

**REQUISITION SHEET MUST BE ATTACHED**  
**(Applies when agenda item requires a specific payment)**

**OKLAHOMA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM REQUEST SHEET**

For the Monday, May 5, 2025 Agenda

DEPT: Oklahoma County Clerk BY: Amber Harris EXT: 1526  
(Department requesting this item) (Contact person for this item) (Contact's extension)

NAME OF FUND: Election Board

AGENDA ITEM DESCRIPTION: Discussion and possible action regarding Resolution No. 2025-1731, disposing of equipment from the inventory of the Oklahoma County Election Board. These items are broken or obsolete and are too costly to repair. With the requested approval, they will be junked in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, County Clerk's Office

(ALL NECESSARY DOCUMENTATION MUST BE ATTACHED FOR APPROVAL)

APPROVED BY ENGINEER  
(If Applicable)

APPROVED BY D.A.  
(If Applicable)

APPROVED BY PURCHASING  
(If Applicable)

\_\_\_\_\_  
County Engineer

\_\_\_\_\_  
Assistant District Attorney

\_\_\_\_\_  
Purchasing Agent

NOTE: A COMMISSIONER MUST APPROVE ALL **EMERGENCY REQUESTS**  
FOR ANY ITEM SUBMITTED AFTER THE DEADLINE  
(THE DEADLINE IS 9:00AM ONE WEEK PRIOR TO THE DATE THAT THE AGENDA IS TO BE POSTED)

DATE OF REQUEST:

\_\_\_\_\_

BY:

\_\_\_\_\_  
(Person Submitting or Requesting Emergency Request)

DATE OF APPROVAL:

\_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
COUNTY COMMISSIONER

Number of ORIGINAL DOCUMENTS you have attached: 1. **NOTE:** The County Clerk will keep one original and will return the remaining originals to you. If you provide only one original, the Board Secretaries will return one photocopy to you. However, if you have special circumstances that require the County Clerk to (*check one*):    keep more than one original; or    return all originals to you, please describe them for the County Clerk's consideration: \_\_\_\_\_

Special Instructions: Please return a signed copy to me. Thanks

**RESOLUTION No. 2025-1731**  
**FOR DISPOSING OF EQUIPMENT**

SA&I 397 (2000)

**Election Board**

**WHEREAS**, In compliance with Title 19 Okl.St.Ann. § 339 and 19 Okl.St.Ann. § 421, the Board of County Commissioners of Oklahoma County, Oklahoma, are required, and have power to make all orders respecting the property of the county, and to do and perform such other duties and acts as may be required by law, and

**WHEREAS**, The Board of County Commissioners of Oklahoma County, Oklahoma, has under its management and control one item(s) of equipment described as follows: **See attached**

Serial Number: **See attached**

Date Acquired: **See attached**

Name and Address from who acquired: **See attached**

Cost price when acquired: **See attached**

Contract price if acquired under lease-rental agreement: **See attached**

Name and address of the person or Firm to whom property transferred: **See attached**

Price received therefore: **See attached**

**AND**, upon proper and careful consideration, find that the above equipment is obsolete, and not economical to use in road repair, maintenance or construction, and that the use of said equipment would require an expense that would not be justified for future use.

**THEREFORE**, after due consideration, and deeming it to be for the best interest of Oklahoma County, the Board of County Commissioners hereby orders the above described property as **Junked**, and that the title to the same be transferred by the Chairman of the Board of County Commissioners upon receipt of the above amount by the County Treasurer.

Passed and approved in regular session this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

BOARD OF COUNTY COMMISSIONERS  
OF OKLAHOMA COUNTY, OKLAHOMA

ATTEST:

\_\_\_\_\_  
Maressa Treat, Oklahoma County Clerk

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Note: 19 Okl.St.Ann. § 421, requires that the above resolution or record be made within 30 days after the disposition of the property and entered on the inventory record.

## **Election Board**

One (1) Pluggable Hard Drive, c/n SL236-00121, s/n 1798A500KL3, acquired 06/03/1999 from Compaq Computer Corporation, PO Box 277205, Atlanta, GA 30384 for \$453.00

One (1) Pluggable Hard Drive, c/n SL236-00122, s/n 1798A50DKPK, acquired 06/03/1999 from Compaq Computer Corporation, PO Box 277205, Atlanta, GA 30384 for \$453.00

One (1) Gateway 2000 Pentium II PC, c/n SL236-00123, s/n 14196117, acquired 06/03/1999 from KJM Marketing, 1501 Zenith Dr., Sioux City, IA 51103 for \$2,338.00

One (1) File Server, c/n SL236-00125, acquired 08/23/1999 from Compaq Computer Corporation, PO Box 277205, Atlanta, GA 30384 for \$4,102.00

