Great - thanks for the information -

When you all have things as you want them on Infozone, let me know.

## - Lee Ann

From: Dodson, Jerad < Jerad. Dodson@oklahomacounty.org>

Sent: Tuesday, October 22, 2024 3:19 PM

To: Hinds LeeAnn < LeeAnn.Hinds@oklahomacounty.org>

Cc: Weaver, Jon < Jon.Weaver@oklahomacounty.org>; Coffey, Dayne < Dayne.Coffey@oklahomacounty.org>

Subject: RE: Laptop Security Tips

I'm going to tie Dayne and Jon in on the email. Some of the sections need to be updated to reflect the new password policy. As far as the guidelines those things would be on infozone and we need to make those changes on our end.

From: Hinds LeeAnn < LeeAnn. Hinds@oklahomacounty.org >

Sent: Tuesday, October 22, 2024 2:59 PM

To: Dodson, Jerad < Jerad. Dodson@oklahomacounty.org >

Subject: RE: Laptop Security Tips

Well, I'm not looking for the information per se. I'm on the Handbook Committee, and we want to update the County handbook. Does this item about Laptop Security Tips need to go away? Do you know of any webpage where County employees can see computer security guidelines?

Thanks for your help -

Lee Ann

From: Dodson, Jerad < <a href="mailto:Jerad.Dodson@oklahomacounty.org">Jerad.Dodson@oklahomacounty.org</a>

Sent: Tuesday, October 22, 2024 2:54 PM

To: Hinds LeeAnn < LeeAnn. Hinds@oklahomacounty.org>

Subject: RE: Laptop Security Tips

So I looked all over infozone for it and not able to find it. Are you looking for information for personal laptops or work laptops?

From: Hinds LeeAnn < LeeAnn.Hinds@oklahomacounty.org>

Sent: Tuesday, October 22, 2024 2:16 PM

To: Dodson, Jerad < <a href="mailto:Jerad.Dodson@oklahomacounty.org">Jerad.Dodson@oklahomacounty.org</a>

Subject: Laptop Security Tips

Jerad,

Our County handbook refers to "Laptop Security Tips" that are found on the Oklahoma County Elected Official's Intranet. Can you tell me if this Elected Official Intranet is still viable and if so, how to access it? If that's not a thing now, do you know if Laptop Security Tips are accessible somewhere else for employees?

I apologize in advance if this is a dumb question!

Any info you can provide will be appreciated.



## Larry Stein-Oklahoma County Assessor Lee Ann Hinds

Executive Assistant

Phone: (405) 713-1213 FAX: (405) 713-1853