

County Request No. 466

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: _____ Department: Facilities Management

State the nature of the legal request: Please review renewal agreement between Prosecur Services Group, Inc. and the PBA for FY 26/27 security services. Pending encumbrance of fund.

RECEIVED

JUN 16 2026

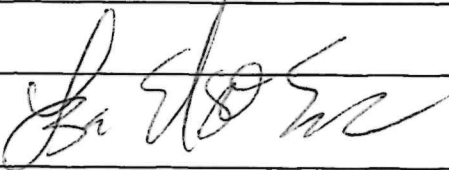


Signature

Reply of CIVIL DIVISION District Attorney's Office: _____
DISTRICT ATTORNEY



Date of Reply: 6/18/2026 _____
Assistant District Attorney


Assistant District Attorney

OKLAHOMA COUNTY, OKLAHOMA
PUBLIC BUILDING AUTHORITY

STANDARD SERVICE CONTRACT BETWEEN THE PBA AND VENDOR

CONTRACT made as of the 1st day of July 2026

BETWEEN the **PBA:** The Public Building Authority
321 Robert S. Kerr
Oklahoma City, Oklahoma 73102

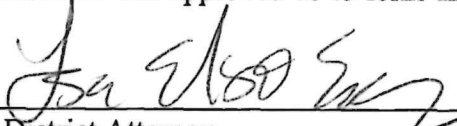
on behalf of: Oklahoma County Facilities Management
Telephone Number: 405 713 1827

and the **VENDOR:** Prosecur Services Group, Inc.
Address: 1900 Northwest Expressway Suite #510
Oklahoma City, OK 73118
Contact Person: Alexander Edwards (alex.edwards@prosecur.com)
Telephone Number: (405) 409-0150

For the following services:

Unarmed CLEET certified security guard services for the PBA.

This Contract is a Renewal X, New _____ Contract.
This contract has been reviewed and approved as to form and legality by the District Attorney,
Oklahoma County.


Assistant District Attorney Date 6/13/2026

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard contract consisting of 4 pages

ARTICLE 1
SERVICES

The Vendor shall supply the following services as required by the Contract and Bid Specifications: **Prosecur Services Group, Inc** agrees to provide labor and materials to complete the following services as described below and further outlined in Attachment A.

- 1) 24/7 security patrols by unarmed CLEET certified security officer.
- 2) 12/7 security camera watchman by unarmed CLEET certified security officer.
- 3) Two (2) Golf Carts
- 4) Additional responsibilities as defined by site-specific needs

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2026 and shall terminate on June 30, 2027. The contract is renewable for an additional fiscal year upon approval of both parties.

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30-day written notice of termination. It is further agreed the County may terminate this Contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the Contract.

ARTICLE 4

CONTRACT AMOUNT

The County shall pay the Vendor for the services of this as follows:

Unarmed: \$23.92/Hr
Supervisor: \$25.16/Hr
Holiday: \$35.31/Hr
2 Golf Cart: \$850/mo
Further outlined in Attachment A

Total Cost of Contract not to exceed \$226,828.96

Payment due within forty-five (45) days of receipt of statements indicating the work performed. If this contract is canceled before June 30, 2027, the PBA agrees to pay for all services actually rendered at the above rates.

ARTICLE 5 MISCELLANEOUS PROVISIONS

ARTICLE 6 BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract, a Blanket Purchase Order Number will be issued by Oklahoma County as set out below. For the contract period 7/1/2026 through 6/30/2027 the encumbered amount will be \$226,828.96

ARTICLE 7 LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 20_____.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:



Director

Chairman

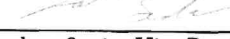
Member

Member

ATTEST:

County Clerk

VENDOR: Prosecur Services Group, Inc.

By: 

Joel Forbes, Senior Vice President, South Central

Attachment A

Cost Proposal and Invoicing

Position	Hours Per Week	Pay Rate	Billing Rate
Ok County Unarmed +2 Golf Carts + 6 Holidays, County Comm Monitors.	168 Hrs. a week (MP) 2 Carts=\$850month 89 Hrs. Monitors (CC)	Unarmed (\$23.92)128 Hr. (\$25.16) 40 Hr. Sup. Holidays (144 Hr.x\$35.31) Unarmed (23.92) 89 Hr.	128x23.92= \$159,211.52 (40x25.16)=\$52,332.80 Carts 850x12=\$10,200 (89x23.92)=109,457.92- Holidays=\$5,084.64
Estimated Annual Cost			\$336,286.88

Overview of Costs

PBA - \$ 226,828.96

Please note, the pricing excludes any applicable taxes such as sales tax, local, county, state, or federal, gross revenue tax, or use tax.

