

OKLAHOMA COUNTY

Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102



Budget Board Meeting Minutes

Thursday, September 19, 2024

10:00 AM

Brian Maughan - Chairman
Forrest "Butch" Freeman - Vice-Chairman
Myles Davidson - Member
Carrie Blumert - Member
Rick Warren - Member
Larry Stein - Member
Tommie Johnson III - Member
Maressa Treat - Member

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

*Recorded in the
Oklahoma County Clerk's Office*

Call to Order

Roll Call

Present: 8 - County Commissioner Brian Maughan, Sheriff Tommie Johnson III, Court Clerk Rick Warren, County Assessor Larry Stein, County Commissioner Myles Davidson, County Clerk Maressa Treat, District 1 - Chief Deputy Joe Blough, and Treasurer - Chief Deputy Jerry Stone

Notice of the meeting was properly posted on September 18, 2024.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of August 29, 2024.

Johnson III moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Davidson moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

2. Resolutions for consent items 3-25.
3. Resolution 2024-4277: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$1,913,073.11. To appropriate miscellaneous receipts for the month of August, 2024.
4. Resolution 2024-4278: Cash fund appropriation for CBRIF (County Bridge and Road Improvement Fund) Fund 1111 in the amount not to exceed \$85,425.07. To appropriate miscellaneous receipts for the month of August, 2024.
5. Resolution 2024-4279: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$10,715.00. To appropriate miscellaneous receipts for the month of August, 2024.

6. Resolution 2024-4280: Cash fund appropriation for County Clerk Lien Fee Fund 1150 in the amount not to exceed \$40,212.87. To appropriate miscellaneous receipts for the month of August, 2024.
7. Resolution 2024-4281: Cash fund appropriation for County Clerk UCC Central Filing Fund 1151 in the amount not to exceed \$62,130.17. To appropriate miscellaneous receipts for the month of August, 2024.
8. Resolution 2024-4282: Cash fund appropriation for County Clerk Records Management & Preservation Fund 1152 in the amount not to exceed \$163,053.90. To appropriate miscellaneous receipts for the month of August, 2024.
9. Resolution 2024-4283: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$319,712.38. To appropriate miscellaneous receipts for the month of August, 2024.
10. Resolution 2024-4284: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$18,680.65. To appropriate miscellaneous receipts for the month of August, 2024.
11. Resolution 2024-4285: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$1,630.00. To appropriate miscellaneous receipts for the month of August, 2024.
12. Resolution 2024-4286: Cash fund appropriation for Planning Commission Fund 1240 in the amount not to exceed \$26,946.00. To appropriate miscellaneous receipts for the month of August, 2024.
13. Resolution 2024-4287: Cash fund appropriation for Emergence Management 1251 in the amount not to exceed \$4,610.96. To appropriate miscellaneous receipts for the month of August, 2024.
14. Resolution 2024-4288: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$692.00. To appropriate miscellaneous receipts for the month of August, 2024.
15. Resolution 2024-4289: Cash fund appropriation for Mental Health Court Fund 1282 in the amount not to exceed \$5,000.00. To appropriate miscellaneous receipts for the month of August, 2024.
16. Resolution 2024-4290: Cash fund appropriation for Capital Improvement Regular Fund 2010 in the amount not to exceed \$2,072,721.00. To appropriate miscellaneous receipts for the month of August, 2024.
17. Resolution 2024-4291: Cash fund appropriation for Capital Improvement Tinker Fund 2030 in the amount not to exceed \$3,320.45. To appropriate miscellaneous receipts for the month of August, 2024.
18. Resolution 2024-4292: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$12,704.61. To appropriate miscellaneous receipts for the month of August, 2024.

