

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Public Buildings Authority Meeting Minutes

Wednesday, June 24, 2026

9:05 AM

***Brian Maughan - Chair
Jason Lowe - Trustee
Paul Foster - Trustee***

<https://www.youtube.com/@oklahomacounty4775>

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Present: 3 - County Commissioner Brian Maughan, County Commissioner Paul Foster and District 1 - Chief Deputy John Pettis

Notice of the meeting was properly posted on June 23, 2026.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting of June 17, 2026 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Public Buildings Authority.

Foster moved, Pettis seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Foster and Pettis

Recurring Items

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Accounts Payable Department, Office of the County Clerk.

Foster moved, Pettis seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Foster and Pettis

Departmental Items

3. Metro Report of Fees for May 2026. This item is requested by Keith Monroe, Director of Facilities Management.

Foster moved, Pettis seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Foster and Pettis

4. PBA Report of Fees for May 2026. This item is requested by Keith Monroe, Director of Facilities Management.

Foster moved, Pettis seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Foster and Pettis

5. Discussion and possible action to approve Monthly Parking Contracts between the Board of County Commissioners of Oklahoma County and the Public Buildings Authority for 55 parking spaces to include 28 parking spaces at Metro Parking Garage I and 27 parking spaces at Metro Parking Garage II in accordance with the

Memorandum of Understanding between the Board of County Commissioners of Oklahoma County and District Court of the Seventh Judicial District. These contracts shall commence on July 1, 2026, and end on June 30, 2027. The total amount of the contracts shall not exceed Sixty Thousand Sixty Dollars and No Cents (\$60,060.00.) Requested by Jessica Clayton, County Manager.

Foster moved, Pettis seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Foster and Pettis

6. Discussion and possible action to approve binding Oklahoma County Public Buildings Authority General Liability Policy with Employers Mutual Casualty Company. This policy shall commence on July 1, 2026, and end on June 30, 2027. The total amount shall not exceed Twenty-Seven Thousand Three Hundred Sixteen Dollars and No Cents (\$27,316.00). Pending encumbrance of funds. Requested by Jessica Clayton, County Manager.

Pettis moved, Foster seconded, to approve items 6-7. The motion carried by the following vote:

Aye: 3 - Maughan, Foster and Pettis

7. Discussion and possible action to review options and approve binding Oklahoma County Board of County Commissioners and Oklahoma County Public Buildings Authority Commercial Property Insurance Policy(s). Discussion shall include the review of several companies, deductibles, premiums, and Terrorism Risk Insurance Act (TRIA) Insurance. This policy shall commence on July 1, 2026, and end on June 30, 2027. Pending encumbrance of funds. Requested by Jessica Clayton, County Manager.

No Citizen Participation

Board Comments

No New Business

Adjourn

Foster moved, Pettis seconded, to adjourn at 10:37 a.m. The motion carried by the following vote:

Aye: 3 - Maughan, Foster and Pettis

PUBLIC BUILDINGS AUTHORITY
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board