



Oklahoma County, Oklahoma

The Third Space Foundation dba LiveFree OKC, Shooting Response and Transportation Services Project: Memorandum of Understanding

December 2024

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Memorandum Overview

Obligation Update

Treasurys [FAQ 17.1](#) clarifies how a recipient may incur an obligation.

- Under the rule adopted in 2021, an “obligation” means an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment.
- Under the amendment to the rule adopted in 2023, an obligation also includes a requirement under federal law or regulation or provision of the SLFRF award terms and conditions to which a recipient becomes subject as a result of receiving or expending SLFRF funds.
- Treasury considers an interagency agreement meeting certain conditions to constitute a transaction requiring payment similar to a contract or subaward and therefore an obligation.

Per [FAQ 17.6](#) Treasury considers an interagency agreement, including an agreement in the form of a memorandum of understanding (MOU), to constitute a “transaction requiring payment” similar to a contract or subaward and therefore an obligation for purposes of the SLFRF rule, if the agreement satisfies one of the following conditions:

- it imposes conditions on the use of funds by the agency, department, or part of government receiving funds to carry out the program;
- it governs the provision of funds from one agency, department, or part of government to another to carry out an eligible use of SLFRF funds; or
- it governs the procurement of goods or services by one agency, department, or part of government from another

and the agreement also satisfies each of the following conditions:

- it sets forth specific requirements, such as a scope of work and project deliverables;
- it is signed by the parties to the agreement, or otherwise evidences that each party has assented to the agreement; and
- it does not disclaim any binding effect or state that it does not create rights or obligations

The Third Space Foundation dba LiveFree OKC, Shooting Response and Transportation Services Project, Obligation

Memorandum

To: Department of Treasury
From: Project Management Office
Date: 12/24/24

I. Introduction

Community violence is a pervasive issue that affects the safety, health, and well-being of individuals and families across the United States. Addressing this challenge requires innovative approaches and dedicated resources to create lasting change. The American Rescue Plan Act (ARPA) has provided a unique opportunity to tackle this issue through the State and Local Fiscal Recovery Funds (SLFRF), which are designed to support initiatives that address public health and economic challenges exacerbated by the COVID-19 pandemic. These funds have become a crucial tool for communities seeking to implement effective violence intervention programs that not only respond to immediate incidents but also work towards long-term prevention and community resilience.

LiveFree OKC is a community-based nonprofit organization in Northeast Oklahoma City and is committed to building peace and reducing violence through strategic interventions and outreach. In August 2023, LiveFree OKC launched the first Community Violence Intervention program in Oklahoma, marking a significant milestone in the state's efforts to combat violence. The program employs the credible messenger model, a public health outreach strategy that engages individuals at high risk of involvement in violence. By leveraging the power of trusted community figures, LiveFree OKC aims to disrupt cycles of violence and foster a culture of peace and safety.

The implementation of community violence intervention programs is not only about addressing the symptoms of violence but also about tackling its root causes. LiveFree OKC's approach is holistic, focusing on prevention, intervention, and support for those affected by violence. The organization's initiatives are designed to create a ripple effect, positively impacting individuals, families, and the broader community.

By utilizing ARPA funds under the SLFRF, LiveFree OKC will be able to expand its reach and enhance its services, ensuring that more individuals have access to the support they need. Through these efforts, LiveFree OKC is setting a precedent for how community-based organizations can leverage federal funding to drive meaningful change and build a safer, more peaceful environment for all residents.

II. Project Details

The Shooting Response and Transportation Services Project is a pivotal component of LiveFree OKC's comprehensive strategy to combat community violence. This project is specifically designed to remove barriers that prevent program participants from accessing essential services. By enabling LiveFree staff to rapidly respond to shootings, the project provides immediate support and services to victims and those impacted by violence. This rapid response capability is crucial in mitigating the effects of violence and offering timely assistance to those in need.

Additionally, the project includes enhanced transportation services, which significantly improve participants' access to LiveFree and its partner services. This ensures that individuals can easily connect with the resources and support systems necessary for their recovery and well-being. Through this project, LiveFree OKC is not only addressing the immediate aftermath of violence but also contributing to the long-term goal of building a safer and more resilient community in Northeast Oklahoma City.

