

# Court Clerk Records Management and Preservation Monthly Report

OSAI Form #1727 (2019)  
28 O.S. §§ 31.3 & 152

County: OKLAHOMA  
Reporting Period: January 2026

Finalized/Modified  
Date: 02/06/2026

<b>Beginning Balance</b>	\$ 1,571,558.92
<b>Fees Collected</b>	\$ 60,320.02
<b>Interest</b>	\$ 2,368.19
<b>Refunds</b>	\$ 0.00
<b>Cancelled Vouchers</b>	\$ 0.00

**Expenditures:**

Archiving/digitizing services	\$ 0.00
Equipment	\$ 0.00
Equipment maintenance	\$ 0.00
Salaries and benefits	\$ 0.00
Supplies	\$ 0.00
Training	\$ 0.00
Travel	\$ 0.00
Storage	\$ 0.00
Miscellaneous (please itemize)	\$ 0.00

<b>Total Expenditures</b>	\$ 0.00
<b>Ending Balance</b>	\$ 1,634,247.13

**Reconciled Balance on Treasurer's Ledger** (Treasurer/Deputy Initials                     ) \$ 1,634,247.13

**Reconciling Items:**

Outstanding Vouchers	\$ 0.00
Minus: Outstanding Deposits	\$ 0.00

**Reconciled Balance** \$ 1,634,247.13

The above is a true and correct report of all fees collected and expended in accordance with 28 O.S. § 31.3

