

Addendum to an Existing Contract
ARPA SUBRECIPIENT AGREEMENT
BOARD OF OKLAHOMA COUNTY COMMISSIONERS
And
PEACEFUL FAMILY SOLUTIONS, INC.

THIS CONTRACT ADDENDUM is in reference to a contract agreement and contract addendum dated 11/29/2024 and 12/05/2025 (respectively) between the Board of Oklahoma County Commissioners, herein referred to as COUNTY, and PEACEFUL FAMILY SOLUTIONS, INC. herein referred to as SUBRECIPIENT.

- Peaceful Family Oklahoma (PFO) is dedicated to bringing help, hope, and healing to children impacted by addiction in their families, by offering trauma-informed, evidence-based programs through day camps and therapeutic activities for children aged 4-18. A key component of their approach is peer-to-peer support, which helps build resilience and coping skills among participants. As the only organization of its kind in Oklahoma, PFO aims to break the cycle of generational addiction, address stigma, and foster emotional well-being among affected children. The programs are endorsed by the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS) and are based on a model created by the Substance Abuse and Mental Health Services Administration (SAMHSA).

THAT WHEREAS, the COUNTY and the SUBRECIPIENT have entered into an agreement for the provision of ARPA funding for projects managed by the SUBRECIPIENT.

A copy of the original contract is made part of this Addendum;

WHEREAS, the parties hereto desire to reduce the terms of this Amendment to writing;

NOW, THEREFORE, for and in consideration of the mutual promises to each other, as hereinafter set forth, the parties hereto do mutually agree to the contract addendum as follows:

1. Reference: The “not-to-exceed amount”

- For the additional services as outlined, COUNTY shall provide financial assistance to the SUBRECIPIENT in an additional amount not to exceed \$50,000.00. The not-to-exceed amount is being increased **by** \$50,000.00, from \$39,847.41 to \$89,847.41.

2. **Reference: Section 10. Reporting Requirements: Project-Specific KPIs is hereby modified to read as follows:**

Peaceful Family Solutions, Inc. has also elected to track the following KPIs to measure the outcomes and outputs of the project:

- ~~**Service Delivery:** Conduct at least 2 therapeutic day camps specifically designed for children impacted by family addiction, with a target participation of 10 children per camp. Facilitate a minimum of 6 peer support group sessions focused on trauma informed, resilience-building activities.~~
- ~~**Outcomes Measurement:** Administer pre and post assessments of resilience and coping skills using a standardized tool, aiming for a 20% improvement in participant scores. Track referral follow through, with a goal of retaining 75% of participants for at least 4 peer support sessions.~~
- ~~**Partnership Development:** Establish formal referral agreements with at least 2 new partners (e.g., foster care agencies, treatment courts) to increase access to PFO services. Conduct monthly check ins with The Comeback Kid Society to assess progress, address barriers, and refine outreach strategies.~~
- **Modified KPI 1- Service Delivery:**
 - Conduct at least 2 therapeutic day camps specifically designed for children impacted by family addiction, with a target participation of 10 children per camp.
 - Facilitate a minimum of 6 peer support group sessions focused on trauma-informed, resilience-building activities.
- **Modified KPI 2 - Outcomes Measurement:**
 - Administer pre- and post-assessments of resilience and coping skills using a standardized tool, aiming for a 10% improvement in participant scores for camp and 1.5% increase for truncated school-based programming.
 - Track referral follow-through, with a goal of retaining at least 25% of participants for at least 3 peer-support sessions.
- **Modified KPI 3 - Partnership Development:**
 - Strengthen new partnership referral/coordination agreements with at least 2 new partners (e.g., foster care agencies, courts, schools) to increase access to PFO services.
 - Conduct monthly check-ins with agencies from first ARPA grant: Pivot and Alt Ed programs to assess progress, address barriers, and refine outreach strategies.

3. Reference ATTACHMENT A: RISK-BASED SUBRECIPIENT MONITORING is hereby modified to read as follows:

This subrecipient is MEDIUM RISK (for additional funding amount of \$50,000.00) due to time-constraints in the remaining ARPA funding timeline, this is not due to deficiencies in performance of this project.

- i. County must send reminders to the entity of federal single audit requirements.
 1. If the County subaward to the entity is \$1,000,000 or more, subrecipient must complete a federal single audit and County is responsible for confirming the entity completes a federal single audit. If the entity does not complete the federal single audit, they are in violation of federal compliance requirements and corrective action must be taken.
 2. If County subaward to the entity is less than \$1,000,000, County should still notify the entity of the requirement as the \$1,000,000 threshold is a cumulative of all federal funds an entity receives during the entity's fiscal year. County must verify if an entity is required to perform a federal single audit by checking the total of federal awards made to an entity through www.usaspending.gov. Corrective action is needed if the federal single audit threshold is met but the entity has not completed a federal single audit.
- ii. Payments made on reimbursement basis only and reviewed for allowability.
- iii. Random sampling of expenditures for supporting documentation/detail should be conducted at least quarterly.
- iv. Annual site visit until the project is completed.

