

**REQUEST FOR LEGAL SERVICES**

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 3-11-2024 Department: OK County Facilities Management

State the nature of the legal request: Please review the contract between the Association of Central Oklahoma Governments (ACOG) and the Oklahoma County Public Buildings Authority for leased storage space in the Lincoln Building for the fiscal year 2026-2027.

RECEIVED

MAR 11 2026

[Signature]  
Signature

**CIVIL DIVISION**  
**DISTRICT ATTORNEY**  
Reply of District Attorney's Office: \_\_\_\_\_

OK as to form + legality  
JG

Date of Reply: 3/11/2024 [Signature]  
Assistant District Attorney

Oklahoma County Public Building Authority & Association of Central Oklahoma Governments

LEASE AGREEMENT

This Lease Agreement is made this 2<sup>nd</sup> day of JUNE, 2026 and effective on the 1<sup>ST</sup> day of JULY, 2026, between the **OKLAHOMA COUNTY PUBLIC BUILDINGS AUTHORITY (Lessor)** and **Association of Central Oklahoma Governments (LESSEE)**.

SECTION I LEASED PREMISES

WHEREAS the LESSOR will provide the LESSEE approximately **450 square feet** of first floor space, located at 4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma 73105 to be used by the LESSEE primarily as a record storage space at a rental rate of **\$12.11** per month. (Attachment A)

SECTION II LEASE TERMS

The primary term of the LEASE shall commence upon LESSEE taking possession of the leased premises on or after **July 1<sup>st</sup>, 2026** and ends **June 30<sup>th</sup>, 2027**.

SECTION III RENT

The total monthly payment to be paid by the LESSEE shall be **\$12.11**. Payment shall be payable on the first day of each month of this lease, upon LESSEE'S receipt of the appropriate invoicing from LESSOR.

SECTION IV UTILITIES SERVICES

For the term of this LEASE, the LESSOR shall pay and provide all utilities for said space. As used herein, utilities shall mean electric, gas, water and sewer. For the purpose of this LEASE, the utilities charges have been included in the cost and incorporated in the monthly rent in Section III of the LEASE AGREEMENT.

SECTION V CARE OF LEASED PREMISES

To the extent permitted by applicable law, it is expressly agreed that the LESSEE shall be responsible for any damage to the property caused by visitors, constituents, invitees, or by the negligence of its employees. LESSOR shall maintain the heating system, hot water tank, foundation, structural slab floor, exterior walls, exterior guttering, outdoor electrical services and systems, roof, exterior plumbing and exterior sewage lines pertaining to the LEASED PREMISES. LESSEE may not directly perform or contract for any maintenance or repairs to the LEASED PREMISES.

#### SECTION VI LIABILITY

It is mutually agreed that each entity shall be liable for its own acts, omissions and negligence. Each party to this agreement is a political division or subdivision and entitled to all of the defenses and immunities allowed and authorized by law.

#### SECTION VII RULES AND REGULATIONS

The LESSOR shall have the right to adopt rules or regulations concerning LESSEE'S use and occupancy of the LEASED PREMISES and surrounding grounds as it pertains to the use of the building by multiple tenants and affects shared common areas.

#### SECTION VIII TERMINATION, RENEWAL AND SURRENDER OF LEASED PREMISES

The LEASE AGREEMENT shall terminate the expiration of the fiscal year, which ends on June 30 of each year and is subject to renewal upon the mutual consent of each party. Each party reserves the right to terminate the lease agreement upon no less than thirty (30) days prior written notice of cancellation. Rent will be charged and due for each month of the LESSEE continues to occupy the property regardless of expiration of the term and/or notice of termination or effective date of cancellation. If the lease is terminated or not renewed, any balances due on rent shall become immediately due and payable.

#### SECTION IX ASSIGNMENTS AND SUBLETTING

The LESSEE shall not assign or transfer this LEASE or sublease the LEASED PREMISES, or any portion thereof, without the prior written consent of the LESSOR.

#### SECTION X NOTICES & GOVERNING LAW

This LEASE shall be governed and construed in accordance with the law of the State of Oklahoma. If any Portion of this LEASE is found invalid or unlawful by any Court, it is the intent of the parties that the remaining terms of the lease remain valid and enforceable. Both parties to the lease are either a political division or subdivision of the State of Oklahoma; as such each party/ is self-insured and entitled to any and all defenses and immunities allowed by law.

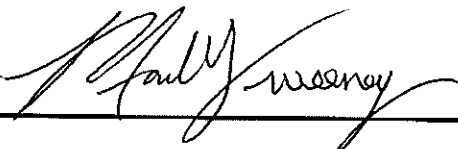
All notices to be given pursuant to any provision of this LEASE shall be addressed to the party to be notified at the address stated below:

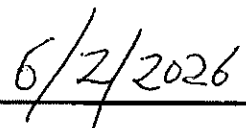
LESSOR: Chairman, Oklahoma County Public Buildings Authority  
320 Robert S. Kerr  
Oklahoma City, OK 73102

LESSEE: Mark W. Sweeney, Executive Director  
Association of Central Governments  
4205 N. Lincoln Blvd.  
Oklahoma City, OK 73105

Each and every notice, demand, request and any other communication required or permitted hereunder shall be made in writing and deemed to be properly delivered and received when delivered in person or the date received by the party if mailed.

IN WITNESS WHEREOF, LESSOR AND LESSEE have executed this LEASE in duplicate counterparts, each of which shall be considered an original on the day and year first above written.

  
\_\_\_\_\_  
LESSEE, Executive Director

  
\_\_\_\_\_  
DATE

\_\_\_\_\_  
LESSOR, Chairman, Oklahoma County Public Building Authority

\_\_\_\_\_  
DATE