 Court Clerk or Authorized Deputy	2-9-2026 Date
 Reviewed by	2/9/26 Date

Filed with Board of County Commissioners on: \_\_\_\_\_

Signature of BOCC Chairperson: \_\_\_\_\_

Filed with Administrative Director of the Courts on: \_\_\_\_\_

**COURT CLERK'S MONTHLY REPORT  
CASH SUMMARY  
JANUARY 2026**

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S. A. & I. 1721 REPORT

CASE TYPE	BEGINNING BALANCE	INVESTMENTS	TOTAL IN DOCKETS AND INVESTMENTS	RECEIPTS DURING MONTH	LESS: INSUFFICIENT CHECKS	ADD: CANCELLED VOUCHERS	VOUCHER BALANCES DISBURSEMENTS	APPLIED FEES DISBURSEMENTS	TOTAL DISBURSEMENTS	BALANCE IN DOCKETS
MISC	11,495.29		11,495.29	9,483.50	-	-	-	10,152.00	10,152.00	10,826.79
BL	220.00		220.00	160.00	-	-	-	220.00	220.00	160.00
BV	30.00		30.00	-	-	-	-	-	-	30.00
CJ	17,047,157.42	192.44	17,047,349.86	2,502,190.23	-	89,973.00	1,124,171.57	313,448.28	1,437,619.85	16,201,893.24
CJX	0.00		0.00	-	-	-	-	-	-	0.00
CO	-		-	-	-	-	-	-	-	-
CS	556,598.50		556,598.50	420,102.46	-	-	-	377,823.67	377,823.67	598,877.29
CV	5,693,666.70	89.49	5,693,756.19	41,135.02	160.39	-	216,711.89	41,088.32	257,800.01	5,476,930.81
FD	226,419.12		226,419.12	67,362.04	-	98.75	570.70	59,587.83	60,158.53	233,721.38
FI	-		-	-	-	-	-	-	-	-
FMI	136.75		136.75	-	-	-	-	-	-	136.75
FP	32,122.74		32,122.74	12,961.88	-	-	3,050.00	10,051.70	13,101.70	31,982.92
FR	-		-	-	-	-	-	-	-	-
FS	-		-	-	-	-	-	-	-	-
JO	1,050.01		1,050.01	430.38	-	-	-	285.00	285.00	1,195.39
JDL	122,210.99		122,210.99	4,341.50	-	-	627.50	5,203.96	5,831.46	120,721.03
JMI	3,865.00		3,865.00	(100.00)	-	-	-	-	-	3,765.00
JS	-		-	-	-	-	-	-	-	-
JT	-		-	-	-	-	-	-	-	-
MH	5.00		5.00	-	-	-	-	-	-	5.00
ML	18,753.00		18,753.00	10,925.00	-	-	-	18,753.00	18,753.00	10,925.00
NP	-		-	-	-	-	-	-	-	-
PP	11,725.00		11,725.00	22,892.00	35.00	-	-	11,655.00	11,655.00	22,927.00
PH	-		-	-	-	-	-	-	-	-
PO	4,838.76		4,838.76	3,091.24	-	-	-	2,202.65	2,202.65	5,727.35
PS	(0.00)		(0.00)	-	-	-	-	-	-	(0.00)
PSS	1,446.95		1,446.95	976.17	-	-	-	1,446.95	1,446.95	976.17
SB	10.50		10.50	-	-	-	-	-	-	10.50
SC	585,938.51		585,938.51	272,654.45	-	-	1,084.21	303,872.18	304,956.39	553,636.57
SD	-		-	-	-	-	-	-	-	-
TL	2,477.70		2,477.70	811.95	-	-	-	1,653.90	1,653.90	1,635.75
