

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Board of County Commissioners Meeting Minutes

Wednesday, October 22, 2025

9:00 AM

*Brian Maughan - Chair
Jason Lowe - Vice-Chair
Myles Davidson - Member*

<https://www.youtube.com/@oklahomacounty4775>

*Recorded in the
Oklahoma County Clerk's Office*

Call to Order

Roll Call

Present: 3 - County Commissioner Jason Lowe, District 2 - Chief Deputy Brandi Mertens, and District 3 - Chief Deputy Paul Foster

Notice of the meeting was properly posted on October 21, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance

Led by Pastor Chase Parsons

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on October 15, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

Foster moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

Foster moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

3. Discussion and possible action regarding Resolution No. 2025-4127 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Mertens moved, Foster seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

4. Discussion and possible action regarding a recommendation from the Central Purchasing Department for selection of lowest and best bid: P26285-03 Design Build Courthouse Handicap Elevator. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Mertens moved, Foster seconded, to approve Award No. 14-2025 Thompson General Contracting . The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

5. Recommendation from the Central Purchasing Department to reject all proposals. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

P26285-02 Design Build Courthouse HVAC 9th Floor

Foster moved, Mertens seconded, to reject Award No. 15-2025 Orcutt Mechanical Contractors. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

6. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

CW26087 Carpet and Flooring Installation

Mertens moved, Foster seconded, to tabulate and return.

CW26087 Carpet and Flooring Installation

Bryan's Flooring (x2)

Salazar Flooring

Monark Construction

FD Construction DBA Floor Designz

Danny Benefield

C2 Construction

The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

7. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3971 for Oklahoma County in the amount of \$ 250,000.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
approve
8. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$365,556.14 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office

9. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 4068 for Oklahoma County in the amount of \$200,991.78 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
10. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 4069 for Oklahoma County in the amount of \$6,034.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
11. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$487.27 for the period of 10-14-2025. Item requested by Karen Kint, Director of HR & Safety.
12. Litigation:

Case No. CJ-2025-7214 Summons
Case No. CJ-2025-7357 Summons
Case No. CV-2025-1357 Motion
Case No. CV-2025-2254 Notice
Case No. CV-2024-1340 Joint Motion
13. Discussion and possible action regarding the Treasurer Depository Fund Summary for the month of September 2025. Requested by Forrest "Butch" Freeman, Oklahoma County Treasurer.
14. Assessor's Revolving Fee Account 8101 as requested by Larry Stein, County Assessor
15. Monthly report of fees for the County Commissioners for the month of September, 2025. Requested by the County Finance Department, Office of the Oklahoma County Clerk.
16. Monthly Report of Officers for September 2025 for the Oklahoma County Juvenile Bureau, requested by Ms. Hannah Whipp, Director.

End of Consent Docket

Departmental Items

District No. 2

17. Discussion and possible action regarding a coat drive to support the local nonprofit, Christmas Connection, from November 24th thru Christmas. This effort will gather donated new and used coats in collection boxes placed on county properties and throughout the community to provide winter coats for those in need. This item requested by Brian Maughan, Commissioner for District Two and Chairman of the Board.

Mertens moved, Foster seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Engineering

18. Discussion and possible action to sign the ODOT Utility, Encroachment & Right of Way Affidavit for Project BRO-255C(612) CB J/P 37978(04), Oklahoma County City Bridge in Arcadia over Coffee Creek on N. Westminster 0.1 mile North of SH-66. Requested by Stacey Trumbo, PE, County Engineer.

Foster moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

19. Discussion and possible action to sign the ODOT Utility, Encroachment & Right of Way Affidavit for Project J2-8718 (005) RB J/P 28718(04) Oklahoma County City Bridge 179, Luther Road over North Canadian River. Requested by Stacey Trumbo, PE, County Engineer.

Mertens moved, Foster seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

20. Discussion and possible action regarding the Environmental Land Use Covenant to mitigate potential risk associated with the use or extraction of groundwater on the attached described property for potable or agricultural purposes within the top one hundred (100) feet below ground surface. The property is suitable for commercial or industrial land use only. Requested by Stacey Trumbo, PE, County Engineer.

