



## ARPA State and Local Fiscal Recovery Funds

### CLOSE OUT FORM

Completion of this form confirms there will be no more expenditures associated with the below listed projects, and there is no expectation that additional expenditures will be accepted by the Oklahoma County Purchasing Department.

The purpose of closeout is to ensure:

- The project/program has been fully executed
- No more expenditures associated with the award are anticipated
- Confirmation that any unobligated funds have been returned to Fund 1415
- Confirmation that all required records, including but not limited to expenditure invoices **and** proof of payment of goods received and/or services rendered, have been collected and are stored in the Compliance Files
- Confirmation that all associated project and expenditure documentation shall be retained for a period of five years after the last expenditure, however it is strongly encouraged that records are retained until December 31, 2031, which is 5 years following the close of the SLFRF program
- Recognition that quarterly and annual reporting deadlines for SLFRF might require the submission of project outcomes and outputs until April 2027

As a reminder:

- All equipment over \$5,000 or real property must be maintained for its eligible purpose until December 31, 2026, the period of performance for SLFRF. If a recipient changes the use of an asset to an ineligible use or sells the asset prior to December 31, 2026, then the repayment is required according to the disposition procedures in the Uniform Guidance<sup>1</sup>.
- When equipment or real property is no longer needed for the originally authorized purpose, the non-Federal entity must follow disposition instructions from the Federal awarding agency, which is the Department of Treasury for SLFRF. The signee of this document must make certain that instructions, which provide for one of the following alternatives: the retention of title after compensating the Federal awarding agency, the sale of the property and the compensation of the Federal awarding agency, or the

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<sup>1</sup> 2 CFR 200.311, 200.313, 200.314, and 200.315.



transfer of title to the Federal awarding agency or to a third party designated/approved by the Federal awarding agency; are followed.

- Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further responsibility to the Federal awarding agency.

### **Closeout Summary**

As a result of new legislation in Oklahoma, services provided by the social services department will cease to be available starting November 1, 2024. The cessation is due to Senate Bill 1931, which passed unanimously in the Senate and garnered 80 votes in the House. SB 1931 repealed state laws concerning "the care of indigent persons by the county and county commissioners." Consequently, Oklahoma County's District Attorney Vicki Behenna has mandated the closure of the department.

The department closure brings an end to the ARPA funded Homeless Navigator project (10097). Remaining funds in the amount of \$43,978.35 will be returned to the Oklahoma County ARPA account, 1415.

DATE: 11/04/2024

NAME OF ORGANIZATION: Social Services

NAME OF THE PROJECTS: 10097 Homeless Navigator

X Danielle Drastata

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PMO Signature