

# OKLAHOMA COUNTY

Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102  
BOE Meeting Room 205

10:39:38 AM

FILED IN OFFICE  
COUNTY CLERK  
OKLAHOMA CITY, OKLA

Jan 14 2025  
Maressa Treat,  
County Clerk. Okla. Cnty.



*Maressa Treat*

## Handbook Committee Special Meeting Agenda

Thursday, January 16, 2025

1:30 PM

*Rick Buchanan - Chair*  
*Brandon Holmes - Vice-Chair*  
*Jessica Clayton - Member*  
*LeeAnn Hinds - Member*  
*Paul Foster - Member*  
*Kristi Rey - Member*  
*Mark Seikel - Member*  
*Joe Blough - Member*

YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)

*Recorded in the  
Oklahoma County Clerk's Office*

## Call To Order

## Roll Call

Notice of the meeting was properly posted on January 14, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

## Approval of Minutes

1. Discussion and possible action regarding the minutes of December 17, 2024.

[12-17-2024 Handbook Minutes](#)

## Departmental Items

2. Discussion and possible action regarding the Election of Chairman and Vice-Chairman for Calendar Year 2025.
3. Discussion, review, and possible action (which may include, but is not limited to, providing additional instructions to staff, receiving documents, or hearing public comments) regarding the current draft of the Oklahoma County Employee Handbook, Including potential revisions or changes, and the creation of a new draft of the Oklahoma County Employee Handbook. This item requested by Rick Buchanan, Chair.
4. Discussion, review, and possible action (which may include, but is not limited to, providing additional instructions to staff, receiving documents, or hearing public comments) regarding the division of the Oklahoma County Employee Handbook into two parts: one part addressing employees and a second part addressing various Oklahoma County policies. This item requested by Rick Buchanan, Chair.

**Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by [PublicComment@oklahomacounty.org](mailto:PublicComment@oklahomacounty.org) and submit via email or hand the form to the recording secretary prior to the meeting.**

## Board Comments

## Adjourn