19. Resolution 2024-4294: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$5,721.28. To appropriate miscellaneous receipts for the month of August, 2024.
20. Resolution 2024-4295: Cash fund appropriation for Jail Bonds 2023 Fund 2034 in the amount not to exceed \$192,148.74. To appropriate miscellaneous receipts for the month of August, 2024.
21. Resolution 2024-4296: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$38.75. To appropriate miscellaneous receipts for the month of August, 2024.
22. Resolution 2024-4297: Cash fund appropriation for Capital Projects New Jail Fund 2080 in the amount not to exceed \$48,623.23. To appropriate miscellaneous receipts for the month of August, 2024.
23. Resolution 2024-4298: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$969,927.49. To appropriate miscellaneous receipts for the month of August, 2024.
24. Resolution 2024-4299: Cash fund appropriation for Law Library Fund 6010-6050 in the amount not to exceed \$43,926.22. To appropriate miscellaneous receipts for the month of August, 2024.
25. Resolution 2024-4300: Cash fund appropriation for Court Clerk Donations Fund 6014 in the amount not to exceed \$3,000.00. To appropriate miscellaneous receipts for the month of August, 2024.

End of Consent Docket

Recurring Agenda Items

26. Discussion and possible action regarding the Monthly Financial Report to be presented by the County Clerk Finance Department.

Warren moved, Treat seconded, to receive report. The motion carried by the following vote:

Aye: 8 - Maughan, Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

27. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2024-25 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

Stein moved, Johnson III seconded, to receive report. The motion carried by the following vote:

Aye: 8 - Maughan, Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

28. Discussion and possible action regarding an update of the County's Health Insurance Plan to be presented by Jon Wilkerson, Benefits and Retirement Director.

Warren moved, Johnson III seconded, to receive report. The motion carried by the following vote:

Aye: 8 - Maughan, Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

29. Discussion and possible action regarding an update from the Oklahoma County Criminal Justice Authority regarding operations of the Oklahoma County Detention Center. Requested by Larry Stein, County Assessor.

No Action

Departmental Items

30. Discussion and update regarding the CARES Act audit and possible financial liability to Oklahoma County. Requested by Maressa Treat, County Clerk.

No Action

31. Discussion and update regarding ARPA project status and deadlines. Requested by Maressa Treat, County Clerk.

No Action

32. Discussion and possible action regarding a recommendation to Budget Board to consider continuing a pharmacy due to the impact that it has on the employee benefits account and our consideration in the September Supplement and that we explore heavily in continuing a pharmacy for the benefit of the employees and retirees that receive County benefits. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

Warren moved, Treat seconded, action to continue the pharmacy and expand the program. The motion carried by the following vote:

Aye: 7 - Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

No: 1 - Maughan

33. Discussion and possible action regarding the September Supplement changes to the Treasurer's General Fund (1001-150) and Resale Property Fund (1130) budgets for FY 24-25. Requested by Forrest "Butch" Freeman, Oklahoma County Treasurer.

Johnson III moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

34. Discussion and possible action regarding creating a new line item in the Capital Improvements - Regular Fund 2010 for Court House Maintenance. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the Budget Evaluation Team.

Treat moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

35. Discussion and possible action regarding the proposed employer, employee and retiree rates. The Budget Evaluation Team voted on Tuesday, September 16th, 2024, to recommend to the Budget Board to adopt a three percent rate increase effective July 1, 2024 for employer rates and an effective date of January 1, 2025 for employee and retiree rates. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

Johnson III moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

36. Discussion and possible action regarding the revised General Fund Revenues and Fund Balance for fiscal year 2024-25 in the amount not to exceed \$147,940,023.00 for a total supplement amount of \$22,438,599.00 to be presented by the Oklahoma County Finance Department.

