

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Policy & Governance Meeting Minutes**

**Monday, May 19, 2025**

**10:00 AM**

***Paul Foster - Chair  
Brandi Mertens - Vice Chair  
John Pettis Jr. - Member***

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcI6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcI6kV8f6Y71exwfJA)**

***Recorded in the  
Oklahoma County Clerk's Office***

## Call To Order

## Roll Call

**Present:** 3 - District 3 - Chief Deputy Paul Foster, District 2 - Chief Deputy Brandi Mertens and District 1 - Chief Deputy John Pettis

**Notice of the meeting was properly posted on May 1, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

## Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of May 13, 2025.

**Pettis moved, Mertens seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Foster, Mertens and Pettis

## Recurring Items

### Departmental Items

2. Discussion and possible action regarding selection of the G25-004 - OAG 2025 Opioid Abatement RFP service provider for the 2025 OAG Opioid Abatement Grant Application. Requested by Jessica Clayton, County Manager.

**Pettis moved, Mertens seconded, to strike. The motion carried by the following vote:**

**Aye:** 3 - Foster, Mertens and Pettis

3. Discussion and possible action related to approval of Mutual Cooperation Agreement between the Board of County Commissioners and Oklahoma State University, acting for and on behalf of, the Oklahoma County Oklahoma Cooperative Extension Service. This agreement will not exceed \$553,345 and will be effective July 1, 2025, and end June 30, 2026, upon agreement of all parties. Requested by Jessica Clayton, County Manager

**Pettis moved, Foster seconded, to receive. The motion carried by the following vote:**

**Aye:** 3 - Foster, Mertens and Pettis

**Foster moved, Mertens seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Foster, Mertens and Pettis

4. Discussion and possible action related to approval of the Lease Agreement between the Board of County Commissioners and Oklahoma State University, acting for and on behalf of the Oklahoma County Oklahoma Cooperative Extension Service. This Lease Agreement will be effective July 1, 2025, and end June 30, 2026, upon agreement of

all parties. Requested by Jessica Clayton

**Mertens moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Foster, Mertens and Pettis

### **No Citizen Participation**

### **Board Comments**

### **Adjourn**

**Mertens moved, Pettis seconded, to adjourn at 10:09 a.m. The motion carried by the following vote:**

**Aye:** 2 - Foster and Pettis

POLICY & GOVERNANCE  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board