

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102
BOCC Meeting Room 204*

9:11:21 AM

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA

Dec 16 2024
Maressa Treat,
County Clerk. Okla. Cnty.



Maressa Treat

Policy & Governance Regular Meeting Agenda

Tuesday, December 17, 2024

10:00 AM

*Jessica Clayton - Chair
Paul Foster - Member
Cody Compton - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call To Order

Roll Call

Notice of the meeting was properly posted on December 16, 2024.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of November 12th and 27th, 2024.

[11-12-2024 P&G Minutes](#)

[11-27-2024 P&G Minutes](#)

Recurring Items

Departmental Items

2. Discussion and possible action regarding selection of the December 2024 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.
3. Discussion and possible action regarding the financial procedures for the Oklahoma County Free Fair Association. Requested by LaDonna Hines, Extension Director Oklahoma County OSU Extension.
4. Discussion and possible action regarding any potential changes surrounding job titles, FLSA status, and job description details of the current Grants Writer and BOCC Financial Administrative Assistant. Requested by Paul Foster, Chief Deputy, District 3.
5. Discussion and possible action regarding policies, processes, procedures, and status reports related to planning, oversight, and administration of Oklahoma County’s Grants Programs. Requested by Nikkie Morton, Oklahoma County Grants Administrator.

[Oklahoma County Grants Report](#)

[Grant Watch List 2024](#)

6. Discussion and possible action regarding contract provider, encumbrance, and/or other alternatives related to ARPA project 10130: Medical / Behavioral Health Services Facility. Requested by Jessica Clayton.
7. Discussion and possible action to amend the PBA subrecipient agreement. Requested by Jessica Clayton.
8. Discussion and possible action regarding project cancellation, reallocation, increase or other intended use of the \$2,500.00 remaining to obligate of ARPA Project 10068,

Drainage Culvert Inventory. Requested by Jessica Clayton.

9. Discussion and possible action regarding project 10033: Court Clerk Social distancing, as relates to the cost associated with utilities and other non-base rent items for the lease agreement at Leadership Square. Requested by Jessica Clayton.
10. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County's ARPA funding allocation. Requested by Jessica Clayton.

[P&G 20241211 Program Report](#)

11. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and The Dale Rodgers Training Center (Project ID: 20146) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework. Requested by Jessica Clayton.

[DRTC MOU](#)

12. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and The Oklahoma County Criminal Justice Authority to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework. Requested by Jessica Clayton.

Citizen Participation: “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by PublicComment@oklahomacounty.org and submit via email or hand the form to the recording secretary prior to the meeting.

Board Comments

New Business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Adjourn