

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Budget Board Meeting Minutes**

**Thursday, April 17, 2025**

**10:00 AM**

***Myles Davidson - Chair  
Forrest "Butch" Freeman - Vice-Chair  
Brian Maughan - Member  
Rick Warren - Member  
Larry Stein - Member  
Tommie Johnson III - Member  
Maressa Treat - Member  
Jason Lowe - Member***

**YouTube: [https://www.youtube.com/channel/UCz\\_5jEcl6kV8f6Y71exwfJA](https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA)**

***Recorded in the***

## Call to Order

## Roll Call

**Present:** 8 - County Commissioner Myles Davidson, County Treasurer Forrest "Butch" Freeman, Sheriff Tommie Johnson III, Court Clerk Rick Warren, County Clerk Maressa Treat, County Assessor - Chief Deputy Mike Morrison, District 1 - Chief Deputy John Pettis, and District 2 - Chief Deputy Brandi Mertens

**Notice of the meeting was properly posted on April 16, 2025.**

**For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

## Pledge of Allegiance

## Approval of Minutes

1. Discussion and possible action regarding the minutes of March 24, 2025.

**Pettis moved, Freeman seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

## Consent Agenda

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

**Freeman moved, Johnson III seconded, to approve with correction to number 27 changing date from 2025 to 2024. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

2. Resolutions for consent items 3-26.
3. Resolution 2025-1322: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$1,143,109.56. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
4. Resolution 2025-1323: Cash fund appropriation for CBRIF (County Bridge and Road Improvement Fund) Fund 1111 in the amount not to exceed \$83,374.95. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
5. Resolution 2025-1324: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$10,000.00. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.

6. Resolution 2025-1325: Cash fund appropriation for County Clerk UCC Central Filing Fund 1151 in the amount not to exceed \$1,007.35. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
7. Resolution 2025-1326: Cash fund appropriation for County Clerk Records Management & Preservation Fund 1152 in the amount not to exceed \$4,387.06. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
8. Resolution 2025-1327: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$408,622.16. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
9. Resolution 2025-1328: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$42,425.12. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
10. Resolution 2025-1329: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$27,437.33. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
11. Resolution 2025-1330: Cash fund appropriation for Assessor's Revolving Fee Fund 1201 in the amount not to exceed \$1,528.50. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
12. Resolution 2025-1331: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$1,390.00. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
13. Resolution 2025-1332: Cash fund appropriation for Planning Commission Fund 1240 in the amount not to exceed \$24,139.75. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
14. Resolution 2025-1333: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$5,584.00. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
15. Resolution 2025-1334: Cash fund appropriation for Shine Fund 1290 in the amount not to exceed \$1,903.27. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
16. Resolution 2025-1335: Cash fund appropriation for MIS Special Revenue Fund 1300 in the amount not to exceed \$365.00. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
17. Resolution 2025-1336: Cash fund appropriation for Special Project Fund 1400 in the amount not to exceed \$74,953.41. To appropriate miscellaneous receipts for the month

of March, 2025. Requested by County Finance Department, Office of the County Clerk.

18. Resolution 2025-1337: Cash fund appropriation for Capital Improvement Regular Fund 2010 in the amount not to exceed \$17,269.41. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
19. Resolution 2025-1338: Cash fund appropriation for Capital Improvement Tinker Fund 2030 in the amount not to exceed \$2,537.94. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
20. Resolution 2025-1339: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$11,082.17. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
21. Resolution 2025-1340: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$4,335.10. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
22. Resolution 2025-1341: Cash fund appropriation for Jail Bonds 2023 Fund 2034 in the amount not to exceed \$105,525.21. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
23. Resolution 2025-1342: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$26.69. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
24. Resolution 2025-1343: Cash fund appropriation for Capital Projects New Jail Fund 2080 in the amount not to exceed \$37,061.93. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
25. Resolution 2025-1344: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$903,485.29. To appropriate miscellaneous receipts for the month of March 2025. Requested by County Finance Department, Office of the County Clerk.
26. Resolution 2025-1345: Cash fund appropriation for Law Library Fund 6010-6050 in the amount not to exceed \$38,383.11. To appropriate miscellaneous receipts for the month of March, 2025. Requested by County Finance Department, Office of the County Clerk.
27. Resolution 2025-1414: Execute a cash transfer for Employee Benefits Fund 4010 in the amount not to exceed \$1,396,775.00. To appropriate September Supplement was approved on September 19, 2025. Requested by the County Finance Department, Office of the Oklahoma County Clerk.

**End of Consent Docket**

**Recurring Agenda Items**

28. Discussion and possible action regarding the Monthly Financial Report to be presented by the County Finance Department, Office of the Oklahoma County Clerk.

**No action**

29. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2024-25 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

**No action**

30. Discussion and possible action regarding an update of the County's Health Insurance Plan to be presented by Jon Wilkerson, Benefits and Retirement Director.

**No action**

31. Discussion and possible action regarding an update from the Oklahoma County Criminal Justice Authority regarding operations of the Oklahoma County Detention Center. Requested by Larry Stein, County Assessor.

**No action**

### **Departmental Items**

32. Discussion and possible action regarding appointment of Carla Muldoon to the Budget Evaluation Team as alternate to represent District 2 to replace Jessica Clayton. This item requested by Brian Maughan, Commissioner for District Two and member of the board.