Foster moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Planning Commission

21. Discussion and possible action to approve or deny Resolution No. 2025-4089 accepting the Final Plat of Jackalope Corner, pursuant to Title 19, §868.8 of the Oklahoma Statutes. This Final Plat (FP-2025-09) was approved by the Planning Commission on September 18, 2025. The plat includes five (5) lots encompassing approximately nine (8.92) acres. The subject property is located on the southeast corner of the intersection of Waterloo Rd. and Sooner Road, in County Commissioner District 3. Requested by Erik Brandt, Principal Planner, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

Foster moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Sheriff

- 22.** Discussion and possible action regarding Oklahoma County Sheriff's Office making application to the TSET Targeted Achievement Grants (TAG): Tobacco 21 Preventing Youth Access to Tobacco, Vapor and Nicotine Products. This is a three-year project that provides up to \$30,000.00 per year for retail compliance checks. This is a 100% TSET funded grant opportunity that will provide funding for Oklahoma County Sheriff's Office Deputies to conduct compliance checks on an overtime basis. The programmatic requirements will be performed by Major David Baisden. Requested by Tommie Johnson III, Oklahoma County Sheriff.

Foster moved, Mertens seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Treasurer

- 23.** Discussion and possible action to approve temporary transfers in the amounts of \$5M from the Highway Cash Fund (1110), \$1M from the County Road & Bridge Fund (1111), and \$1M from Capital Improvement - Regular Fund (2010), for a total of \$7M to the General Fund. These are cash transfers only and will not affect encumbrances. The transfers are necessary to cover payroll and weekly meeting checks and are typically repaid mid-January of the following calendar year. Temporary transfers are allowed by 68 O.S., Section 2021. Requested by Forrest "Butch" Freeman, Oklahoma County Treasurer.

Mertens moved, Foster seconded, to approve. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Commissioners Comments/General Remarks:

No New Business

Recess into executive session

Foster moved, Mertens seconded, to recess 9:17 am. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

- 24.** To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by In re Application of Chad Rice and Melissa Rice to Vacate a Right of Way and Portion Alley, CV-2025-2503, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, Assistant District Attorney.

25. To enter into executive session pursuant to 25 O.S. 307 (B) (4) to engage in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by In re Application of CR Homes LLC to Vacate a Right of Way and Portion Alley, CV-2025-2504 and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, Assistant District Attorney.
26. To enter into executive session pursuant to 25 O.S. §307(B)(4) to engage in confidential communications between the public body and its attorney concerning an update and litigation status report regarding the potential litigation for breach of contract against Oklahoma Department of Mental Health and Substance Abuse Services for the return of \$1.5 million in ARPA subrecipient funding, where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest. Requested by Lisa Erickson Endres, ADA

Return from executive session

Foster moved, Mertens seconded, to return at 9:51 am. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

27. Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by In re Application of Chad Rice and Melissa Rice to Vacate a Right of Way and Portion Alley, CV-2025-2503, and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, Assistant District Attorney.

Mertens moved, Foster seconded, to disclaim subject to any pending back taxes. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

28. Action regarding in confidential communications between the public body and its attorney concerning a pending investigation, claim or action by In re Application of CR Homes LLC to Vacate a Right of Way and Portion Alley, CV-2025-2504 and where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Requested by Rod Heggy, Assistant District Attorney.

Mertens moved, Foster seconded, to disclaim subject to any pending back taxes. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

- 29.** Action regarding in confidential communications between the public body and its attorney concerning an update and litigation status report regarding the potential litigation for breach of contract against Oklahoma Department of Mental Health and Substance Abuse Services for the return of \$1.5 million in ARPA subrecipient funding, where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest. Requested by Lisa Erickson Endres, ADA

Foster moved, Mertens seconded, to proceed as discussed. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

Citizen Participation:

Robert Summerlin was called to speak.

Adjourn

Mertens moved, Foster seconded, to adjourn at 9:55 am. The motion carried by the following vote:

Aye: 3 - Lowe, Mertens and Foster

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board