<b>CIVIL TOTAL</b>	<b>24,320,167.93</b>	<b>281.93</b>	<b>24,320,449.86</b>	<b>3,368,417.82</b>	<b>195.39</b>	<b>90,071.75</b>	<b>1,348,215.67</b>	<b>1,157,444.44</b>	<b>2,503,660.11</b>	<b>25,278,083.93</b>
AI	511.17		511.17	511.17	-	-	-	511.17	511.17	511.17
FA	3,922.38		3,922.38	2,845.46	-	-	-	2,210.15	2,210.15	4,557.69
PB	2,565,737.29	241.39	2,565,978.68	52,535.05	-	-	49.50	28,550.15	28,599.65	2,589,914.08
PC/DTR	310.00		310.00	170.39	-	-	-	-	-	480.39
PG	53,012.71	2.08	53,014.79	10,837.75	57.00	-	233.04	10,755.47	10,988.51	52,807.03
PMI	-		-	-	-	-	-	-	-	-
PT	822.28		822.28	200.39	-	-	-	340.78	340.78	681.89
WL/YD/CCA/GJ	7,409.75		7,409.75	227.00	-	-	-	135.00	135.00	7,501.75
<b>PROBATE TOTAL</b>	<b>2,631,725.58</b>	<b>243.47</b>	<b>2,631,969.05</b>	<b>67,327.21</b>	<b>57.00</b>	<b>-</b>	<b>282.54</b>	<b>42,502.72</b>	<b>42,785.26</b>	<b>2,656,454.00</b>
CF	3,024,507.48	17.10	3,024,524.58	335,740.75	90.00	500.00	259,082.00	230,243.67	489,325.67	2,871,349.66
CM	837,817.79		837,817.79	199,741.27	-	2,000.00	45,036.41	156,296.47	201,332.88	836,228.18
CP	24.75		24.75	-	-	-	-	-	-	24.75
CPC	338,300.00		338,300.00	70,041.25	-	3,500.00	50,000.00	-	50,000.00	361,841.25
MI	2,544.00		2,544.00	-	-	-	-	-	-	2,544.00
NF	635.00		635.00	-	-	-	-	-	-	635.00
TR	246,768.88		246,768.88	218,352.48	-	-	1,991.45	188,131.43	190,122.88	274,998.48
WL	8,813.00		8,813.00	1,221.00	-	-	-	4,597.00	4,597.00	5,437.00
<b>CRIMINAL TOTAL</b>	<b>4,459,410.90</b>	<b>17.10</b>	<b>4,459,428.00</b>	<b>825,096.75</b>	<b>90.00</b>	<b>6,000.00</b>	<b>356,109.86</b>	<b>578,268.57</b>	<b>935,376.43</b>	<b>4,355,056.32</b>
<b>SUB TOTAL</b>	<b>31,411,304.42</b>	<b>542.50</b>	<b>31,411,846.92</b>	<b>4,261,841.78</b>	<b>342.39</b>	<b>96,071.75</b>	<b>1,702,608.07</b>	<b>1,779,215.73</b>	<b>3,481,823.80</b>	<b>32,287,584.26</b>
JUVENILE	16,415.54		16,415.54	-	-	-	-	-	-	16,415.54
LONG/SHORTS	-		-	-	-	-	-	-	-	-
UNIDENTIFIED VARIANCE	-		-	-	-	-	-	-	-	-
<b>GRAND TOTAL</b>	<b>31,427,719.96</b>	<b>542.50</b>	<b>31,428,262.46</b>	<b>4,261,841.78</b>	<b>342.39</b>	<b>96,071.75</b>	<b>1,702,608.07</b>	<b>1,779,215.73</b>	<b>3,481,823.80</b>	<b>32,304,009.80</b>