Treat moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Johnson III, Warren, Stein, Davidson, Treat, Blough and Stone

37. Discussion and possible action regarding recommendations from the Budget Evaluation Team on the fiscal year 2024-25 General Fund Annual Budget. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

Treat moved, Stein seconded, to receive the recommendation. The motion carried by the following vote:

Aye: 8 - Maughan, Warren, Stein, Davidson, Treat, Blough, Stone and Anderson

Maughan moved, Warren seconded, to receive updated attachment. The motion carried by the following vote:

Aye: 8 - Maughan, Warren, Stein, Davidson, Treat, Blough, Stone and Anderson

Roll Call

Present: 8 - County Commissioner Brian Maughan, Court Clerk Rick Warren, County Assessor Larry Stein, County Commissioner Myles Davidson, County Clerk Maressa Treat, District 1 - Chief Deputy Joe Blough, Treasurer - Chief Deputy Jerry Stone, and Sheriff - Undersheriff Jim Anderson

38. Discussion and possible action regarding Resolution 2024-4403: Supplemental Appropriations for the fiscal year 2024-25 Oklahoma County General Fund Budget in the amount not to exceed \$22,438,599.00. This item is requested by the Finance Department, Office of Maressa Treat, County Clerk.

Blough moved, Stein seconded, to adopt the BET recommendation with the following changes; relating to the One Time Funds that the ARPA interest in the amount of \$4,000,000.00 and the Capital Projects New Jail in the amount of \$4,092,110.32 be placed in the reserve. The motion carried by the following vote:

Aye: 5 - Warren, Stein, Treat, Blough and Stone

No: 3 - Maughan, Davidson and Anderson

- 39.** Discussion and possible action regarding the Oklahoma County Estimate of Needs for fiscal year 2024-25 and Financial Statements ending June 30, 2024, which includes amending the General Fund Budget total appropriations of \$147,940.023.00. This will be a 10.35 mill levy for the General Fund. This item is requested by Finance Department, Office of Maressa Treat, County Clerk.

Treat moved, Warren seconded, to defer to next regular meeting. The motion carried by the following vote:

Aye: 8 - Maughan, Warren, Stein, Davidson, Treat, Blough, Stone and Anderson

- 40.** Discussion and possible action regarding Resolution 2024-4379: Transfer of General Fund appropriations from General Fund Reserve 995-Operations 10199500 M&O 54000 to General Government 110-Operations 10110000 M&O 54000 in an amount not to exceed \$2,000.00 in order to fund the District Attorney's Civil Fee Voucher Account 8203. This voucher account is used to pay the cost of moving cases from District Court to Federal Court, witness fees, mediation fees, and transcript costs. The voucher fund is used only when waiting for a purchase order payment will delay action. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

Stein moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Warren, Stein, Davidson, Treat, Blough, Stone and Anderson

- 41.** Discussion and possible action regarding Resolution 2024-4398: Inter-fund transfers from General Fund Reserve 995 Operations 54000 to Assessor General Fund 1001-130 in the amount not to exceed \$57,000.00 and General Government 1001-110 in the amount not to exceed \$10,000.00. The transfer is necessary for ESRI training, Cloud Hosting upgrade and to pay ESRI contract. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

Warren moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Warren, Stein, Davidson, Treat, Blough, Stone and Anderson

- 42.** Discussion and possible action regarding Resolution 2024-4405: Transfer of General Fund appropriations from General Fund Reserve 995-Operation 10199500 M&O 54000 to MIS 1001-270 in an amount not to exceed \$259,791.00 in order to fund Microsoft licenses for Sheriff's office, and for increases in: Axon, software licenses and subscription.

This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

Stein moved, Treat seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Warren, Stein, Davidson, Treat, Blough, Stone and Anderson

- 43.** Discussion and possible action regarding Resolution 2024-4406: Transfer of Employee Benefits Supplement 991 10199100 M&O 54000 to Court Services 10130100 Benefits 52000 in an amount not to exceed \$280,044.00 to return funds back into original budget. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

Stein moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 8 - Maughan, Warren, Stein, Davidson, Treat, Blough, Stone and Anderson

No Citizen Participation

Board Comments/General Remarks

No New Business

Adjourn.

Warren moved, Treat seconded, to adjourn at 11:53 a.m. The motion carried by the following vote:

Aye: 8 - Maughan, Warren, Stein, Davidson, Treat, Blough, Stone and Anderson

BUDGET BOARD
OKLAHOMA COUNTY, OKLAHOMA

Brian Maughan,
Chairman

ATTEST:

Maressa Treat,
County Clerk