

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

STANDARD LONG TERM LEASE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the _____ day of _____, 2026.

BETWEEN the COUNTY: The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: Oklahoma County Assessor
Contact Person: Marci Hoffman, Purchasing/Payroll Director
Telephone Number: 405.713.1203

and the VENDOR: R.K. Black, Inc.
3401 NW 63rd St. Suite 200
Oklahoma City, OK 73116

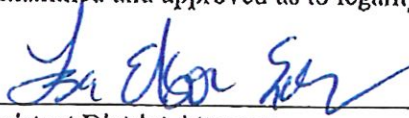
Contact Person: Jesse Casey
Telephone Number: 405.533.3100

for the long-term lease of the following items:

Canon Image PROGRAF TX-4100 MFP Z36 W/ Basket – NASPO - 140590

County or State Contract Number: None

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.


Assistant District Attorney

6/11/2024
Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

ARTICLE 1
EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s)

Canon Image PROGRAF TX-4100 MFP Z36 W/ Basket – NASPO - 140590–Plotter/Scanner,

includes General Maintenance (Parts, Labor and Travel). Excludes Supplies and third-party accessories.

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2026, and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2027. County shall have the right to renew this Contract for successive annual renewal periods. Each annual renewal period shall expire on the last day of the current fiscal year of County. Pursuant to 62 O.S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the lease of this equipment as follows:
Two Hundred Twenty-Five dollars and Ninety cents (\$225.90) per month for lease. Annual contract amount Two Thousand Seven Hundred Ten dollars and Eighty cents (\$2,710.80).
The County shall also pay the Vendor for the Service Agreement as follows: One thousand one hundred eighty-eight dollars a year (\$1,188) for general maintenance which includes parts, labor and travel. (Excludes supplies and third-party accessories). Total Estimated cost for lease and maintenance agreement is Three Thousand Eight Hundred Ninety-Eight dollars and Eighty Cents (\$3,898.00).

ARTICLE 5
MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

For the contract period of 7/1/2026 through 6/30/2027 the amount of encumbrance will be \$3,810.00.

ARTICLE 7
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq. 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of July, 2026_____.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

Chairman

Larry Stein

ATTEST:

Maressa Treat, County Clerk

VENDOR: R.K. Black, Inc.

Attest or Notary:

Lauren C. Sloan

By: _____

My Commission Expires: Jan. 29, 2018



Requisition Number: _____

Blanket Purchase order number: _____

```

=====
Bill To                                     Requisition 12700248-00  FY 2027
OKLAHOMA COUNTY ASSESSOR
320 ROBERT S. KERR
SUITE 313
OKLAHOMA CITY, OK
73102
Acct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065armarhof
Status: Created
Page 1
=====

```

```

=====
Vendor                                     Ship To
RK BLACK INC                               OKLAHOMA COUNTY ASSESSOR
PO BOX 268984                              320 ROBERT S. KERR
                                                SUITE 313
                                                OKLAHOMA CITY, OK 73102

OKLAHOMA CITY, OK 73126-8984

Tel#405-943-9800
Fax 405-943-0709

Deliver To
OKLAHOMA COUNTY ASSESSOR
320 ROBERT S. KERR
SUITE 313
OKLAHOMA CITY, OK 73102
=====

```

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
05/29/26	000153				Assessor Revaluation

LN Description / Account	Qty	Unit Price	Net Price
001 MAINT FOR PLOTTER BOCC:	1188.00	1.00000	1188.00
	EACH		

```

Ship To
OKLAHOMA COUNTY ASSESSOR
320 ROBERT S. KERR
SUITE 313
OKLAHOMA CITY, OK 73102

Deliver To
OKLAHOMA COUNTY ASSESSOR
320 ROBERT S. KERR
SUITE 313
OKLAHOMA CITY, OK 73102

```

[Requisition Link](#)

Requisition Total 1188.00

***** General Ledger Summary Section *****
 Account Amount Remaining Budget

```

=====
Bill To                                     Requisition 12700249-00  FY 2027
OKLAHOMA COUNTY ASSESSOR
320 ROBERT S. KERR
SUITE 313
OKLAHOMA CITY, OK
73102
ACct No:
UNDEFINED ACCOUNT.
Review:
Buyer: 6065armarhof
Status: Created
=====
Page 1

```

```

=====
Vendor                                     Ship To
RK BLACK INC                               OKLAHOMA COUNTY ASSESSOR
PO BOX 268984                              320 ROBERT S. KERR
                                                SUITE 313
                                                OKLAHOMA CITY, OK 73102

OKLAHOMA CITY, OK 73126-8984

Tel#405-943-9800
Fax 405-943-0709

```

```

Deliver To
OKLAHOMA COUNTY ASSESSOR
320 ROBERT S. KERR
SUITE 313
OKLAHOMA CITY, OK 73102

```

```

=====
Date Ordered | Vendor Number | Date Required | Ship Via | Terms | Department
-----
05/29/26    | 000153      |              |         |       | Assessor Revaluation
=====

```

LN	Description / Account	Qty	Unit Price	Net Price
001	BLANKET FOR PLOTTER LEASE BOCC:	2710.80	1.00000	2710.80
		EACH		

```

Ship To
OKLAHOMA COUNTY ASSESSOR
320 ROBERT S. KERR
SUITE 313
OKLAHOMA CITY, OK 73102

```

```

Deliver To
OKLAHOMA COUNTY ASSESSOR
320 ROBERT S. KERR
SUITE 313
OKLAHOMA CITY, OK 73102

```

[Requisition Link](#)

Requisition Total 2710.80

***** General Ledger Summary Section *****
 Account Amount Remaining Budget

County Request No. 399

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 06/01/2026 Department: Assessor

State the nature of the legal request: _____

Please review the renewal agreement with RK Black for a plotter for FY 26/27. The agreement is identical to last year's. (A copy of prior year's contract is attached). Please contact either Gretchen Crawford (x1238) or Marci Hoffman (x1203) with any questions. Thank you.

RECEIVED

JUN 01 2026

CIVIL DIVISION
DISTRICT ATTORNEY



County Officer or Department Director

Reply of District Attorney's Office: _____

OK

Date of Reply: 6/1/2026 Jan Elson
Assistant District Attorney