

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102



Policy & Governance Meeting Minutes

Tuesday, December 9, 2025

10:00 AM

*Paul Foster - Chair
Brandi Mertens - Vice Chair
John Pettis Jr. - Member*

<https://www.youtube.com/@oklahomacounty4775>

*Recorded in the
Oklahoma County Clerk's Office*

Call To Order

Roll Call

Present: 3 - District 3 - Chief Deputy Paul Foster, District 2 - Chief Deputy Brandi Mertens and District 1 - Chief Deputy John Pettis

Notice of the meeting was properly posted on December 8, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of November 25, 2025.

Pettis moved, Foster seconded, to approve. The motion carried by the following vote:

Aye: 2 - Foster and Pettis

Abstain: 1 - Mertens

Departmental Items

2. Discussion and possible action regarding selection of the December 2025 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.

Mertens moved, Pettis seconded, to approve Option A. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

3. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County’s ARPA funding allocation. Requested by Jessica Clayton, County Manager, on behalf of Accenture.

Mertens moved, Pettis seconded, to receive presentation. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

No action

4. Discussion and possible action regarding procedures and status report related to planning, oversight, and administration of ARPA Project Cremations and Burials. Requested by Jessica Clayton, County Manager.

Mertens moved, Pettis seconded, to recommend adjusting cost of cremation to \$400. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

No Citizen Participation

Board Comments

No New Business

Adjourn

Mertens moved, Pettis seconded, to adjourn at 10:25 a.m. The motion carried by the following vote:

Aye: 3 - Foster, Mertens and Pettis

POLICY & GOVERNANCE
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board