



Resolution No. _____

**Oklahoma County Policy Regarding Appropriate Use of the
Capital Fund 2010 – Capital-as-Needed Funds**

Purpose:

The purpose of this policy is to establish clear guidelines for the appropriate use of the Capital-as-Needed line item within the Capital Fund 2010. The Oklahoma County Budget Board created this fund to address large-scale or emergency projects that may arise during the fiscal year. The intent is to provide the Board of County Commissioners (BOCC) with the flexibility to respond promptly to unforeseen events that could impact the safety, integrity, or operation of County facilities.

This policy ensures that funds can be accessed quickly and efficiently to protect County property and maintain continuous operations in emergency situations.

Definition:

Emergency Situation: An unforeseen event or condition that poses an immediate threat to the safety of individuals, the integrity of County property, or the continued operation of essential systems and facilities.

Examples of emergency situations include, but are not limited to:

- Structural failure of a building or major component
- Fire or significant smoke damage
- Flooding or water intrusion
- Sudden failure of systems essential to facility operations (e.g., HVAC, electrical, plumbing, IT, or security systems)

Process:

When emergency situations occur in or on any County building or property, the County Manager shall have the authority to establish a project code, create project budget line item, determine funds needed from the Capital-as-Needed budget, and direct requisitioners to requisition against those allocated funds within Capital 2010 fund.

The County Manager shall provide a summary report to the Infrastructure Committee and Board of County Commissioners following each use of the Capital-as-Needed Fund.

APPROVED by the Board of County Commissioners this _____ day of _____,
2025.

**BOARD OF COUNTY COMMISSIONERS
OF OKLAHOMA COUNTY, OKLAHOMA**

By _____
Brian Maughan, Chairman

By _____
Jason Lowe, Vice Chairman

By _____
Myles Davidson, Member

ATTEST:

County Clerk