

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Policy & Governance Meeting Minutes**

**Wednesday, November 27, 2024**

**9:30 AM**

*Jessica Clayton - Chair  
Paul Foster - Member  
Cody Compton - Member*

*YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)*

*Recorded in the  
Oklahoma County Clerk's Office*

## Call To Order

## Roll Call

**Present:** 3 - District 2 - Chief Deputy Jessica Clayton, District 3 - Chief Deputy Paul Foster and District 1 - First Deputy Cody Compton

**Notice of the meeting was properly posted on November 25, 2024.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

### Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of November 12, 2024.

**Compton moved, Foster seconded, to defer to the next meeting. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

### Departmental Items

2. Discussion and possible action regarding cremation and burial services. Requested by Jessica Clayton.

**Compton moved, Foster seconded, to amend previous action that for burial and cremation services for the county for the next two years covering November 1, 2024 through December 31, 2026 to allocate \$200,000 of ARPA dollars to cover the burial and cremation expenses and continue to handle the operations of facilitating that burial and cremation process in house. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

3. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County’s ARPA funding allocation. Requested by Danielle Drastata, Accenture

**Compton moved, Foster seconded, to receive. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

4. Discussion and possible action regarding project cancellation, reallocation, increase or other intended use of the \$75,000.00 remaining to obligate of ARPA Project 10068, Drainage Culvert Inventory. Requested by Danielle Drastata, Accenture.

**Compton moved, Foster seconded, to return \$75,000 from ARPA project 10068 back to 1415 account to be allocated into a different project.**

**The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

5. Discussion and possible action regarding project cancellation, reallocation, increase or other intended use of the \$120,989.00 remaining to obligate of ARPA Project 40002, Record Retention (BOCC). Requested by Danielle Drastata, Accenture.

**Compton moved, Foster seconded, to receive document. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

**Compton moved, Clayton seconded, to continue forward with the record retention ARPA project 40002 with an amended amount of \$105,000 and the remaining \$15,989 being rolled back into the 1415 account to be allocated to a different project. The motion carried by the following vote:**

**Aye:** 2 - Clayton and Compton

**No:** 1 - Foster

6. Discussion and possible action to obligate ARPA funds remaining in the 1415 account. Requested by Danielle Drastata, Accenture.

**Compton moved, Foster seconded, to recommend to use the remaining \$59,000, or whatever is left in the 1415 account, that we zero that balance to the BCC project. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

7. Discussion and possible action to recommend the authorization of \$75,000.00 of ARPA funds in the 1415 account for the Impact 405 Subrecipient Agreement. Requested by Paul Foster, District 3.

**No action**

8. Discussion and possible action to recommend the authorization of \$45,989.00 of ARPA funds in the 1415 account for the Fields and Future Foundation Subrecipient Agreement. This may be an increase to the existing agreement or may be a separate agreement. Requested by Paul Foster, District 3.

**No action**

9. Discussion and possible action regarding the adoption of the Memorandum of Understanding to the Subrecipient agreement between the Board of County Commissioners and The Oklahoma Railway Museum. (Project ID: 20120: LeFlore Depot Restoration) to allow the expenditure of funds between January 2025 and December 2026, aligning with the updated regulatory framework. Requested by Danielle Drastata, Accenture.

**Compton moved, Foster seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

10. Discussion and possible action regarding obligation of funds for ARPA Project 40148, Oklahoma County Benefits Department, County pharmacy through an interagency memorandum of understanding in an amount not to exceed \$60,954.59. Requested by Danielle Drastata, Accenture.

**Compton moved, Foster seconded, to approve. The motion carried by the**

**following vote:**

**Aye:** 3 - Clayton, Foster and Compton

- 11.** Discussion and possible action regarding policies, processes, procedures, and status reports related to planning, oversight, and administration of Oklahoma County's Grants Programs. Requested by Nikkiey Morton, Oklahoma County Grant Administrator

**Compton moved, Foster seconded, that the requisitioner and the backup requisitioner for all of our grants accounts be the BOCC grants writer as the primary, and the BOCC financial administrative assistant as the backup. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

**No Citizen Participation**

**No Board Comments**

**Adjourn**

**Compton moved, Foster seconded, to adjourn at 11:02 a.m. The motion carried by the following vote:**

**Aye:** 3 - Clayton, Foster and Compton

POLICY & GOVERNANCE  
OKLAHOMA COUNTY, OKLAHOMA

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- Chair or  
- Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board