

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Policy & Governance Meeting Minutes

Thursday, August 14, 2025

10:00 AM

***Paul Foster - Chair
Brandi Mertens - Vice Chair
John Pettis Jr. - Member***

<https://www.youtube.com/@oklahomacounty4775>

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Present: 3 - District 3 - Chief Deputy Paul Foster, District 2 - Chief Deputy Brandi Mertens and District 1 - Chief Deputy John Pettis

Notice of the meeting was properly posted on July 24, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of July 8, 2025.

Pettis moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

Departmental Items

2. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County’s ARPA funding allocation. Requested by Jessica Clayton, County Manager, on behalf of Accenture.

Mertens moved, Pettis seconded, to receive update. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

3. Discussion and possible action regarding project cancellation, reallocation, increase or other intended use of the remaining \$1,000,000.00 in unspent funds under ARPA Project 10113: Benefits COVID Medical Claims Projection. Requested by Jessica Clayton, County Manager, on behalf of Accenture.

Foster moved, Pettis seconded, to recommend to BOCC that all three districts split the amount in to equal thirds. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

4. Discussion and possible action regarding upcoming subrecipient addendums. Requested by Jessica Clayton, County Manager, on behalf of Accenture.

No Action

5. Discussion and possible action regarding an update on the Emergency Rental Assistance Program (ERA) from the Oklahoma County Home Finance Authority. Requested by Jessica Clayton, County Manager.

Mertens moved, Pettis seconded, to receive report. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

6. Discussion and possible action regarding the TEEM Pretrial Release Initiative FY25 Annual Update. Requested by Jessica Clayton, County Manager.

Mertens moved, Pettis seconded, to receive report. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

7. Discussion and possible action regarding an update on the Oklahoma County Retention Policy Center Project from Iron Mountain. Requested by Jessica Clayton, County Manager.

Foster moved, Pettis seconded, to receive report. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

8. Discussion and possible action regarding recommendation of approval of an interlocal Agreement between the Board of County Commissioners and BuyBoard, a purchasing cooperative. This agreement will be effective on the date it is executed by both parties. Reviewed as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, Oklahoma County Manager, on behalf of Ashley McMichael Senior Purchasing Officer.

Mertens moved, Pettis seconded, to approve as recommendation to BOCC. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

9. Discussion and possible action regarding an Agreement between the MGT Consulting of America, LLC and Oklahoma County for consulting services related to the development of daily rates for the secure detention of juveniles at the Oklahoma County Juvenile Detention Center. Requested by Jessica Clayton, Oklahoma County Manager.

Pettis moved, Mertens seconded, to defer until after executive session. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

Foster moved, Pettis seconded, for Hannah Whipp to move into discussion with MGT regarding a detention rate for Juvenile. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

10. Discussion and possible action regarding an update Oklahoma County Purchase Card Pilot Program. Requested by Purchasing, Office of the County Clerk.

Pettis moved, Mertens seconded, to approve as recommendation to BOCC. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

11. Discussion and possible action regarding OK County MIS Department Quarterly Telework Exception Request. Requested by Dayne Coffey, Director, Information Technology.

Pettis moved, Mertens seconded, to receive report. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

12. Discussion and possible action regarding selection of the August 2025 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.

Mertens moved, Pettis seconded, to receive recommendations and recommend both options. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

Recess into executive session

Pettis moved, Mertens seconded, to recess at 11:06 am. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

13. To enter into executive session pursuant to 25 O.S. 307 (B)(4) to engage in confidential communications between the public body and its attorney concerning a potential claim against the State of Oklahoma and the Office of Juvenile Affairs for the payment of the State's statutory portion of costs associated with the operation of a juvenile detention facility, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Jessica Clayton, County Manager.

Return from executive session

Pettis moved, Mertens seconded, to return at 11:45 am. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

14. Action regarding confidential communications between the public body and its attorney concerning a potential claim against the State of Oklahoma and the Office of Juvenile Affairs for the payment of the State's statutory portion of costs associated with the operation of a juvenile detention facility, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Jessica Clayton, County Manager.

Foster moved, Pettis seconded, to proceed as discussed. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

No Citizen Participation

Board Comments

Adjourn

Pettis moved, Mertens seconded, to adjourn at 11:46 am. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

POLICY & GOVERNANCE
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board