

# OKLAHOMA COUNTY

*Oklahoma County Office Building*  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102



## Excise Board Meeting Minutes

**Monday, December 15, 2025**

**9:00 AM**

*Eleanor D. Thompson - Chair  
Bret Towne - Vice-Chair  
Teresa Sellers - Member*

<https://www.youtube.com/@oklahomacounty4775>

*Recorded in the  
Oklahoma County Clerk's Office*

## **Call To Order**

### **Roll Call**

**Present:** 3 - Eleanor Thompson, Bret Towne and Teresa Sellers

**Notice of the meeting was properly posted on December 9, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

### **Approval of Minutes**

1. Discussion and possible action regarding the minutes of December 3, 2025.

**Towne moved, Thompson seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Thompson, Towne and Sellers

### **Departmental Items**

2. Discussion and possible action regarding Resolution 2025-4713: Cash fund appropriation for Employee Benefits 4010 in the amount not to exceed \$346,055.08 for December CJA Premiums. To appropriate funds from Employee Benefits Supplement 991 contingent upon the check being deposited and Budget Board approval. This item is requested by Jon Wilkerson, Director of Employee Benefits.

**Towne moved, Sellers seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Thompson, Towne and Sellers

3. Discussion and possible action regarding Resolution 2025-4714: a fund transfer from Employee Benefits Supplement 991 to Employee Benefits Fund 4010-110 in the amount not to exceed \$1,500,000.00, contingent upon the check being deposited and Budget Board approval. This is to transfer General Fund premiums to cover anticipated expenses for the FY26. Item requested by Jon Wilkerson, Director of Benefits and Retirement.

**Towne moved, Sellers seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Thompson, Towne and Sellers

**No Citizen Participation:** “Citizens may address the Board during open meetings under the agenda item “Citizen’s Participation.” However, the Board cannot discuss, take action or make any decisions on matters not on the current agenda. Please fill out a “Citizen’s Participation” request form provided by the County Clerk’s office or complete the fillable form that will be provided by [PublicComment@oklahomacounty.org](mailto:PublicComment@oklahomacounty.org) and submit via email or hand the form to the recording secretary prior to the meeting.

**No Board Comments**

**Adjourn**

**Towne moved, Sellers seconded, to adjourn at 9:04am. The motion carried by the following vote:**

**Aye:** 3 - Thompson, Towne and Sellers

EXCISE BOARD  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board