

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Budget Board Meeting Minutes

Thursday, February 20, 2025

10:00 AM

***Myles Davidson - Chair
Forrest "Butch" Freeman - Vice-Chair
Brian Maughan - Member
Rick Warren - Member
Larry Stein - Member
Tommie Johnson III - Member
Maressa Treat - Member***

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Call to Order

Roll Call

Present: 7 - County Commissioner Myles Davidson, County Treasurer Forrest "Butch" Freeman, County Commissioner Brian Maughan, Court Clerk Rick Warren, County Assessor Larry Stein, County Clerk Maressa Treat, and Sheriff - Undersheriff Jim Anderson

Notice of the meeting was properly posted on February 19, 2025.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of February 7, 2025.

Freeman moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

Freeman moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

2. Resolutions for consent items 3-27.

3. Resolution 2025-0554: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$1,637,032.26. To appropriate miscellaneous receipts for the month of January, 2025.

Treat moved, Warren seconded, to receive updated resolution sheet. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

4. Resolution 2025-0555: Cash fund appropriation for CBRIF (County Bridge and Road Improvement Fund) Fund 1111 in the amount not to exceed \$83,224.04. To appropriate miscellaneous receipts for the month of January, 2025.

5. Resolution 2025-0556: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$10,065.00. To appropriate miscellaneous receipts for the month of January, 2025.

6. Resolution 2025-0557: Cash fund appropriation for County Clerk Lien Fee Fund 1150 in the amount not to exceed \$37,164.61. To appropriate miscellaneous receipts for the month of January, 2025.
7. Resolution 2025-0558: Cash fund appropriation for County Clerk UCC Central Filing Fund 1151 in the amount not to exceed \$54,307.95. To appropriate miscellaneous receipts for the month of January, 2025.
8. Resolution 2025-0559: Cash fund appropriation for County Clerk Records Management & Preservation Fund 1152 in the amount not to exceed \$144,693.20. To appropriate miscellaneous receipts for the month of January, 2025.
9. Resolution 2025-0560: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$351,523.31. To appropriate miscellaneous receipts for the month of January, 2025.
10. Resolution 2025-0561: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$21,402.75. To appropriate miscellaneous receipts for the month of January, 2025.
11. Resolution 2025-0562: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$4,542.80. To appropriate miscellaneous receipts for the month of January, 2025.
12. Resolution 2025-0563: Cash fund appropriation for Assessor's Revolving Fee Fund 1201 in the amount not to exceed \$1,274.00. To appropriate miscellaneous receipts for the month of January, 2025.
13. Resolution 2025-0564: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$820.00. To appropriate miscellaneous receipts for the month of January, 2025.
14. Resolution 2025-0604: Cash fund appropriation for Juvenile Grant Fund 1233 in the amount not to exceed \$159,121.72. To appropriate miscellaneous receipts for the month of January, 2025.
15. Resolution 2025-0565: Cash fund appropriation for Planning Commission Fund 1240 in the amount not to exceed \$30,799.75. To appropriate miscellaneous receipts for the month of January, 2025.
16. Resolution 2025-0597: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$529.00. To appropriate miscellaneous receipts for the month of January, 2025.
17. Resolution 2025-0715: Cash fund appropriation for Drug Court Fund 1280 in the amount not to exceed \$467,426.00. To appropriate miscellaneous receipts for the month of January, 2025.

Treat moved, Freeman seconded, to strike. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

18. Resolution 2025-0600: Cash fund appropriation for Shine Fund 1290 in the amount not to exceed \$9,135.45. To appropriate miscellaneous receipts for the month of January, 2025.
19. Resolution 2025-0609: Cash fund appropriation for Capital Improvement Regular Fund 2010 in the amount not to exceed \$19,839.51. To appropriate miscellaneous receipts for the month of January, 2025.
20. Resolution 2025-0610: Cash fund appropriation for Capital Improvement Tinker Fund 2030 in the amount not to exceed \$2,915.67. To appropriate miscellaneous receipts for the month of January, 2025.
21. Resolution 2025-0611: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$3,325.41. To appropriate miscellaneous receipts for the month of January, 2025.
22. Resolution 2025-0612: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$1,204.39. To appropriate miscellaneous receipts for the month of January, 2025.
23. Resolution 2025-0613: Cash fund appropriation for Jail Bonds 2023 Fund 2034 in the amount not to exceed \$133,027.13. To appropriate miscellaneous receipts for the month of January, 2025.
24. Resolution 2025-0614: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$34.02. To appropriate miscellaneous receipts for the month of January, 2025.
25. Resolution 2025-0615: Cash fund appropriation for Capital Projects New Jail Fund 2080 in the amount not to exceed \$42,612.10. To appropriate miscellaneous receipts for the month of January, 2025.
26. Resolution 2025-0616: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$5,727,815.88. To appropriate miscellaneous receipts for the month of January, 2025.
27. Resolution 2025-0617: Cash fund appropriation for Law Library Fund 6010-6050 in the amount not to exceed \$35,961.50 To appropriate miscellaneous receipts for the month of January, 2025.