Our pricing is based on Net-45 payment terms. Should (Oklahoma County) seek to modify these payment terms, Prosecur reserves the right to reassess the billing rates accordingly.

Invoicing Fees: The pricing provided by Prosecur excludes any charges related to invoicing systems like Ariba, Coupa, Oracle Procurement Cloud, or other similar procurement and supplier management programs. Should the (Oklahoma County) decide to utilize any of these systems, Prosecur retains the right to revise the pricing in order to accommodate the associated expenses incurred during the billing process.

Overtime: Prosecur will charge 1.5 times the regular billing rate when short-term, short-notice overtime coverage is requested and approved by the (Oklahoma County).

Holiday Pay and Billing: Prosecur observes the dates below as holidays, and guards working on those days will receive overtime pay.

- New Year's Day • Juneteenth • Veterans Day
- Martin Luther King Day • Independence Day • Thanksgiving Day
- Memorial Day • Labor Day • Christmas Day

The above noted holidays are not included in the regular bill rate and any holiday worked will be billed separately.

Background Screening: The bill rates include the costs of drug screening and annual background searches. Any non-standard background screening costs, such as physical fitness tests, would require adjustments to the above noted billing rates.

Employee Wages: Prosecur firmly believes that the aforementioned wages will effectively attract and keep highly skilled talent. In the event that the (Oklahoma County) desires to retain current staff members at increased wages, we will engage in further discussions following notification of the contract award.

Employee Uniforms: All uniform costs are included in the billing rates and include items such as shirts, pants, ties, blazers, knit and baseball caps, badges, belts, and coats. Prosecur will provide the requested uniforms and identification. Employees are not responsible for the cost of uniforms but are expected to care for and clean the assigned uniforms. Our local office will



ensure an adequate supply of uniforms and replacements for damaged or worn-out uniform components will be readily available.

Employee Training: The billing rate covers all training necessary for security guards to obtain their state security license (where applicable) and includes Pre-assignment, Prosecur company orientation training, On-the-job training, site specific training, and annual refresher training. While specialized training is available, it is not included in the pricing. Any additional training will be invoiced separately as incurred.

Medical Benefits: The above noted billing rates include the costs associated with healthcare benefits. Prosecur complies with the Affordable Care Act (ACA) regulations and offers ACA-compliant medical plans. As such, if there are any changes to the law, Prosecur will make the necessary pricing adjustments with prior notification to the client, accompanied by appropriate documentation.

Vacation: Paid vacation hours for employees have been factored into the billing rates. Prosecur will work with (Oklahoma County) to honor any accrued vacations for existing security staff that the client wishes to retain. If Oklahoma County requests a more extensive vacation schedule, Prosecur is open to discussing and adjusting the bill rates accordingly.

Requests for Additional Coverage: In the event of an emergency or disaster such as a flood, tropical storm, or hurricane, Prosecur can provide additional resources to meet the security requirements of (Oklahoma County). The charges for these requests will be agreed upon in writing beforehand through mutual consent and may encompass higher hourly rates, travel costs, accommodation expenses, and meal provisions.

Cost Increases: After discussing with (Oklahoma County), Prosecur may adjust the bill rates to account for increases in costs related to healthcare benefits, labor, and other expenses due to changes in local, state, or federal laws/regulations, Collective Bargaining Agreements, or government taxes. As these costs are often unforeseen and legally mandated cost increases, our purpose is to have the ability to discuss with (Oklahoma County).

The pricing provided is assumed for services to start in 2025 and is valid for 120 days after the submission of this proposal.

Bill To METRO PARKING 321 ROBERT S. KERR OKLAHOMA CITY, OK 73102	Requisition 12700439-00 FY 2027 Acct No: UNDEFINED ACCOUNT. Review: Buyer: 6065mparihya Status: Created
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Vendor PROSEGUR SERVICES GROUP INC REMITCO LBX 6200 400 WHITE CLAY CENTER DR NEWARK, DE 19711 Tel#800-405-1832	Ship To METRO PARKING 321 ROBERT S. KERR OKLAHOMA CITY, OK 73102 Deliver To METRO PARKING 321 ROBERT S. KERR OKLAHOMA CITY, OK 73102
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Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/16/26	005390				Metro Parking Garage

LN Description / Account	Qty	Unit Price	Net Price
001 BPO SW001 24/7 Security	226828.96 EACH	1.00000	226828.96

Ship To
 METRO PARKING
 321 ROBERT S. KERR
 OKLAHOMA CITY, OK 73102

Deliver To
 METRO PARKING
 321 ROBERT S. KERR
 OKLAHOMA CITY, OK 73102

[Requisition Link](#)

Requisition Total 226828.96

***** General Ledger Summary Section *****

Account	Amount Remaining Budget
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