

County Request No. 352

**REQUEST FOR LEGAL SERVICES**

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 05/19/2026 Department: JJC

State the nature of the legal request: \_\_\_\_\_

Please review and approve Agreement for Services with Turn Key Health for the purposes of providing psychological evaluations and certification studies. Requisition 12700076 has been issued. Requested by Hannah Whipp, Juvenile Bureau Director.

**RECEIVED**

**MAY 19 2026**

**CIVIL DIVISION  
DISTRICT ATTORNEY**

*[Signature]*  
For County Officer or Department Director

Reply of District Attorney's Office: \_\_\_\_\_

*OK (S) reviewed*

Date of Reply: 5/19/2026

*[Signature]*  
Assistant District Attorney

## **AGREEMENT FOR SERVICES**

This Agreement consists of six (6) pages and is entered into by and between the Board of County Commissioners of Oklahoma County on behalf of the Oklahoma County Juvenile Bureau hereinafter called "County" and TK Health, 900 NW 12<sup>th</sup> Street, Oklahoma City, OK 73106, hereinafter called "Contractor." The purpose of this Agreement is to secure psychological evaluations and certification studies on clients coming to the attention of the County.

### **ARTICLE I QUALIFICATIONS**

Contractor is a private entity and not an agent of the County or any other divisions or departments of the County. Agents of the Contractor are properly trained and qualified to provide psychological evaluations and certification studies to children and youth eighteen (18) years and under who come under the jurisdiction of the District Court of the State of Oklahoma.

### **ARTICLE II AGREEMENT**

This Agreement shall become effective the first (1<sup>st</sup>) day of July 2026 and shall terminate at the close of the (30<sup>th</sup>) day of June 2027. Costs incurred prior to or subsequent to those dates are not allowed.

### **ARTICLE III OFFICIALS AND EMPLOYEES NOT TO BENEFIT**

No official or employee of the County or any other employee of the Oklahoma County Government shall receive any share of part of the Agreement, or any benefit that may arise therefrom, and no employee of the County or officer, official or employee of the County shall serve as employees of the Contractor's organization.

### **ARTICLE IV ALLOWABLE COST AND PAYMENT**

Contractor will provide psychological evaluations of children and youth eighteen (18) years of age and under as ordered by the court. They shall be compensated for services in accordance with the following fee schedule:

1. Contractor agrees to provide psychological evaluations and/or certification studies for children and youth eighteen (18) years of age and under, per month at a cost of seven hundred and fifty dollars (\$750.00) per evaluation, including courtroom testimony. In the event of a failure to appear for a scheduled evaluation, the County may be assessed a cancellation fee of three hundred fifty dollars (\$350.00) to cover travel, preparatory work, and lost time.

Payment for services rendered will be made only upon receipt of documented claims. These claims shall be submitted monthly in the formation and in accordance with procedures prescribed by the County. The County must authorize all claims. Total payment pursuant to this contract shall not exceed five thousand dollars (\$5,000.00).

#### **ARTICLE V ACCOUNTS AND REPORTS**

The County shall periodically review the performance of the Contractor under this Agreement. If as a result of such review(s), the County determines the responsibilities of the Contractor pursuant to the Agreement are not being adequately performed or if the County determines that a change in the nature or scope of services to be provided under the Agreement require modification, the parties shall attempt to resolve the issue amicably and to agree upon any needed changes to the Agreement and to implement the adjustments required by the County. If the parties are unable to reach an agreement, the parties shall be discharged from further obligations under the terms of the Agreement.

#### **ARTICLE VI SPECIAL PROVISIONS**

1. The County of Oklahoma County District Court must authorize all services offered pursuant to the Agreement prior to delivery. It is also understood that need for services pursuant to this Agreement will be at the sole discretion of the County and/or Oklahoma County District Court.
2. Contractor agrees to conduct psychological testing and interview of clients at the Contractor's office or at the Oklahoma County Juvenile Bureau as requested.
  - It shall be the responsibility of the County to provide proper accommodation (available space/room) and an environment adequate for psychological and mental evaluations. Such accommodations and environments shall meet the standards of the APA (American Psychological Association) Standards of Practice Statutes and Standards for Practice for Forensic Psychologists division of APA and AERA (American Educational Research Association) for professional, standards of practice, in conducting such evaluation, including appropriate freedom of interference, intrusiveness of personnel, and noise levels such that in meeting such standards it will be appropriately free from undue noise, interference, and disturbance to be both reliable and valid.
3. Contractor agrees to appear in court and testify under oath as to the interpretation of test results and contents of the written evaluation and/or study report.

4. Contractor agrees to produce written reports of findings and conclusions within ten (10) working days following administration of the evaluation and/or study testing.
5. Contractor affirms he is knowledgeable of the Oklahoma Statutes pertaining to children and youth eighteen (18) years of age and under.
6. Contractor agrees to testing instruments used in the evaluation and/or study process to arrive at findings and conclusions will be maintained on file for twenty-four (24) months from the date of testing.
7. Contractor affirms he is a Ph.D. Clinical Psychologist with specialized training with adults and adolescents licensed to practice under the applicable laws of the State of Oklahoma.
8. Contractor and/or persons they designate to serve during their absence agree to adhere to the Oklahoma County Juvenile Bureau's policies and procedures concerning facility security and confidentiality of client information.

#### **ARTICLE VII EQUAL OPPORTUNITY AND DISCRIMINATION**

The County and the Contractor agree they are equal opportunity employers, and in compliance with Federal regulations, at: Title 45, Code of Federal Regulations, Part Eighty (80) (which implement : P.L. 88-352 Civil Rights Act of 1964) and execute orders, thereunder and the Rehabilitation Act of 1973, as amended, including, but not limited to, giving equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, or handicap.

#### **ARTICLE VIII LIABILITY**

Contractor shall perform their work under this Agreement as an independent contractor and agrees that the County is to be free from all liabilities and damages resulting from their performance hereunder. It is further agreed that Contractor will indemnify and hold harmless Oklahoma County against all claims and causes of action of any kind and character, which may arise as a result of.

#### **ARTICLE IX COMPLIANCE WITH THE LAW**

Contractor agrees to comply with all applicable State and Federal Laws, statutes, regulations, rulings or enactments of any governmental authorities that are applicable to this Agreement. Observance of and compliance with their requirements shall be the

responsibility of Contractor without reliance on, or superintendent of, or direction by the County.

Contractor understands they are responsible for payment of wages and benefits required by federal law (i.e. FICA) to any persons employed in conjunction with fulfillment of obligations of this contract.

#### **ARTICLE X EVALUATIONS**

The County, through any authorized representative, has the right, at all reasonable times, to inspect, investigate or otherwise evaluate the services performed. If any inspection, investigation or evaluation is made by the County, the Contractor shall provide all reasonable assistance. All inspections, investigations, or evaluations shall be performed in such manner as will not unduly interfere with the performance of services.

#### **ARTICLE XI FEES**

Contractor shall not impose any fees to County employees for services provided pursuant to this Agreement.

#### **ARTICLE XII OWNERSHIP INFORMATION**

Contractor affirms that no person who has ownership or controls interest in, or is an agent, or managing employee, has been convicted of a criminal offense involving moral turpitude.

#### **ARTICLE XIII CANCELLATION/TERMINATION**

In the event Contractor fails to meet the terms and conditions herein or fails to provide services in accordance with the provisions of this Agreement, the County may, upon written notice of default to Contractor, cancel this Agreement immediately and such cancellation shall not be an exclusive remedy but shall be in addition to any other rights and remedies provided by law. This Agreement may be terminated for any reason, by either party by giving thirty (30) days written notice to the other party.

#### **ARTICLE XIV MODIFICATION**

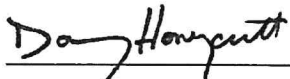
Contractor is not authorized to change any element of this Agreement. All changes shall be consummated by formal written amendment agreed and executed by both the County and Contractor.

This Agreement is made in the State of Oklahoma and shall be governed by the laws of the State of Oklahoma and Article 10 Section 26 of the Oklahoma Constitution.

For the faithful performance of the terms of this Agreement, the parties hereto in their capacities as stated affix their signatures.

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**Hannah Whipp, Director**  
Oklahoma County Juvenile Bureau  
5905 N. Classen Court, Suite 400  
Oklahoma City, OK 73118

  
\_\_\_\_\_  
**Danny Honeycutt, COO**  
TK Health  
900 NW 12<sup>th</sup> Street  
Oklahoma City, OK 73106

**County**

Approved by the county this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**Board of County Commissioners  
Oklahoma County, Oklahoma**

By \_\_\_\_\_  
Chairman

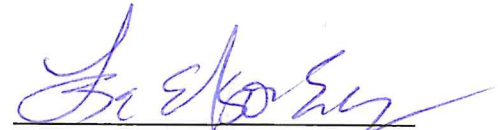
By \_\_\_\_\_  
Member

By \_\_\_\_\_  
Member

**ATTEST:**

\_\_\_\_\_  
**County Clerk**

APPROVED as to form and legality this 19 day of May, 2026

  
\_\_\_\_\_  
Assistant District Attorney

Bill To  
 JUVENILE JUSTICE BUREAU  
 5905 N. CLASSEN COURT  
 SUITE 400  
 OKLAHOMA CITY, OK  
 73118

Requisition 12700076-00 FY 2027

Acct No:  
 UNDEFINED ACCOUNT.  
 Review:  
 Buyer: 6065cbgrab1  
 Status: Created

Page 1

Vendor  
 TURN KEY HEALTH CLINICS LLC  
 PO BOX 120466  
 DEPT 0466  
  
 DALLAS, TX 75312-0466

Ship To  
 JUVENILE JUSTICE BUREAU  
 5905 N. CLASSEN COURT  
 SUITE 400  
 OKLAHOMA CITY, OK 73118

Deliver To  
 JUVENILE JUSTICE BUREAU  
 5905 N. CLASSEN COURT  
 SUITE 400  
 OKLAHOMA CITY, OK 73118

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
05/19/26	003291				Juvenile Justice Bureau

LN Description / Account	Qty	Unit Price	Net Price
001 Blanket Contract for professional services-psychological evaluations for FY27. Approved at the ? BOCC meeting.	5000.00 EACH	1.00000	5000.00

Ship To  
 JUVENILE JUSTICE BUREAU  
 5905 N. CLASSEN COURT  
 SUITE 400  
 OKLAHOMA CITY, OK 73118

Deliver To  
 JUVENILE JUSTICE BUREAU  
 5905 N. CLASSEN COURT  
 SUITE 400  
 OKLAHOMA CITY, OK 73118

Requisition Link

Requisition Total

5000.00

\*\*\*\*\* General Ledger Summary Section \*\*\*\*\*  
 Account

Amount Remaining Budget