

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102  
BOE Meeting Room 205*

11:52:35 AM

FILED IN OFFICE  
COUNTY CLERK  
OKLAHOMA CITY, OKLA

Nov 21 2025  
Maressa Treat,  
County Clerk, Okla. Cntv.



*Maressa Treat*

## Handbook Committee Special Meeting Agenda

**Monday, December 15, 2025**

**10:00 AM**

***Rick Buchanan - Chair  
Paul Foster - Vice-Chair  
Brandi Mertens - Member  
LeeAnn Hinds - Member  
Brandon Holmes - Member  
Erin McConnell - Member  
Stacy Rodgers - Member  
Ryan Jasper - Member***

***<https://www.youtube.com/@oklahomacounty4775>***

***Recorded in the  
Oklahoma County Clerk's Office***

## Call To Order

## Roll Call

Notice of the meeting was properly posted on November 21, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

## Approval of Minutes

1. Discussion and possible action regarding the minutes of October 21, 2025.

[10-21-2025 Handbook Minutes](#)

## Departmental Items

2. Discussion and possible action to revise the "County's Payment of Employer Share of Health Insurance Premiums during Leave of Absence" section of the handbook draft. Requested by Erin McConnell, County Clerk's Office.

**Citizen Participation:** “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by [PublicComment@oklahomacounty.org](mailto:PublicComment@oklahomacounty.org) and submit via email or hand the form to the recording secretary prior to the meeting.

## Board Comments

## Adjourn