

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Excise Board Meeting Minutes**

**Wednesday, December 3, 2025**

**10:30 AM**

*Eleanor D. Thompson - Chair  
Bret Towne - Vice-Chair  
Teresa Sellers - Member*

*<https://www.youtube.com/@oklahomacounty4775>*

*Recorded in the  
Oklahoma County Clerk's Office*

## Call To Order

## Roll Call

**Present:** 2 - Eleanor Thompson and Bret Towne

**Notice of the meeting was properly posted on December 1, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of November 17, 2025.

**Towne moved, Thompson seconded, to approve. The motion carried by the following vote:**

**Aye:** 2 - Thompson and Towne

### Departmental Items

2. Discussion and possible action regarding a second amendment to the 2025 Observed Holiday Schedule for Oklahoma County to include Wednesday, December 24, 2025. This item requested by Clerks of the Board, Office of the County Clerk.

**Towne moved, Thompson seconded, to approve. The motion carried by the following vote:**

**Aye:** 2 - Thompson and Towne

3. Discussion and possible action regarding Resolution 2025-4514: This a correction to the approved Resolution 2025-4416 on 11-17-25 due to incorrect dollar amount being listed. Inter-fund transfer from General Fund 1001 cash to Employee Benefits Fund 4010 cash and appropriations in the amount not to exceed \$333,863.00.00. This is to transfer General Fund cash and appropriate it to Employee Benefits in order to pay claims for the County for fiscal year 2025-26, as approved by the Budget Board and the Excise Board in the Oklahoma County Annual Adopted Budget in June 2025. Item requested by Jon Wilkerson, Benefits and Retirement Director.

**Towne moved, Thompson seconded, to approve with scrivener error of \$333,863.00.00 to \$333,863.00. The motion carried by the following vote:**

**Aye:** 2 - Thompson and Towne

4. Discussion and possible action to certify all revised tax levies for Oklahoma County Municipalities and School Districts for the fiscal year 2025-26 as approved in this meeting and previous meetings. A certified list of mill levies is on file with the Finance Department. This item is for the final record removing two pages (pg 5 and pg 6) that were included in error. Requested by the County Finance Department, Office of the County Clerk.

**Towne moved, Thompson seconded, to approve. The motion carried by the following vote:**

**Aye:** 2 - Thompson and Towne

**No Citizen Participation**

**Board Comments**

**Adjourn**

**Towne moved, Thompson seconded, to adjourn 10:35 am. The motion carried by the following vote:**

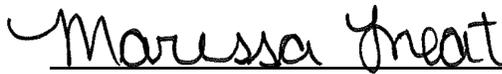
**Aye:** 2 - Thompson and Towne

EXCISE BOARD  
OKLAHOMA COUNTY, OKLAHOMA



Chair or Vice-Chair

ATTEST:


Maressa Treat,  
County Clerk and Secretary to the Board