Authority Request No. 42

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client priviledge. Opinions that are privileged should not be disclosed to anyone or the priviledge may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 7/16/26 Department: HR, Benefits & Safety

State the nature of the legal request: Please review the attached agreement between Xerox Business Solutions and Oklahoma County to be effective July 1, 2026, as to form and legality.

RECEIVED
JUL 16 2026
CIVIL DIVISION
DISTRICT ATTORNEY

Jon Wilkerson
Signature

Reply of District Attorney's Office:

OK

Date of Reply: 7/17/2026

Assistant District Attorney

OKLAHOMA COUNTY, OKLAHOMA

BOARD OF COUNTY COMMISSIONERS

STANDARD RENTAL AGREEMENT BETWEEN COUNTY AND VENDOR

AGREEMENT made as of the 1st day of July, 2026

BETWEEN the **COUNTY:** The Board of County Commissioners of the County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: Oklahoma County Benefits - Pharmacy (County Dept.)
Contact Person: Karole Pittman, Pharmacy Business Manager
Telephone Number: (405)713-2222

and the **VENDOR:** XBS LLC
Address: 820 W Sandy Lake Rd #110
Coppell, TX 75019

Contact Person: Andrea Simonds
Email: ANDREA.SIMONDS@xerox.com

for the 1-year maintenance agreement of the following items:

Xerox Altalink C8045 53084 Multifunctional Copier

County or State Agreement Number: 2931-01

This Agreement has been examined and approved as to legality by the District Attorney, Oklahoma County.

Assistant District Attorney — Date 7/17/2026

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard Agreement consisting of 3 pages
with 1 page of attachments

ARTICLE 1
EQUIPMENT RENTAL

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s)

Maintenance for the Xerox copier C8045 Serial No. 53084 billed under the following terms: b/w pages billed at $0.0075 per copy and all color billed at $0.040 per copy. Maintenance will include all parts, service, supplies and service calls. Installation and network setup included.

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this Agreement. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Agreement.

ARTICLE 3
TERM OF AGREEMENT AND RENEWAL

This Agreement shall commence on July 1, 2026 and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2027. County shall have the right to renew this Agreement for successive annual renewal periods. Each annual renewal period shall expire on the last day of the then current fiscal year of County. It is the present intent of the County to continue this Rental for an additional 1 fiscal years. However, in order for the Agreement to be continued the Agreement must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O.S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this Agreement at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this Agreement.

ARTICLE 4
AGREEMENT AMOUNT

The County shall pay the Vendor for the maintenance of this equipment as follows: Twenty-One dollars and 0/100 $21.00) per month for b/w copies (based on an estimated 3000 pg per month), plus a year total of $40.00 for color (based on an estimated 1000 pgs for the year) for an estimated use total of $292.00. Any additional funds will be encumbered as necessary and this agreement modified.

ARTICLE 5
MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDER

This Agreement is null and void unless the amount of the Agreement has been encumbered by the Oklahoma County Clerk. Upon approval of this Agreement a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

For the Agreement period of 7/1/26 through 6/30/27 the amount of encumbrance will be $292.00.

ARTICLE 7
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only Agreement pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this ________ day of ______________, 20_______.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

____
Chairman

____
Department Head

ATTEST:

____
County Clerk

VENDOR: XBS LLC

DocuSigned by:
By: Claire McFadden
2BFEA8E03EA245B...

Attest or Notary: Cindy Munson

Requisition Number________________ Blanket Purchase Order Number________________

CYNTHIA ANNE MUNSON
Notary ID #12871 5372
My Commission Expires
May 13, 2028

munis

Bill To
OK COUNTY SOCIAL SERVICES
5905 N CLASSEN CT
SUITE 302
OKLAHOMA CITY, OK
73118

Requisition 12700530-00 FY 2027

Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065sskarpit
Status: Created

Vendor
DAHILL OFFICE TECHNOLOGY CORP
PO BOX 205354

DALLAS, TX 75320-5354

Tel#210-805-8200

Ship To
OK COUNTY SOCIAL SERVICES
5905 N CLASSEN CT
SUITE 302
OKLAHOMA CITY, OK 73118

Deliver To
OK COUNTY SOCIAL SERVICES
5905 N CLASSEN CT
SUITE 302
OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/18/26	003512				Social Services

LN	Description / Account	Qty	Unit Price	Net Price
001	Blanket - SW1034X copier maintenance agreement for FY2027	292.00 EACH	1.00000	292.00

Ship To
OK COUNTY SOCIAL SERVICES
5905 N CLASSEN CT
SUITE 302
OKLAHOMA CITY, OK 73118

Deliver To
OK COUNTY SOCIAL SERVICES
5905 N CLASSEN CT
SUITE 302
OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total 292.00

***** General Ledger Summary Section *****

Account | Amount | Remaining Budget