4. Reference ATTACHMENT B2: EXPENDITURE TIMELINE is hereby modified to read as follows:

Expenditure Timeline					
		Expected Progress	Expected Progress Addendum Modifications	Spending (\$ Amount)	Spending (\$ Amount) Addendum Modifications
2024	Q2	Salaries paid		\$14,847.41	
	Q3	-	-	-	-
	Q4	-	-	-	-
2025	Q1	Salaries paid	Salaries paid	\$10,000.00	\$10,000.00
	Q2	Salaries paid	Salaries paid	\$4,847.41	\$4,747.41
	Q3	-		-	
	Q4	Peer support groups + teen expansion, Alt Ed expansion	Peer support groups + teen expansion, Alt Ed expansion	\$6,250.00	\$6,250.00
2026	Q1	Peer support groups + 2 Camps + teen expansion, Alt Ed expansion	Peer support groups + Camps + teen expansion, Alt Ed expansion, partnerships	\$12,500.00	\$25,000.00
	Q2	Peer support groups + teen expansion, Alt Ed expansion	Peer support groups + teen expansion, Alt Ed expansion, partnerships	\$6,250.00	\$31,250.00
	Q3	-	Peer support groups + teen expansion, Alt Ed delivery, partnerships	-	\$6,250.00
	Q4		Peer support groups + teen expansion, Alt Ed delivery, partnerships	-	\$6,250.00

5. Reference ATTACHMENT B3: BUDGET is hereby modified to read as follows:

High Level Budget						
	Category	Description	Previous Dollar Amount (\$)	Updated Dollar Amount (\$) November 2025	Updated Dollar Amount (\$) April 2026	Notes
	Project Name	Project 30132: Spanning the Gap: Creating a Coordinated System to Link Oklahoma County's Children Impacted by Family Addiction to Peaceful Family Oklahoma's Evidence-Based Substance Use Interventions	\$14,847.41	\$39,847.41 (Increased by \$25,000.00)	\$89,847.41 (Increased by \$50,000.00)	
Operational Expenses	Personnel Salaries and Wages	<i>Program directors and assistant directors, teachers, support staff, career or success coaches, translators, workforce development specialists, accessibility specialists, tutors, etc.</i>	\$14,847.41	\$34,887.41 (Increased by \$20,040.00)	\$74,607.41 (Increased by \$39,720.00)	<i>Full-time employees</i>
	Personnel Fringe Benefits	<i>Employer-paid portions of FICA; Employee insurance and retirement plans; Unemployment and workers' compensation insurance; professional development</i>	\$-	\$-	\$-	
	Supplies	<i>Curriculum materials / kits; program supplies</i>	\$-	\$700.00 (Increased by \$700.00)	\$2,500.00 (Increased by \$1,800.00)	<i>Tactile teaching tools; Self-care bags</i>
	Advertising and Outreach	<i>Print and digital advertising (e.g. fliers, yard signs, billboards, websites, radio ads, etc.)</i>	\$-	\$-	\$-	
	Rent	<i>Cost of rent</i>	\$-	\$-	\$-	
	Maintenance and Repair	<i>Cost of maintenance and repairs of equipment</i>	\$-	\$-	\$-	
	Services for removing barriers to participation	<i>-Transportation assistance for students -Childcare assistance for students -Translation services</i>	\$	\$1,760.00 (Increased by \$1,760.00)	\$5,240.00 (Increased by \$3,480.00)	<i>Felt-safety nutritionally dense snacks and drinks</i>
	Administrative Cost	<i>Cost of administrative expenses limited to 10% unless Negotiated Indirect Costs Rate Agreement ("NICRA") established.</i>	\$-	\$2,500.00 (Increased by \$2,500.00)	\$7,500.00 (Increased by \$5,000.00)	<i>Contractual CPA, EOS contractors and insurance, etc.</i>
Capital Expenses	Equipment (Over \$10,000)	<i>General purpose equipment; Special purpose equipment; Equipment for hands-on learning activities</i>	\$-	\$-	\$-	
	Capital Purchases	<i>Facilities or Land acquisition</i>	\$-	\$-	\$-	

May it be known that the undersigned parties, for good consideration, do hereby agree to make the following changes and / or additions that are outlined within the addendum. These additions shall be made valid as if they are included in the original stated contract.

No other terms or conditions of the SUBRECIPIENT contract shall be negated or changed as a result of this stated addendum.

All promises, requirements, terms, conditions, provisions, representations contained and specified in the original Agreement shall survive and become part of this Addendum unless specifically provided otherwise herein, or unless superseded by applicable Federal law or State statutes.

IN WITNESS WHEREOF, the SUBRECIPIENT and the COUNTY respectively, have caused this Agreement to be executed by their duly authorized representatives.

SUBRECIPIENT

Lisa Reed

Date: 5.18.2026

PEACEFUL FAMILY SOLUTIONS, INC.

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY

CHAIRMAN

ATTESTED BY: COUNTY CLERK

[COUNTY CLERK]

Attachment: Original Sub-recipient Agreement to follow