

Oklahoma County Jail - Phase 2 Operational Narrative

This process begins when someone from Law Enforcement Pick-ups up an individual and brings them to the new Intake/Assessment and Booking Center on Grande Boulevard.

Intake Process

When arriving at the new Detention Center, law enforcement will enter the secure vehicle sallyport. When entering the Intake/Assessment area, arrestees will come into a security vestibule and patted down. A breathalyzer room is available to test for alcohol use. A combative pass-thru cell is available for a person not being cooperating with law enforcement. When complete, arrestees are taken into the Assessment area. They will be examined by health care professionals for medical and mental health status. Open waiting is available for those cooperating. Holding cells are available for arrestees not cooperating.

Behavioral Care Center

If a person has a mental health condition and fits criteria for going to the Behavioral Care Center, they will be walked over to the BCC upon approval of the DA and Magistrate. These individuals will never enter jail.

Booking

Otherwise, they will pass through a body scanning vestibule before they are allowed into the booking area. Once inside the booking area, personal items will be admitted into the inmate property storage room and arrestees will be fingerprinted and photographed. At this time, an arrestee will be seated in the open waiting area or put into a holding cell, until they are assigned to a booking officer and the full booking process is completed. Arrestees will meet with a booking officer to answer questions and be further evaluated. There are detox cells for the severely inebriated, and violent cells for those that are showing signs of hurting themselves.

Holding

After the information is taken, arrestees will sit back down, and their information will be passed on to Classifications and Diversion personnel.

While being held they will attend First Appearance, either video or in-person magistrate.

At the same time, Classifications will evaluate and determine the inmate's classification in the jail system to determine what housing unit they will be assigned to at the downtown jail. Once decided, inmates will be changed into jail clothing, remaining inmate personal property will go into inmate property storage, and the inmates will be moved to the

transport area where they will be held until picked up and moved to the existing jail downtown.

Also at this time, Diversion staff will have an opportunity to connect with inmates while they are in the holding area, beginning the process of providing appropriate services to these inmates while they are being housed in jail and that may help them eventually get released.

Transport

When Booking and Classifications processes are complete, inmates will be held in the Transport area, while waiting to be taken to the existing downtown Jail facility.

Release

When inmates have served their time at the downtown jail and/or their court case is resolved, they will be brought to the new Release Center where they will change back into their street clothes and receive all their inmate property. They will then meet with community services, discuss next steps, and get connected with appropriate services in the Oklahoma City area that will help them re-integrate back into the community. They will be transferred to release holding and then released.

Food Service / Kitchen

Additional services at this facility will include a kitchen that will be used to feed those held in the Behavioral Care Center. Food Service will also provide meals for those that are held in booking/holding/transport until they are taken to the downtown jail. Consideration should be given to preparing meals for the downtown jail as well at the new location.

Laundry

Laundry facilities will be used by those staying at the Behavioral Care Center and to launder inmate uniforms and clothing used in the Intake/Booking Center.

Total holding capacity at the Intake/Booking Center - 235 seats

Intake/Assessment – 10 seats, Open Booking – 56 seats

Booking Holding cells – 55 seats, Transport seats – 114 seats

Options

If Area U is built out – 60 beds

If Area G is built out – 144 dormitory beds + 112 double-bunk beds = 256 beds