COURT CLERK'S MONTHLY REPORT -  
CASH SUMMARY JANUARY 2026  
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S. A. & I. 1721 REPORT

DEPOSITS	(+)Plus Last Month Deposit	(-)Minus Last Deposit of Current Month	Credit Cards 12.18 through 12.30	Credit Cards 1.27 through 1.29					COURT CLERK'S DEPOSITS	COUNTY TREASURER'S DEPOSITS	Difference
4,261,241.78	97,681.11	(116,477.18)	338,859.88	(170,084.87)					4,411,820.62	4,411,820.62	0.00
DISBURSEMENTS	(-)Vouchers Not Registered from current month	(+)Vouchers Not Registered from previous month							COURT CLERK'S DISBURSEMENTS	COUNTY TREASURER'S DISBURSEMENTS	Difference
3,481,823.80	0.00	0.00							3,481,823.80	3,481,823.80	0.00
BALANCE IN DOCKETS	(-)Minus Last Deposit of Current Month	8/22/14 TR-14-19178 Credit card issue corrected 9/8/14 MR-16-2 \$3.00 Correction	(-)Minus Insuff Cks Not Posted to Dockets CK # 792737CF 10-282 \$5 Rounding Errors CF case type Applied Fees 10.4.19 (.31) / CF-00-4300 8.3.25 (.02)	(+) Plus Insuff Checks Not Posted Correction 12/31/15 CS-11-2125 By Treasurer epay \$15.00 duplicate deposit on 2/11 & 2/12	TR-2014-32969 \$231.50 cashed voucher# 401611 canceled by indemnity bond 9/3/19 Randle short cl#98868 GJ-13-2513 to correct deposit 4/30/13 \$20.00	Credit Cards Current Month	*Errors Identified But Not Corrected From Below	SHORTS/COUNTERFEIT 2013 -\$165.00 / 1.14 & 2.14 - \$59.00 FY14.15 - \$339.00 / FY 15.16 - \$109.00 FY16.17 - \$97.00 / FY17.18 - \$29.00 FY18.19 - \$110 / FY19.20 - \$20 FY20.21 - \$120 / FY21.22 - \$20 FY22.23 - \$30 / FY24.25 - \$10 FY25.26 - \$41	COURT CLERK'S ENDING BALANCE	COUNTY TREASURER'S ENDING BALANCE	Difference
32,304,009.80	(116,477.18)	20.00	(4.97)	0.54	(211.50)	(170,084.87)	(0.01)	(1,149.00)	32,016,102.81	32,016,102.81	0.00
DESCRIPTION OF VARIANCE	AMOUNT	ERRORS IDENTIFIED BUT NOT CORRECTED								ERRORS IDENTIFIED BUT NOT CORRECTED	
								Rounding error in Applied Fee disbursements CF case type 10.4.19 0.01 / CF-00-4300 8.5.25 0.02			0.03
								MIDFIRST BANK MONEY ORDER #792737 UNPROCESSABLE CF-10-282; MONEY ORDER AMOUNT \$50.00 CHASE BANK PROCESSING MONEY ORDER AS \$5.00			(5.00)
								*Rounding Error in CF case type in Applied Fees			(0.01)
								CF-07-7094 (juvenile) check written for \$50.00 however in the numeric box amount is \$50.50; \$50.50 was receipted and backed out for the insufficient check.			0.50
								Cashier Short Cash Undetermined Court 2013 Fields 2.1.13 \$20 / Mullendore 8.25.13 \$15 / McNeill 9.8.13 \$50 / Curtis 9.13.13 \$50 Randle 9.25.13 \$10 / Mullendore 10.18.13 \$10 / Randle 12.30.13 \$10			(185.00)
								Cashier - Randle short \$20.00 cl# 98868 CJ-2013-2513 correct on 5/3/13 for 4/30/13 deposit			20.00
								Cashier Short Cash Undetermined Court 1.14 & 2.14 Counterfeit 1.22.14 \$20 / Henderson 2.14.14 \$29 / Mullendore 2.26.14 \$10			(59.00)
								TR-2014-19175 credit card issue corrected 8/6/14			20.00
								Cashier Short Cash Undetermined Court FY 2015 Counterfeit 7.28.14 \$20 / Dodson 8.15.14 \$10 / Mills 9.17.14 \$20 Porter 11.3.14 \$19 / Fields 11.5.14 \$20 / Fields 11.18.14 \$10 / Phillips 11.21.14 \$40 Fields 12.23.14 \$30 / Henderson 2.11.15 \$80 / Counterfeit 6.5.15 \$100			(339.00)
								Cashier Short Cash Undetermined Court FY 2016 Counterfeit 8.14.15 \$20 / Counterfeit 4.29.16 \$10 / Fields 6.1.16 \$79			(109.00)
								Cashier Short Cash Undetermined Court FY 2017 Warnie 7.11.16 \$5 / Prince 7.18.16 \$25 / Counterfeit 9.16.16 \$20 / Warnie 9.19.16 \$7 Porter 3.2.17 \$25 / Cutler 6.30.17 \$15			(97.00)
								Cashier Short Cash Undetermined Court FY 2018 Fields 7.12.17 \$19 / Henderson 12.14.17 \$10			(29.00)
								Cashier Short Cash Undetermined Court FY 2019 Walker 10.1.18 \$10 / Henderson 3.13.19 \$100			(110.00)
								Cashier Short Cash Undetermined Court FY 2020 Counterfeit 11.19.19 \$20			(20.00)
								Cashier Short Cash Undetermined Court FY 2021 McMichael 7.2.2020 \$20 / Fields 7.10.2020 \$100			(120.00)
								Cashier Short Cash Undetermined Court FY 2022 Henderson 6.14.2022 \$20			(20.00)
								Cashier Short Cash Undetermined Court FY 2023 Gassner 7.19.22 \$10 / Fields 5.31.23 \$20			(30.00)
								Cashier Short Cash Undetermined Court FY 2025 Henderson 10.11.24 \$10			(10.00)
								Cashier Short Cash Undetermined Court FY 2026 Ellis 10.15.25 \$41			(41.00)
TOTAL	0.00	0.00						TOTAL		(1,113.48)	0.00

S. A. & I. 1721 (February 2002)

Deposits \$4,261,841.78	(+)Plus Last Month Deposit \$97,681.11	(-)Minus Last Deposit Current Month (\$116,477.18)	Credit Cards 12,16,42.30 \$338,859.68	Credit Cards 1,27,129 (\$170,084.87)	(=)Equals County Treasurer's Deposits \$4,411,820.52	
Total Disbursements \$3,481,823.80	(+)Minus Vouchers Not Registered \$0.00	(+)Plus Last Month's Report Fees Not Posted to Dockets \$0.00			(=)Equals County Treasurer's Disbursements \$3,481,823.80	
BALANCE IN DOCKETS	(-)Minus Last Deposit of Current Month	(-) Minus Insufficient Checks Not Posted by Court Clerk CF-10-282 \$5 CS-11-2125 12/31/15 .04 Applied Fee Disbursements rounding error 10.4,19 .01 8.5,25 .02	8/22/14 TR-14-19175 Credit card issue corrected 9/8/14 \$20 TR-14-32989 cashed canceled voucher #401611 \$231.50	Rounding errors/ Bank corrections Cashiers short cash 2013 \$165 / Counterfeit bills \$20 1/22/14 4/7/28/14 Henderson short 2/14/14 \$29 / Mullendore short 2/26/14 \$10 Dodson short 8/15/14 \$10 / Mills short \$20 9/17/14 Porter short \$19 11/3/14 / Fields short \$20 11/5/14 Fields short \$10 11/18/14 / Ross-Phillips short \$40 11/21/14 Fields short \$20 12/23/14 / Henderson short \$80 2/11/15 Counterfeit \$100 bill 6/5/15 Tillman / Counterfeit \$20 Fields 8/14/15 Counterfeit \$10.00 Beilomy 4/29/15 / Fields short \$79 6/1/16 Warne short \$5 7/11/16 / Prince short \$25 7/18/16 Smith - Counterfeit \$20 9/16/16 / Warne - short \$7 9/19/16 Porter - short \$25 3/21/17 / Cutler - short \$15 8/30/17 Fields - short \$19 7/12/17 / Henderson - short \$10 12/14/17 Walker - short \$10.00 10/1/18 / Henderson - short \$100 3.13.19 Counterfeit - \$20 11.19.19 / McMichael - short \$20 7.2.2020 Fields - short \$100 7.10.2020 / Henderson - short \$20 6.14.2022 Gassner - short \$10 7.19.22 Hawkins - short \$40 10.24.22 / CORR 12-1-2022 CV-2022-2074 Fields - short \$20 5.31.23 / Henderson - short \$10 10.11.24 Ellis - short \$41 12.15.25	Credit Cards Current Month	(=)Equals County Treasurer's Ending Balance
\$32,304,009.80	(\$116,477.18)	(\$4.93)	(\$211.50)	(\$1,128.51)	\$32,016,102.81	

COURT FUND DEPOSITS AND DISBURSEMENTS

1	2	3	4	5	6	7	8	9
Beginning Balance	Court Fund Deposits	Refund Deposit	Interest Deposit	Cancelled Vouchers	Court Fund Disbursements	Ending Balance		County Treasurer Court Fund Balance
\$867,965.89	\$972,690.46		\$1,971.10	\$8,211.32	\$1,327,494.25	\$523,344.52		\$523,344.52

COURT CLERK REVOLVING FUND DEPOSITS AND DISBURSEMENTS

1	2	3	4	5	6	7	8	9
Beginning Balance FUND 8052	Deposits	Refund Deposit	Interest Deposit	Cancelled Vouchers	Disbursements	Ending Balance		County Treasurer Balance
\$530,741.08	\$36,701.35		\$930.69		\$17,727.72	\$650,645.40		\$650,645.40

I, the undersigned Court Clerk of the County and State aforesaid, do solemnly swear that the foregoing report contains a full and complete statement of the fiscal condition of the office of Court Clerk of the County of Oklahoma, State of Oklahoma, for the month ending January 31, 2026 reflecting the full amount of all fees, fines, assessments and forfeitures collected by the Court Clerk. Said report reflects the money in which the Court Clerk as required by law disburses to the Court Fund and various agencies or funds as authorized by law to receive same.

And, that the said statement, together with the schedules thereof is true and correct, so help me God.

(SEAL)

RICK WARREN

COURT CLERK

Sabrina Haworth

Deputy

NOTES:

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, 19 OSA, §§ 153 and 684.

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

County Clerk

Chairman, Board of County Commissioners

County Commissioner

County Commissioner