

County Request No. 385

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 6/4/2024 Department: MIS

State the nature of the legal request: Please review the FY 2024-25 renewal for services provided to the OSU Extension (phone, Cox Circuits, wireless access points, and related IT Support.

RECEIVED

JUN 06 2024

CIVIL DIVISION
DISTRICT ATTORNEY

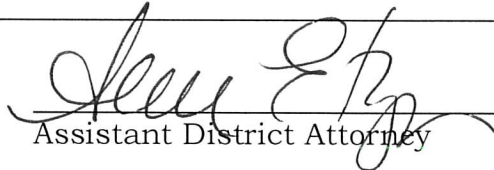


Signature

Reply of District Attorney's Office: _____

Reviewed

Date of Reply: 6/6/24


Assistant District Attorney

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

STANDARD SERVICE CONTRACT BETWEEN COUNTY AND USER

CONTRACT made as of the 1st day of July 2024

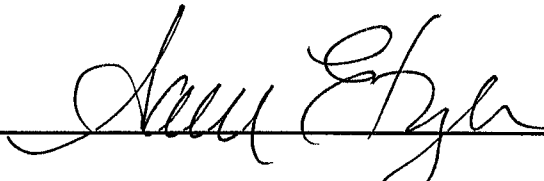
BETWEEN the **COUNTY:** The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: **Oklahoma County Information Technology**
Contact Person: Charlotte Swindle, Financial Administrator
Telephone Number: 405-713-1333

and the **USER:** **Oklahoma State University Extension**
Physical Address: 2500B NE 63rd Street
Oklahoma City, OK 73111
Contact Person: Ladonna Hines
Telephone Number: 405-713-1125
e-mail contact: ladonna.hines@okstate.edu

This Contract is a Renewal X, New _____ Contract.

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.

 6/6/24
Assistant District Attorney Date

THE COUNTY AND THE USER AGREE AS SET FORTH BELOW.

Standard contract consisting of 3 pages
with 0 page of attachments

ARTICLE 1
MAINTENANCE/SERVICES

The County shall supply the following maintenance/services as required by the Contract: (describe item/s and serial numbers/s to be maintained) for the following maintenance or services:

Invoice for repair or replacement of phones if it is required. Invoice for Fax and Phone subscription, servicing, and support. Maintain and invoice internet circuit Via Cox and invoice for additional circuit to the extension center. Maintain switches and firewall housed at OSU. Configure and maintain wireless access points. Maintain network connectivity between the PCs and servers housed at OSU and maintain the separate VLAN. Configure firewall so that PC traffic is segregated from all other traffic.

ARTICLE 2
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2024, and shall terminate on June 30, 2025. The contract is renewable for an additional fiscal year upon approval of both parties.

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the User a 30-day written notice of termination. It is further agreed the County may terminate this Contract immediately if the User fails to pay for services in accordance with this contract or in any way breaches any of the provisions of the Contract.

ARTICLE 3
CONTRACT AMOUNT

The User shall pay the County for the maintenance/services of the services and equipment as follows:

To be billed \$250 per month for current monthly IT support.

To be billed \$196 per month for ISP from Cox.

To be billed \$286 per month (22 phones @ \$13.00 per phone per month) for phone services.

Total monthly bill is not to exceed \$732.00.

ARTICLE 4
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 20_____.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

Chairperson

Director

USER:

ATTEST:

Maressa Treat, County Clerk