. To appropriate miscellaneous receipts for the month of October, 2024.
24. Resolution 2024-5132: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$36.57. To appropriate miscellaneous receipts for the month of October, 2024.
25. Resolution 2024-5133: Cash fund appropriation for Capital Projects New Jail Fund 2080 in the amount not to exceed \$45,905.24. To appropriate miscellaneous receipts for the month of October, 2024.
26. Resolution 2024-5134: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$1,437,085.54. To appropriate miscellaneous receipts for the month of October, 2024.
27. Resolution 2024-5135: Cash fund appropriation for Worker's Comp Fund 4020 in the amount not to exceed \$445.22. To appropriate miscellaneous receipts for the month of October, 2024.
28. Resolution 2024-5136: Cash fund appropriation for Law Library Fund 6010-6050 in the amount not to exceed \$40,200.60. To appropriate miscellaneous receipts for the month of October, 2024.
29. Resolution 2024-5178: Cash fund appropriation for Employee Benefits 4010 in the amount not to exceed \$2,534,030.00. To appropriate funds from Employee Benefits Supplement 991 contingent upon the check being deposited.
30. Resolution 2024-5250: Cash fund appropriation for Capital Projects-New Jail Fund 2080 in the amount not to exceed \$5,500,000.00. To appropriate funds from September Supplement contingent upon funds being available.

End of Consent Docket

Recurring Agenda Items

31. Discussion and possible action regarding the Monthly Financial Report to be presented by the County Clerk Finance Department.

Davidson moved, Treat seconded, to approve. The motion carried by the following vote:

Aye: 6 - Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

32. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2024-25 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

Johnson III moved, Stein seconded, to receive. The motion carried by the following vote:

Aye: 6 - Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

33. Discussion and possible action regarding an update of the County's Health Insurance Plan to be presented by Jon Wilkerson, Benefits and Retirement Director.

Davidson moved, Johnson III seconded, to receive. The motion carried by the following vote:

Aye: 6 - Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

34. Discussion and possible action regarding an update from the Oklahoma County Criminal Justice Authority regarding operations of the Oklahoma County Detention Center. Requested by Larry Stein, County Assessor.

No Action

Departmental Items

35. Discussion and possible action regarding clarification of language in the Oklahoma County Employee Handbook, specifically in Sections 3.3, 3.9, 3.11, and the ADDENDUM: TIME AND LEAVE, to align with generally accepted FLSA guidelines for a 40-hour workweek. This item is requested by Rick Buchanan, Handbook Committee Chair.

Davidson moved, Stein seconded, to approve. Commissioner Maughan enters at 10:12 a.m. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

36. Discussion and possible action regarding Resolution 2024-5179: Fund transfer from Employee Benefits Supplement 991 to Employee Benefits Fund 4010-110 in the amount not to exceed \$2,534,030.00. This is to transfer CJA premiums for October 2024 and the remaining from the Employee Benefits Supplement 991. Item requested by Jon Wilkerson, Benefits and Retirement Director.

Davidson moved, Freeman seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

37. Discussion and possible action regarding Resolution 2024-5180: Fund transfer from Juvenile Bureau M&O 525-54000 to Travel 525-53000 in the amount not to exceed \$10,000.00. This is transfer is necessary to cover training costs. Item requested by Hannah Dix, Director Juvenile Bureau.

Stein moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

38. Discussion and possible action regarding Resolution 2024-5184: Inter-fund transfers from General Fund Reserve 995 to Juvenile Bureau 1001-525 & 1001-526 in the amount not to exceed \$417,879.38. The transfer is necessary for additional OJA funding for Salaries and Fringe. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

Freeman moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

39. Discussion and possible action regarding ARPA Project 10009, Elevator Capital Plan Juvenile, to allocate funding from ARPA Fund 14152301 Capital 55000 to ARPA Fund 14153301 Capital 55000 in the amount not to exceed \$1,100,000.00. Corrective action for incorrect Org number used on previously approved resolution 2024-1982 on November 6, 2024. Requested by Danielle Drastata, Accenture.