**Mertens moved, Morrison seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

33. Discussion and possible action to appoint Joe R. Blough as the primary representative to the Budget Evaluation Team replacing Cody Compton; appointing John Pettis, Jr. as alternate member to the Budget Evaluation Team replacing Joe R. Blough. Requested by Jason Lowe, Commissioner, Oklahoma County District 1.

**Pettis moved, Freeman seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

34. Discussion and possible action regarding the renewal agreement with Channel Bound LLC for the Health Plan tax reporting services. Item is requested by Jon Wilkerson, Benefits and Retirement.

**Warren moved, Johnson III seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

35. Discussion and possible action regarding the renewal agreement with Health Check Screening LLC for discounted radiology and cardiology services for the Health Plan. This item is requested by Jon Wilkerson, Benefits and Retirement.

**Johnson III moved, Warren seconded, to approve. The motion carried by the**

**following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

36. Discussion and possible action regarding the renewal agreement with Delta Dental Plan of Oklahoma. This agreement is for the Dental Plan administration services. This item is requested by Jon Wilkerson, Benefits and Retirement.

**Warren moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

37. Discussion and possible action regarding the renewal Consulting Agreement with Summit Financial Group. This agreement is for prescription consulting and life insurance services. This item is requested by Jon Wilkerson, Benefits and Retirement.

**Warren moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

38. Discussion and possible action regarding the renewal Service Agreement with Sageview Consulting Group LLC. This item is requested by Jon Wilkerson, Benefits and Retirement.

**Warren moved, Johnson III seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

39. Discussion and possible action regarding Resolution 2025-1360: Inter-fund transfers from General Fund Reserve 995 to Juvenile Detention 1001-525 in the amount not to exceed \$75,000.00. The transfer is necessary to cover utility and food expenses. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

**Johnson III moved, Warren seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

40. Discussion and possible action regarding Resolution 2025-1506: Inter-fund transfers from General Fund Reserve 995 one-time monies to Planning Commission 240 in the amount not to exceed \$50,000.00. This transfer is necessary to cover anticipated expenses from updating the master plan of the professional service agreement. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

**Pettis moved, Warren seconded, to approve. The motion carried by the following vote:**

**Aye:** 7 - Davidson, Freeman, Johnson III, Warren, Morrison, Pettis and Mertens

**No:** 1 - Treat

41. Discussion and possible action regarding Resolution 2025-1404: Transfer of General Fund for District Three 930-54000 Maintenance & Operations (M&O) to Benefits 930-52000 in an amount not to exceed \$50.00. This transfer is necessary to cover anticipated benefit expenses. This item is requested by Myles Davidson, Commissioner, District Three.

**Davidson moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

42. Discussion and possible action regarding Resolution 2025-1451: Transfer of General Fund for District One 910-5400 Maintenance & Operation (M&O) 910-54000 to 910-5100 in an amount not to exceed \$20,000.00. This transfer is necessary to cover anticipated expenses. This item is requested by Jason Lowe, Commissioner, District One.

**Pettis moved, Freeman seconded, to approve with updated attachment and changing fund numbers to reflect M&O 54000 and salaries to 51000. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

43. Discussion and possible action regarding Resolution 2025-1496: Transfer of General Fund appropriations from Free Fair 710 to General Fund Engineering 940 in the amount not to exceed \$2,250.00 from 1001-710 Maintenance & Operation (M&O) 54000 to 1001-940 Salaries 5100 \$2,250.00. Transfer is necessary to cover stipend salary adjustment for January 1 - March 31, 2025 for administrative services. This item is requested by Jessica Clayton, County Manager.

**Freeman moved, Treat seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

44. Discussion and possible action regarding Resolution 2025-1501: Transfer of General Fund appropriations from Free Fair 710 to General Fund Board of County Commissioners 120 in the amount not to exceed \$2,250.00 from 1001-710 Maintenance & Operation (M&O) 54000 to 1001-120 Salaries 51000 \$2,250.00. Transfer is necessary to cover stipend salary adjustment for April 1 - June 30, 2025 for administrative services. This item is requested by Jessica Clayton, County Manager.

**Freeman moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

45. Discussion and possible action regarding Resolution 2025-1502: Transfer of General Fund appropriations from HR/Safety 260 to General Fund Board of County Commissioners 120 in the amount not to exceed \$36,630.29 from 1001-260 Maintenance & Operation (M&O) 54000 \$2,553.52, Salaries 51000 \$25,816.37,

Benefits 52000 \$7,260.40 and Capital 55000 \$1,000.00 to 1001-120 Salaries 5100 \$19,961.00 and Benefits \$16,669.29. Transfer is to return the Financial Specialist funds allocated to the County Commissioners Department to fund County Manager position. This item is requested by Jessica Clayton, County Manager.

**Pettis moved, Freeman seconded, to approve. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

**No Citizen Participation**

**Board Comments/General Remarks**

**No New business**

**Adjourn.**

**Pettis moved, Warren seconded, to adjourn at 10:49 a.m. The motion carried by the following vote:**

**Aye:** 8 - Davidson, Freeman, Johnson III, Warren, Treat, Morrison, Pettis and Mertens

BUDGET BOARD  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk