

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Board of County Commissioners Meeting Minutes**

**Wednesday, November 13, 2024**

**9:00 AM**

*Brian Maughan - Chairman  
Myles Davidson - Member*

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

*Recorded in the  
Oklahoma County Clerk's Office*

## Call to Order

## Roll Call

**Present:** 3 - District 1 - Chief Deputy Joe Blough, District 2 - Chief Deputy Jessica Clayton, and District 3 - Chief Deputy Paul Foster

**Notice of the meeting was properly posted on November 12, 2024.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

**Prayer and Pledge of Allegiance was led by David Barnes.**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on November 4, 2024 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

### Recurring Agenda Items:

2. Discussion and possible action regarding all claims, list is attached and available for inspection in the office of the County Clerk, Room 201.

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

3. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting.

P25373-01 Fifth Floor Court Clerk Renovation

**Blough moved, Foster seconded, to tabulate and return.  
CBR Commercial Contracting, LLC.**

**Caddell & Co., LLC.**

**Jim Cooley Construction, LLC**

**The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

4. Discussion and possible action regarding Resolution No. 2024-5168 for Blanket

Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 201.

**Blough moved, Foster seconded, to approve with the addition of Requisition No.12503251 in the amount of \$1,525,636.00 noted by Chantel . The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

### **Consent Agenda**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

**Blough moved, Foster seconded, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

5. Monthly Report of Fess for October 2024 for the Oklahoma County Juvenile Bureau

6. Litigation:

Case No. CJ-2023-5699 Summons

Case No. CJ-2024-4963 Summons

Case No. CV-2024-1324 Notice

Case No. CV-2024-1334 Notice

Case No. CV-2024-1336 Corrected Notice

Case No. CV-2024-1340 Order

Case No. CV-2024-1354 Journal Entry

Case No. CV-2024-1358 Corrected Notice

Case No. CV-2024-1358 Notice

Case No. CV-2024-1360 Corrected Notice

Case No. CV-2024-1360 Notice

Case No. CV-2024-1324 CV-2024-1324 Corrected Notice

Case No. CV-2024-1324 CV-2024-1359 Notice

Case No. CV-2024-1324 CV-2024-1359 Corrected Notice

Case No. TC-2024-017 Tort Claim

7. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$967.01 for the period of 11-05-2024. Item requested by Karen Kint, Director of HR & Safety.

8. Discussion and possible action regarding Transcript of Proceedings from the County Treasurer on the sale of county property, acquired at RE-SALE, described as follows:

ALIT ALATAIWI 13-048-0975; NORTH HIGHLAND ADDITION; LOT 040; BLOCK 007

Authorize Chairman to execute County Re-Sale deeds conveying the above described real estate transactions. Requested by Forrest "Butch" Freeman, County Treasurer.

9. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 1732 for Oklahoma County in the amount of \$226,322.56 pending notification of

encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office.

10. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$370,824.22 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office.
11. Discussion and possible action regarding Employee Benefit Warrant No. 872183 through 872245 for Oklahoma County in the amount of \$238,374.95 pending notification of encumbrance to Jackie Wilson, Oklahoma County Treasurer's Office.
12. Discussion and possible action regarding Resolution No. 2024-5024, to surplus equipment from the inventory of Oklahoma County District #3. With the requested approval these items will be traded to the vendor in accordance with the provisions set forth in Title 19 Section 421.  
One (1) Kubota Skid Steer w/ Rear Camera Kit, c/n DC312-00332, s/n KBCZ141CANJC29706, acquired 04/12/2022 from Great Plains LLC, 6505 N. I-35 Frontage Rd., Edmond, OK 73114 for \$47,294.92
13. Discussion and possible action regarding Resolution No. 2024-5141, to surplus equipment from the inventory of Oklahoma County District #3. With the requested approval these items will be sold at auction in accordance with the provisions set forth in Title 19 Section 421.  
One (1) 2019 Covered Wagon Tandem Enclosed Trailer, c/n DC334-00320, s/n 53FBE2028KF050605, acquired 05/03/2019 from Custom Trailer Sales, Inc., 8005 NE 23rd St., Oklahoma City, Ok 73141 for \$8,095.00
14. Discussion and possible action regarding Resolution No. 2024-5056, to surplus equipment from the inventory of Oklahoma County District #3. With the requested approval these items will be sold at auction in accordance with the provisions set forth in Title 19 Section 421.  
One (1) 2014 Dodge Ram 1500 Crew Cab 4X4 White, c/n DC301-00388, s/n 1C6RR7KT7ES159937, acquired 11/22/2013 from Bob Howard Chrysler Jeep Dodge, 13250 N. Broadway Extension, Oklahoma City, OK 73113 for \$25,212.85
15. Discussion and Possible action regarding Resolution No. 2024-5025, transferring equipment from the inventory of Oklahoma County Social Services to the Oklahoma County Treasurer.  
One (1) 1993 Chevrolet Pickup Truck, c/n Q301-00001, s/n GBHC34K5RE117438, acquired 09/21/1993 from a vendor not on record for \$13,907.75
16. Discussion and Possible action regarding Resolution No. 2024-5026, transferring equipment from the inventory of Oklahoma County Treasurer to Oklahoma County Social Services.  
One (1) 2004 Chevrolet Pickup, c/n C301-00107, s/n 1GCEC19X04Z324618, acquired 05/22/2004 from City Chevrolet, 5000 W. Reno, Oklahoma City, OK for \$14,289.00
17. Discussion and possible action regarding Resolution No. 2024-5002, disposing of equipment from the inventory of the Oklahoma County SHINE Program. These items have been sold at auction and with the requested approval will be removed from inventory in accordance with the provisions set forth in Title 19 Section 421.  
One (1) 2004 E-350 Passenger Van, c/n SN301-00001, s/n 1FBNE31L64HA29922, acquired 06/04/2010 from Bob Howard Chevrolet, 13130 N. Broadway Ext., Oklahoma City, OK 73114 for \$9,999.00; Sold 10/08/2024 by Purple Wave Auction for \$1,550.00

18. Discussion and possible action regarding Resolution No. 2024-5057, disposing of equipment from the inventory of the Oklahoma County Treasurer. These items are broken or obsolete and are too costly to repair. With the requested approval, they will be junked in accordance with the provisions set forth in Title 19 Section 421.  
One (1) HP Probook 450 Laptop, c/n C250-00054, s/n 5CD5515ZGP, acquired 01/04/2016 from Hewlett-Packard Company, PO Box 101149, Atlanta, GA 30392 for \$980.24  
One (1) HP Probook SB450 Laptop, c/n C250-00062, s/n 5CD628747B, acquired 08/08/2016 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$642.51  
One (1) HP Probook SB450 Laptop, c/n C250-00063, s/n 5CD62872D8, acquired 08/08/2016 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$642.51  
One (1) HP Probook SB450 Laptop, c/n C250-00064, s/n 5CD62872C7, acquired 08/08/2016 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$642.51  
One (1) HP Probook SB450 Laptop, c/n C250-00065, s/n 5CD62872CD, acquired 08/08/2016 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$642.51  
One (1) HP Probook 450 Laptop, c/n C250-00067, s/n 5CD6287480, acquired 12/07/2016 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$628.99  
One (1) HP SB 850 Laptop, c/n C250-00068, s/n 5CG5450RBZ, acquired 02/18/2016 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$1,568.32  
One (1) HP Elite Book 850 Laptop, c/n C250-00074, s/n 5CG7373L0F, acquired 11/27/2017 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$1,423.42  
One (1) 16ft Utility Trailer. c/n C334-00001, s/n 154SL1625LT010157, acquired 10/09/1990 from Sun Trailer and Mfg. Co., 5901 SE 15th, Midwest City, OK 73110 for \$825.00  
One (1) Scotsman Ice Machine, c/n C681-00001, acquired 12/31/199 from Jerry Amundsen, Inc., 1740 NW 5th, Oklahoma City, OK 73106 for \$1,496.00
19. Discussion and possible action regarding Resolution 2024-5062 to appoint Jackie Wilson as Receiving Officer for the attached Treasurer's Funds. This item is requested by Butch Freeman, Oklahoma County Treasurer.
20. Discussion and possible action regarding Resolution 2024-5065 to appoint Atlanta Carrel as backup Receiving Officer for the attached Treasurer's Funds. This item is requested by Butch Freeman, Oklahoma County Treasurer.

## **End of Consent Docket**

### **Departmental Items**

#### **District No. 1**

21. Discussion and possible action regarding Resolution 2024-4791: Recognizing November 14th 2024 as World Diabetes Day in Oklahoma County. Requested by Joe Blough, District No. 1

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

#### **Assessor**

- 22.** Discussion and possible action regarding a presentation of a check to HUGS on behalf of the Oklahoma County Assessor's office. Requested by Larry Stein, Oklahoma County Assessor.

**No action**

#### **Engineering**

- 23.** Discussion and possible action regarding the Agreement for Services between KONE, Inc. and the Board of County Commissioners of Oklahoma County for Oklahoma County Courthouse Elevators, ARPA Project #10009. Requisition Number 12503251 in the amount of One Million, Five Hundred Twenty-Five Thousand, Six Hundred Thirty-Six Dollars (\$1,525,636.00) has been issued from ARPA Funds, contingent upon encumbrance of funds. Requested by Stacey Trumbo, PE, County Engineer.

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

#### **Policy & Governance**

- 24.** Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and the Town of Luther (Project ID: 20043: LVFD Fire Engine-Tanker) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.

**Foster moved, Blough seconded, to approve items 24-30. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

- 25.** Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and Allied Arts of Oklahoma, Inc. (Project ID: 20082: COVID Relief for Nonprofits) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.
- 26.** Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and CARE Center; Child Abuse Response & Evaluation (Project ID 20002: Victim Services Project) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.
- 27.** Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and the Oklahoma Home Finance Authority (Project ID 20000: Affordable Housing) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.

28. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and ReMerge of Oklahoma County, Inc. (Project ID 20108: ReMerge Diversion Program Expansion) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.
29. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and Health Alliance for the Uninsured (Project ID 20148: HAU Prescription Access Program) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.
30. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and RestoreOKC, Inc. (Project ID 20068: RestoreOKC Culture of Health) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework.
31. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Legal Aid Services of Oklahoma Inc. (Project ID 30098). Agreement not to exceed \$150,000.00 for their Right to Counsel Program. Requisition #12502623. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.

**Blough moved, Foster seconded, to approve items 31-44. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

32. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Opportunities Industrialization Center of Oklahoma (Project ID 20001). Agreement not to exceed \$275,000.00 for their Tech Prep & Job Readiness Program. Requisition #12502610. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
33. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Variety Care (Project ID 30219). Agreement not to exceed \$183,608.00 for Behavioral Health Services at Variety Care at Crooked Oak. Requisition #12502609. Approved as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
34. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Make-A-Wish Foundation of Oklahoma Inc. (Project ID 30154). Agreement not to exceed \$300,000.00 for Make-A-Wish Oklahoma Post Pandemic Wish Pipeline Reduction Project. Requisition #12503321. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
35. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Freedom City (Project ID 30176). Agreement not to exceed \$186,000.00 for their Spencer Expansion Project. Requisition #12502626. Approved as to form and legality by Aaron Etherington, ADA. Requested

by Jessica Clayton, District 2.

36. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and The Genesis Project (Project ID 30208). Agreement not to exceed \$98,600.00 for their Genesis Residential Housing Reconfiguration Project. Requisition #12502586. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
37. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and 111 Project Inc. (Project ID 30288). Agreement not to exceed \$20,000.00 for their CarePortal Platform. Requisition #12503313. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
38. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Paseo Avenue (Project ID 30153). Agreement not to exceed \$200,000.00 for their Pathway to Independence program. Requisition #12502640. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
39. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Oklahoma City National Memorial Foundation (Project ID 30115). Agreement not to exceed \$100,000.00 for Lobby and Event Space Expansion. Requisition #12502637. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
40. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Bonnies Helping Hands Foundation (Project ID 30034). Agreement not to exceed \$20,000.00 for Senior Delivery & Operational Cost. Requisition #12502644. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
41. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Willow Pregnancy Center. Agreement not to exceed \$125,000.00 for phase 2 of the Rose Home rebuild. Requisition #12502624. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
42. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Hope Center of Edmond. (Project ID 30257). Agreement not to exceed \$100,000.00 for their HOPE Center Food Pantry Program. Requisition #12503320. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
43. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Turning Point Ministries (Project ID 30062). Agreement not to exceed \$100,000.00 for development of affordable housing. Requisition #12502632. Approved as to form by Aaron Etherington, ADA. Requested by Jessica Clayton, District 2.
44. Discussion and possible action regarding an ARPA Subrecipient Agreement between the Board of Oklahoma County Commissioners and Divine Wisdom TASK (Project ID 30173). Agreement not to exceed \$100,000.00 for their Teaching and Saving Kids



Project. Requisition #12503312. Approved as to form by Aaron Etherington, ADA.  
Requested by Jessica Clayton, District 2.

### **Sheriff**

- 45.** Discussion and possible action regarding the attached Interlocal Agreement between the City of Warr Acres and the Oklahoma County Sheriff's Office supporting the Oklahoma County Multi-Jurisdictional Tactical Unit and cross commissioning Warr Acres Investigators. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney. This agreement, if approved, requires wet signatures on the original document (provided by Undersheriff Anderson), the attached scanned version is for reference only.

**Blough moved, Foster seconded, to approve items 45-46. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

- 46.** Discussion and possible action regarding the attached Interlocal Agreement between the City of Del City and the Oklahoma County Sheriff's Office supporting the cross commissioning of Del City Investigators. Requested by Tommie Johnson III, Oklahoma County Sheriff, and approved as to form and legality by Aaron Etherington, Assistant District Attorney. This agreement, if approved, requires wet signatures on the original document (provided by Undersheriff Anderson), the attached scanned version is for reference only.

### **Treasurer**

- 47.** Discussion and possible action regarding the authorization for the chairman to sign the agreement between DAKIL Auctioneers Inc. and the BOCC for the Oklahoma County Treasurer, to provide Auctioneer services for the Oklahoma County Treasurer's June tax resale scheduled to begin June 9, 2025. Auctioneer will be paid \$3,900.00 for a guaranteed three days. Any additional days required will be paid at \$1,300.00 per day. Requisition No. 12503352 has been issued to DAKIL Auctioneers Inc. in the amount of \$3,900.00. Requested by Forrest "Butch" Freeman, Oklahoma County Treasurer, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Blough moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

### **Commissioners Comments/General Remarks**

**No New Business**

**Citizen Participation:**

**John Conti was called to speak**

**Adjourn**

**Blough moved, Clayton seconded, to adjourn at 9:25 a.m. The motion carried by the following vote:**

**Aye:** 3 - Blough, Clayton and Foster

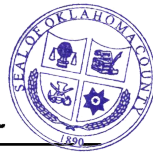
BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

*Bruni Maughan*

- Chair or
- Vice-Chair

ATTEST:

*Maressa Treat*



Maressa Treat,  
County Clerk and Secretary to the Board