One (1) V55 Color Monitor, c/n SL236-00127, s/n 914BF28RG529, acquired 08/23/1999 from Compaq Computer Corporation, PO Box 277205, Atlanta, GA 30384 for \$231.00

One (1) Smart UPS 650 , c/n SL236-00127, acquired 09/10/1999 from Comark Government & Education Sales, PO Box 70212, Chicago, IL 60673 for \$185.47

One (1) Kingston Memory Upgrade, c/n SL23-00128, acquired 09/10/1999 from Pacific East Industries, 4643 W. Detroit St., Chandler, AZ 85226 for \$513.00

One (1) Gateway 2000 17" Monitor, c/n SL236-00129, s/n MIA8J7373635, acquired 09/24/1999 from Gateway Companies, Inc., 610 Gateway Dr., North Sioux City, SD 57049 for \$320.00

One (1) MS Frontpage 2000 Software, c/n SL236-00130, acquired 11/04/1999 from PC University, 31-00 47<sup>th</sup> Ave., Long Island, NY 11101 for \$132.64

One (1) Cisco 24 Port Stackable Hub, c/n SL236-00131, s/n 00B064CE94CO, acquired 02/07/2000 from PC University, 31-00 47<sup>th</sup> Ave., Long Island, NY 11101 for \$1,445.00

One (1) Cisco 24 Port Stackable Hub, c/n SL236-00132, s/n 00B064D382CO, acquired 02/07/2000 from PC University, 31-00 47<sup>th</sup> Ave., Long Island, NY 11101 for \$1,445.00

One (1) Adobe Acrobat Software, c/n SL236-00133, acquired 07/31/2000 from En Pointe Technologies, PO Box 514429, Los Angeles, CA 90051 for \$223.50

One (1) Acoustical Printer Cover, c/n SL236-00142, acquired 09/14/2001 from Global Computer Supplies, PO Box 5000, Suwanee, GA 30024 for \$698.00

One (1) Sybase SQL Anywhere Software, c/n SL236-00143, acquired 12/26/2002 from CTG Inc. of Illinois, 3161 W. White Oaks Dr., Suite 100, Springfield, IL 62704 for \$760.00

One (1) Gateway 500X PC w/ 18" LCD Panel, c/n SL236-00144, s/n 32347937, acquired 09/26/2003 from Gateway Companies, Inc., 610 Gateway Dr., North Sioux City, SD 57049 for \$1,415.00

One (1) Gateway 500X PC w/ 18" LCD Panel, c/n SL236-00145, s/n 32347937, acquired 09/26/2003 from Gateway Companies, Inc., 610 Gateway Dr., North Sioux City, SD 57049 for \$1,415.00

One (1) MS Office XP Pro, c/n SL236-00146, acquired 10/29/2003 from Pacific East Industries, 4643 W. Detroit St., Chandler, AZ 85226 for \$882.00

One (1) MS Office 2003, c/n SL236-00149, acquired 11/08/2004 from Software House International, 2 Riverside Dr., Weston Canal Plaza, Somerset, NJ 08873 for \$242.20

One (1) MS Office 2003, c/n SL236-00150, acquired 11/08/2004 from Software House International, 2 Riverside Dr., Weston Canal Plaza, Somerset, NJ 08873 for \$242.20

One (1) MS Office 2003, c/n SL236-00151, acquired 11/08/2004 from Software House International, 2 Riverside Dr., Weston Canal Plaza, Somerset, NJ 08873 for \$242.20

One (1) MS Office 2003, c/n SL236-00152, acquired 11/08/2004 from Software House International, 2 Riverside Dr., Weston Canal Plaza, Somerset, NJ 08873 for \$242.20

One (1) HP Business Inkjet 1200dtn Printer, c/n SL236-00157, s/n TH48A1116S, acquired 06/30/2005 from Hewlett Packard Co., PO Box 101149, Atlanta, GA 30392 for \$258.00

One (1) HP Color Laserjet 4650n Printer, c/n SL236-00158, s/n JPKAC42109, acquired 06/30/2005 from Hewlett Packard Co., PO Box 101149, Atlanta, GA 30392 for \$1,907.00

One (1) Dell Optiplex GX620 PC, c/n SL236-00161, s/n G4FNJ91, acquired 02/21/2006 from Dell Inc. Marketing LP, PO Box 676021, Dallas, TX 75267 for \$1,037.31

One (1) Dell Optiplex GX620 PC, c/n SL236-00162, s/n HDFNJ91, acquired 02/21/2006 from Dell Inc. Marketing LP, PO Box 676021, Dallas, TX 75267 for \$1,037.31