Davidson moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

40. Discussion and possible action regarding Resolution 2024-5189: Inter-fund transfers from General Fund Reserve 995 to Juvenile Bureau 1001-525 in the amount not to exceed \$39,894.75. The transfer is necessary for security dividers, OJA Reimburse. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

Davidson moved, Treat seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

41. Discussion and possible action regarding Resolution 2024-5190: Transfer of General Fund appropriations from General Fund Reserve 995-Operations 10199500 to Juvenile Detention 525-Salaries 51000 and 525-Benefits 52000 for a total of \$271,621.60; Juvenile Bureau 526-Salaries 51000 and 526-Benefits 52000 for a total of \$146,257.78 for a grand total amount not to exceed \$417,879.38. Transfer is for additional funding for Salaries and Fringe Benefits. Requested by Hannah Dix, Director Juvenile Bureau.

Sullivan moved, Stein seconded, to strike. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

42. Discussion and possible action regarding Resolution 2024-5207: Transfer of Special Revenue Fund 1161-509 Capital 55000 to 1161-509 M&O 54000 in the amount not to exceed \$27,158.76. Transfer of Special Revenue Fund 1161-515 Salaries 51000, 1161-515 Benefits 52000, & 1161-515 M&O 54000 to 1161-515 Capital 55000 in the amount not to exceed \$120,661.34. Total transfer amounts not to exceed \$147,820.10. Transfer is necessary to cover moving cost for dispatch center to a new facility. This item is requested by Tommie Johnson III, County Sheriff.

Treat moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

43. Discussion and possible action regarding ARPA Project 10033, Court Clerk Social Distancing, to allocate additional funding from ARPA Fund 14150000 M&O 54000 to ARPA Fund 14153309 M&O 54000 for DA additional office space \$700,000.00. The Policy and Governance Committee voted to recommend this item for approval at their regular meeting on August 13, 2024. Requested by Danielle Drastata, Accenture.

Sullivan moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

44. Discussion and possible action regarding resolution 20424-5241: ARPA Project 10106, Social Services Homeless Services Trailer, to return funds from ARPA Fund 14152302 M&O 54000 in the amount of \$13,000.00 and ARPA Fund 14152302 Capital 55000 in the amount of \$2,155.10 to ARPA Fund 14150000 M&O 54000 for a total amount of \$15,155.10 for the closeout of the project. The BOCC voted to return funds at their regular meeting on November 20, 2024. Requested by Danielle Drastata, Accenture.

Treat moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

45. Discussion and possible action regarding resolution 2024-5242: ARPA Project 10097, Social Services Homeless Navigator, to transfer funds from ARPA Fund 14152302 M&O 54000 to 14152302 Benefits 52000 in the amount of \$4,922.99 for carry-over adjustment for FY24-25. Requested by Danielle Drastata, Accenture.

Stein moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

46. Discussion and possible action regarding resolution 2024-5243: ARPA Project 10097, Social Services Homeless Navigator, to return funds from ARPA Fund 14152302 Salary 51000 in the amount of \$33,745.50 and ARPA Fund 14152302 Benefits 52000 in the amount of \$2,581.51 and ARPA Fund 14152302 M&O 54000 in the amount of \$7,651.34 to ARPA Fund 14150000 M&O 54000 for a total amount of \$43,978.35 for the closeout of the project. The BOCC voted to return funds at their regular meeting on November 20, 2024. Requested by Danielle Drastata, Accenture.

Treat moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

47. Discussion and possible action regarding resolution 2024-5265: Transfer funds from General Fund 1001-110 to Capital Projects-New Jail Fund 2080-120 in the amount not to exceed \$5,500,000.00. Transfer is necessary to transfer funds from September Supplement for funds used for CJA HVAC. Funds are contingent upon funds being available and check being deposited.

Treat moved, Maughan seconded, to approve. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

No Citizen Participation

Board Comments/General Remarks

No New Business

Adjourn.

Sullivan moved, Stein seconded, to adjourn at 10:34 a.m. The motion carried by the following vote:

Aye: 7 - Maughan, Freeman, Johnson III, Stein, Davidson, Treat and Sullivan

BUDGET BOARD
OKLAHOMA COUNTY, OKLAHOMA

- Chair or
- Vice-Chair

ATTEST:

Maressa Treat,
County Clerk