End of Consent Docket

Recurring Agenda Items

28. Discussion and possible action regarding the Monthly Financial Report to be presented by the County Finance Department, Office of the Oklahoma County Clerk.

Maughan moved, Stein seconded, to receive. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

29. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2024-25 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

Stein moved, Freeman seconded, to receive. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

30. Discussion and possible action regarding an update of the County's Health Insurance Plan to be presented by Jon Wilkerson, Benefits and Retirement Director.

Warren moved, Freeman seconded, to receive. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

31. Discussion and possible action regarding an update from the Oklahoma County Criminal Justice Authority regarding operations of the Oklahoma County Detention Center. Requested by Larry Stein, County Assessor.

No Action

Departmental Items

32. Discussion and possible action regarding Resolution 2025-0417: Transfer of General Fund appropriations from District Two 920 in an amount not to exceed \$3,000 from M&O 54000 to Capital 55000. Transfer necessary to purchase computer and office equipment. This item recommended by Brian Maughan, Commissioner for District 2.

Maughan moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

33. Discussion and possible action regarding Resolution 2025-0608: Transfer of Special Revenue Fund 1300 for Information Technology (IT) 54000 M&O to Salary 51001 in an amount not to exceed \$19,750.00. This transfer is necessary to cover stipend cost for the Cremation and Burial Services from November 01, 2024 through December 31, 2026. Requested by Dayne Coffey, Director of Informational Technology.

Stein moved, Treat seconded, to approve. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

34. Discussion and possible action regarding Resolution 2025-0649: Transfer of Appropriations within the Treasurer's General Fund (10115000), from M&O 54000 to Benefits 52000, in the amount of \$3,000.00. This transfer is necessary to cover Benefits for the remainder of FY 2025. This item is requested by Forrest "Butch" Freeman, Oklahoma County Treasurer.

Stein moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

35. Discussion and possible action regarding Resolution 2025-0654: Transfer of General Fund for District Three 930-55000 Capital to Benefits 52000 in an amount not to exceed \$5,000.00. This transfer is necessary to cover anticipated benefit expenses. This item is requested by Myles Davidson, Commissioner, District Three.

Stein moved, Warren seconded, to approve. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

36. Discussion and possible action regarding Resolution 2025-0655: Inter-fund transfers from General Fund Reserve 995 to MIS 1001-270 in the amount not to exceed \$66,127.00. The transfer is necessary to correct Benefits expenses. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

Maughan moved, Stein seconded, to approve. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

37. Discussion and possible action regarding Resolution 2025-0656: Inter-fund transfers from General Fund Reserve 995 (one-time monies) to Election Board 1001-250 in the amount not to exceed \$117,300.00. The transfer is necessary to cover anticipated expenses for the special election held April 01, 2025. This item is recommended by the Budget Evaluation Team. Requested by Cody Compton, Chairman of the BET.

Stein moved, Freeman seconded, to approve. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

38. Announcement of the appointment of Ashley McMichael, Senior Purchasing Officer, to the role of Oklahoma County Purchasing Agent. Requested by Maressa Treat, Oklahoma County Clerk.

No Action

39. Receive and discuss Annual Comprehensive Financial Report (ACFR) update. Requested by Maressa Treat, County Clerk.

Freeman moved, Stein seconded, to receive. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

40. Receive and discuss CARES Act Audit Update. Requested by Maressa Treat, County Clerk.

No Action

41. Receive FY26 Budget Estimate of Needs calendar. Requested by Maressa Treat, County Clerk.

Freeman moved, Stein seconded, to receive. The motion carried by the following vote:

Aye: 7 - Davidson, Freeman, Maughan, Warren, Stein, Treat and Anderson

No Citizen Participation

Board Comments/General Remarks

No New Business

Adjourn.

Maughan moved, Stein seconded, to adjourn at 10:28 a.m. The motion carried by the following vote:

Aye: 6 - Davidson, Freeman, Maughan, Warren, Stein and Anderson

BUDGET BOARD
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk