

OKLAHOMA COUNTY, OKLAHOMA  
BOARD OF COUNTY COMMISSIONERS  
LEASE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 28<sup>th</sup> day of March, 2025

BETWEEN the **COUNTY:** The Board of County Commissioners of the  
County of Oklahoma  
320 Robert S. Kerr, Rm. 101  
Oklahoma City, Oklahoma 73102

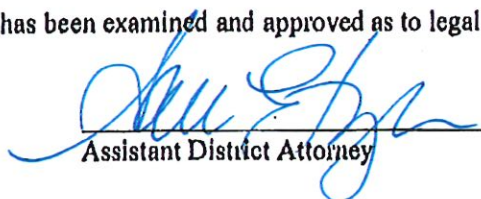
on behalf of: Oklahoma County Assessor  
Contact Person: Marci Hoffman, Purchasing/Payroll Director  
Telephone Number: 405.713.1203

and the **VENDOR:**  
ATM ONE, Inc.  
1611 S Utica Ave #194

Contact Person: Tulsa OK 74104  
Telephone Number: Josh Plummer 918-299-2800

To provide credit card processing equipment and service at no cost to the County.

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.

 4/4/25  
Assistant District Attorney Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

ARTICLE 1

PRODUCT/SERVICES

The Vendor shall supply the following products and services as required by the Contract and Bid Specifications (if applicable):

Verifone Engage V200C & P200 Plus machine(s). Connection services will be IP & WIFI compatible; Payment transaction processing services at a fixed rate of 4.00% per transaction charged to the customer; next day funding via ACH to County Assessor's account; equipment and other hardware/software necessary to process payment transactions at no charge; same day equipment replacement; 24/7 customer service; web-based reporting or receipt paper. All

equipment, supplies, unlimited thermal paper, technical support and installation are at no cost to the County. Chargeback liability is 100% covered and disputed by ATM One Inc., provided that Oklahoma County Assessor's office supplies ATM One, Inc. with a copy of original sale receipt or Statement of Validity on office letterhead within 10 days upon request.

## ARTICLE 2

### INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

## ARTICLE 3

### TERM OF CONTRACT AND RENEWAL

This contract shall commence on 3/28/25 and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2025. The contract is renewable for an additional four years upon written agreement by both parties.

Unless terminated earlier, this contract will automatically terminate at the end of the current fiscal year (June 30, 2025) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30-day written notice of termination. It is further agreed the County may terminate this contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the contract.

## ARTICLE 4

### CONTRACT AMOUNT

No charge for equipment or installation; a transaction fee of 4% shall be paid by the customer at the point of sale.

## ARTICLE 5

### MISCELLANEOUS PROVISIONS

The PCI Security Standards Council (PCI SSC) was founded by American Express, Discover Financial Services, JCB, MasterCard Worldwide and Visa, Inc. All five founders agreed to incorporate PCI Data Security Standards (PCI SSC) as the technical requirements of each of their data security compliance programs. The PCI SSC is responsible for the Payment

Application Data Security Standard (PA-DDS) and PIN Transaction Security Requirements for  
PIN-Entry Devices (PED)

ARTICLE 6

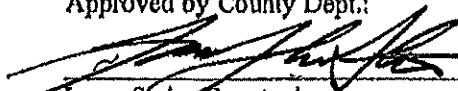
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq. 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this 28 day of March, 2025

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

  
Larry Stein, County Assessor

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Maressa Treat, County Clerk

VENDOR: ATM ONE, Inc.

  
Gary Watkins, Owner

Attest or Notary:

Requisition Number: \_\_\_\_\_

Blanket Purchase order number: \_\_\_\_\_

## ADDITIONAL LOCATION APPLICATION

Sponsor bank: \_\_\_\_\_  
Agent Name: \_\_\_\_\_  
Agent ID#: \_\_\_\_\_  
Rep. Name: \_\_\_\_\_  
Rep. ID#: \_\_\_\_\_

### Corporate Information

Existing Merchant ID: OK County

Legal Name: Board of County Commissions of Oklahoma County

Federal Tax ID#: 73-6006400

Is the corporate information the same as existing account? Yes ☐ No ☐

### Contact Person Information

Name: Josh Plummer Phone: 918-299-2800 Email: joshp@atmonelinc.com Fax: 918-299-2801

### Merchant Information

Merchant DBA name: Oklahoma County Assessor Product/Service description: Government/County Office  
Address 1: 320 Robert S Kerr Ave MCC: \_\_\_\_\_  
Address 2: #315 Distinction from existing account? (Different address, transaction type, etc.) \_\_\_\_\_  
City: Oklahoma City State: OK Zip: 73102  
Company website (URL): \_\_\_\_\_  
Seasonal? Yes ☐ No ☒ If seasonal, specify active months: \_\_\_\_\_

Monthly bank card volume: \$ 500,000 Average ticket: \$ 50 High ticket: \$ 30,000 Max. daily sales: \$ 100,000 # of daily transactions: 50+

Sales Method: (total should = 100%)

Retail swiped: 25 % Mail order: \_\_\_\_\_ % Telephone order: 25 % Internet/Mobile: 50 %

When is the product or service delivered? At time of sale

### Additional Information

Is the pricing schedule included with this additional outlet application? Yes ☒ No ☐

Name of POS device: Verifone Engage Name of software/gateway used to accept payments: Jetstream

Is your payment software/gateway PA-DSS compliant? Yes ☒ No ☐

Is your business PCI DSS compliant? Yes ☒ No ☐ Name of QSA/ASV: \_\_\_\_\_

### Bank Account Information

RTN# 103000648 DDA# 10020109 Name on bank account: OK County Assessor/Bank One

### Merchant Representations

The undersigned individual represents and warrants that he/she is authorized to sign on behalf of, and bind, Merchant. By signing below, undersigned represents, warrants and agrees that: (i) this Additional Location Application is submitted by Merchant in order to add one of Merchant's additional locations (the "Additional Location") to the Merchant Application and Agreement between Merchant, Processor and Bank (the "Merchant Agreement"); (ii) all information provided in this Additional Location Application with respect to the Additional Location is true and accurate; (iii) the Additional Location is owned by the same legal entity, has the same owners, principals, and federal tax identification number as the Merchant under the Merchant Agreement; (iv) the Additional Location conducts the same business and has the same MCC as the Merchant under the Merchant Agreement; and (v) all of the terms and conditions of the Merchant Agreement apply with respect to the Additional Location and are incorporated herein by reference.

Authorized Signer (print name): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Internal use

Processor/Bank: \_\_\_\_\_ Date: \_\_\_\_\_

Bill To  
OKLAHOMA COUNTY ASSESSOR  
320 ROBERT S. KERR  
SUITE 313  
OKLAHOMA CITY, OK  
73102

Requisition 12506062-00 FY 2025

Acct No:  
10113000-54456  
Review:  
Buyer: 6065armarhof  
Status: Released

Page 1

Vendor  
ATMONE INC  
1611 SOUTH UTICA AVE #194

Ship To  
OKLAHOMA COUNTY ASSESSOR  
320 ROBERT S. KERR  
SUITE 313  
OKLAHOMA CITY, OK 73102

TULSA, OK 74104

Deliver To  
OKLAHOMA COUNTY ASSESSOR  
320 ROBERT S. KERR  
SUITE 313  
OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
04/03/25	1002902				Assessor Regular
LN Description / Account	Qty	Unit Price	Net Price		
001 BLANKET FOR CREDIT CARD SVCS	0.01 EACH	1.00000	0.01		

1 10113000-54456

.01

Ship To  
OKLAHOMA COUNTY ASSESSOR  
320 ROBERT S. KERR  
SUITE 313  
OKLAHOMA CITY, OK 73102

Deliver To  
OKLAHOMA COUNTY ASSESSOR  
320 ROBERT S. KERR  
SUITE 313  
OKLAHOMA CITY, OK 73102

Requisition Link

Requisition Total

0.01

\*\*\*\*\* General Ledger Summary Section \*\*\*\*\*

Account	Amount	Remaining Budget
10113000-54456	.01	227111.50
Assessor Regular		
Services Other		

\*\*\*\*\* Approval/Conversion Info \*\*\*\*\*

Activity	Date	Clerk	Comment
Queued	04/03/25	Albert Rodriguez	
Queued	04/03/25	Deborah McDonald	
Queued	04/03/25	Maria Pinley	

Bill To OKLAHOMA COUNTY ASSESSOR 320 ROBERT S. KERR SUITE 313 OKLAHOMA CITY, OK 73102	Requisition 12506062-00 FY 2025  Acct No: 10113000-54456 Review: Buyer: 6065armarhof Status: Released
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Vendor ATMONE INC 1611 SOUTH UTICA AVE #194  TULSA, OK 74104	Ship To OKLAHOMA COUNTY ASSESSOR 320 ROBERT S. KERR SUITE 313 OKLAHOMA CITY, OK 73102
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Deliver To  
 OKLAHOMA COUNTY ASSESSOR  
 320 ROBERT S. KERR  
 SUITE 313  
 OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
04/03/25	1002902				Assessor Regular

LN	Description / Account	Qty	Unit Price	Net Price
	Queued 04/03/25 Sheena McGrady			
	Queued 04/03/25 Chantel Boso			
	Pending Chantel Boso			
	Pending Ashley Franklin			
	Pending Ashley McMichael			
	Pending Lauren Adkison			
	Pending Long Tran			



County Request No. 163

## **REQUEST FOR LEGAL SERVICES**

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 04/03/2025 Department: Assessor

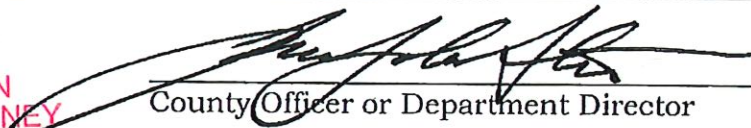
State the nature of the legal request: \_\_\_\_\_

Please review the agreement with ATM One for credit card processing and equipment. This is at no cost to the County. The customer pays the credit card transaction fee of 4%. Please contact either Gretchen Crawford (x1238) or Marci Hoffman (x1203) with any questions. Thank you.

**RECEIVED**

**APR 03 2025**

**CIVIL DIVISION  
DISTRICT ATTORNEY**

  
County Officer or Department Director

Reply of District Attorney's Office: \_\_\_\_\_

Reviewed

Date of Reply: 4/4/25

  
Assistant District Attorney