III. Conditions on the Use of Funds

Through this memorandum the Third Space Foundation dba LiveFree OKC will abide by the following conditions:

- a. Any funds not expended as authorized under this agreement must be refunded to the County before December 31, 2026.
- b. Any funds that are not expended by December 31, 2026, are subject to recapture by the County for return to the United States Department of the Treasury
- c. The Foundation has responsibility for identifying and recovering grant funds that were expended in error, disallowed, or unused.
- d. To ensure compliance with the existing ARPA guidelines set forth by the US Treasury, the Foundation shall provide on a quarterly basis to the COUNTY a comprehensive and detailed list of all ARPA-related expenditures on an itemized invoice and shall also provide any backup documentation to support such expenditures. The Foundation will also provide performance updates for all programs to show they are meeting key performance indicators.
- e. The Foundation will comply will all closeout procedures for the awards, including full compliance with the agreement terms and conditions, ARPA, SLFRF rule and guidance, and 2 CFR 200. Key tasks will be closeout communications, confirmation for maintenance of records and financial documents, receipt of all final reimbursement requests or payment requests, receipt of all financial reports and performance reports, fulfillment of any requests to reconcile reports and payment requests. The retention period per SLFRF compliance and reporting is 5 years.

IV. Provision of Funds

The Oklahoma Board of County Commissioners has authorized SLFRF to the Third Space Foundation dba LiveFree OKC to cover costs related to acquiring and maintaining the vehicles to be used for transportation services through December 31, 2026.

The funding mechanism is as follows:

- **Total Authorization: \$15,000.00**
- Total Timeframe: December 24, 2024 – December 31, 2026.

These funds are designated to cover the following costs:

- Acquisition of vehicles which include 03 Electric SUVs and 01 Sprinter Van
- Maintenance, Equipping, and Insurance of these vehicles

The Oklahoma Board of County Commissioners and the Third Space Foundation dba LiveFree OKC have agreed to the terms within this Memorandum of Understanding for the continuation of payment to cover County costs associated with the construction of library through December 31, 2026, utilizing Project (30041) Shooting Response and Transportation Services Project.

V. Scope of Work

Project 30041: Shooting Response and Transportation Services Project

The Third Space Foundation dba LiveFree OKC agrees to the following project conditions:

- Allocated funds will be used to cover construction costs incurred by the City when building the library for the underserved community until December 31, 2026.
- Eligible project expenditures will occur from 12/24/2024 – 12/31/2026.
- All funds must be expended by December 31, 2026, or they will be forfeited back to the Department of Treasury.
- The updated total authorized amount for this project **is not to exceed \$15,000.00**. With all funds remaining to expend (\$15,000.00) as of 12/24/2024.

VI. Procurement of Goods or Services

The Third Space Foundation dba LiveFree OKC will:

- a. Comply with 2 CFR 200 (Uniform Guidance) for accounting standards and cost principles.
- b. Comply with all STATE, COUNTY and 2 CFR 200 laws/rules related to procurement, including the Oklahoma County and 2 CFR 200 standards relating to conflict of interest.
- c. 2 CFR § 200.317 - When procuring property and services under a Federal award, a State must follow the same policies and procedures it uses for procurements from its non-Federal funds. The State will comply with §§ 200.321, 200.322, and 200.323 and ensure that every purchase order or other contract includes any clauses required by § 200.327. All other non-Federal entities, including subrecipients of a State, must follow the procurement standards in §§ 200.318 through 200.327.

VII. Binding Effect

The Oklahoma Board of County Commissioners and the Third Space Foundation dba LiveFree OKC have agreed to the terms within this Memorandum of Understanding for the continuation of the Shooting Response and Transportation Services Project (30041) until December 31, 2026, with the remaining grant amount of \$15,000.00.

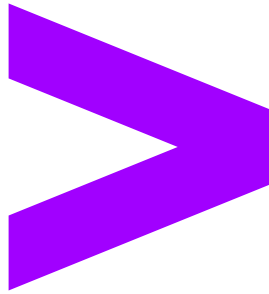
VIII. Signatures

Date:

THE THIRD SPACE FOUNDATION DBA LIVEFREE OKC
[AGENCY/DEPARTMENT HEAD]

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY
[CHAIRMAN]

ATTESTED BY: COUNTY CLERK
[COUNTY CLERK]



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