

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Public Buildings Authority Meeting Minutes**

**Wednesday, September 3, 2025**

**9:05 AM**

*Myles Davidson - Chair  
Brian Maughan - Trustee  
Jason Lowe - Trustee*

***<https://www.youtube.com/@oklahomacounty4775>***

***Recorded in the  
Oklahoma County Clerk's Office***

## Call To Order

## Roll Call

**Present:** 3 - County Commissioner Myles Davidson, County Commissioner Brian Maughan and County Commissioner Jason Lowe

**Notice of the meeting was properly posted on September 2, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting of August 27, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Public Buildings Authority.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

### Recurring Items

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

### Departmental Items

3. Discussion and possible action regarding the following Metro Parking Garage contracts with the Oklahoma County Public Buildings Authority. Requested by Keith Monroe, Director of Facilities Management.  
Contract #3567, Two (2) spaces @ \$91.00 per parking space per month for Control Fire Systems Co.  
Contract #3565, One (1) space @ \$91.00 per parking space per month for Jesse Henderson.  
Contract #3564, One (1) space @ \$91.00 per parking space per month for Clinton Kerans.  
Contract #3566, One (1) space @ \$91.00 per parking space per month for Richard Mendoza.  
Contract #3549, One (1) space @ \$91.00 per parking space per month for Mark Skaggs.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

4. Discussion and possible action regarding Resolution 2025-3467: Carry-over appropriations for Public Buildings Authority 7030 ARPA in the amount not to exceed \$15,205.00, with \$15,205.00 to PBA-ARPA AR133 ICB 7030-462. To carry forward funds from fiscal year 2024-25 to the current fiscal year 2025-26. This item was requested by Keith Monroe, Director of Facilities Management.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

5. Discussion and possible action regarding Resolution 2025-3474: Transfer of Special Revenue Fund 7030 M&O (Maintenance & Operations) 54000 from Public Building Authority Reserve 4445 in the amount not to exceed \$349,541.19 into ICB (Investor Capital Building) - Capital Projects 420 Capital 55000. Transfer is necessary for expenditure for ICB remodel. This item is requested by Keith Monroe, Facilities Management Director.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

6. Discussion and possible action regarding Change Order #1 for the Emergency Management EOC AV Project, and the related "Notice to Proceed." The original contract with AVL Systems Design was approved by the BOCC on 8-4-25. This Change Order is funded by Requisition #12602080 and subsequent PO #22601904 from Emergency Management Special Revenue. Item requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.

**Lowe moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Lowe

**No Citizen Participation**

**Board Comments**

**No New Business**

**Adjourn at 10:16 a.m.**

PUBLIC BUILDINGS AUTHORITY  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board