

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Excise Board Meeting Minutes**

**Monday, November 17, 2025**

**9:30 AM**

*Eleanor D. Thompson - Chair  
Bret Towne - Vice-Chair  
Teresa Sellers - Member*

***<https://www.youtube.com/@oklahomacounty4775>***

***Recorded in the  
Oklahoma County Clerk's Office***

## Call To Order

## Roll Call

**Present:** 3 - Eleanor Thompson, Bret Towne and Teresa Sellers

**Notice of the meeting was properly posted on November 12, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

## Approval of Minutes

1. Discussion and possible action regarding the minutes of October 23rd and 30th, 2025.  
**Towne moved, Sellers seconded, to approve. The motion carried by the following vote:**  
**Aye:** 3 - Thompson, Towne and Sellers

## Departmental Items

2. Discussion and possible action regarding Resolution 2025-4415: Cash fund appropriation for Employee Benefits 4010 in the amount not to exceed \$346,055.08 for November CJA Premiums. To appropriate funds from Employee Benefits Supplement 991 contingent upon the check being deposited and Budget Board approval. This item is requested by Jon Wilkerson, Director of Employee Benefits.  
**Towne moved, Sellers seconded, to approve. The motion carried by the following vote:**  
**Aye:** 3 - Thompson, Towne and Sellers
3. Discussion and possible action regarding Resolution 2025-4416: Inter-fund transfer from General Fund 1001 cash to Employee Benefits Fund 4010 cash and appropriations in the amount not to exceed \$338,863.00.00. This is to transfer General Fund cash and appropriate it to Employee Benefits in order to pay claims for the County for fiscal year 2025-26, as approved by the Budget Board and the Excise Board in the Oklahoma County Annual Adopted Budget in June 2025. Item requested by Jon Wilkerson, Benefits and Retirement Director.  
**Towne moved, Sellers seconded, to approve. The motion carried by the following vote:**  
**Aye:** 3 - Thompson, Towne and Sellers

4. Discussion and possible action regarding Resolution 2025-4420: to receive for filing Mid-Del School District No. I-52 Amendment No.1 School Budget and Financing Plan for fiscal year 2025-26. Total Budget of appropriated funds the amount of \$170,317,243.00, which includes \$121,392,193.00 for the General Fund, \$10,407,063.00 for the Co-op/Tech Center, \$9,778,073.00 for the Building Fund, \$7,739,914.00 for the Child Nutrition Fund, \$3,000,000.00 for the Tech Center Building Fund, and \$18,000,000.00 for the Sinking Fund. This item is requested by the County Finance Department, Office of the County Clerk.

**Towne moved, Sellers seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Thompson, Towne and Sellers

5. Discussion and possible action to certify all revised tax levies for Oklahoma County Municipalities and School Districts for the fiscal year 2025-26 as approved in this meeting and previous meetings. A certified list of mill levies is on file with the Finance Department. Requested by the County Finance Department, Office of the County Clerk.

**Towne moved, Sellers seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Thompson, Towne and Sellers

6. Discussion and possible action regarding Resolution 2025-3835: the Estimate of Needs for fiscal year 2025-26 and Financial Statements for the fiscal year ending June 30, 2025, which includes appropriations and certified levies for Rose State College Technical Area Education District 52, General Fund in the amount of \$24,840,600.96, with a levy of 10.34 mills; Building Fund in the amount of \$9,376,194.10 with a levy of 5.17 mills; and Sinking Fund in the amount of \$1,780,983.33 with a levy of 1.92 mills. This item was previously approved by the County Excise Board on October 23, 2025, with a scrivener's error in the agenda item language; the Sinking Fund Levy was listed as 2.13 mills and should have read 1.92 mills. This item is requested by the County Finance Department, Office of the County Clerk.

**Towne moved, Sellers seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Thompson, Towne and Sellers

7. Discussion and possible action to approve temporary transfers in the amounts of \$500,000.00 from Treasurer's Resale Fund (1130), \$250,000.00 from Treasurer's Mortgage Fee Fund (1140), \$250,000.00 from Treasurer's Unapportioned Fund (6810), \$2M from Highway Cash Fund (1110), \$1M from County Road & Bridge Fund (1111), and \$2M from Capital Improvement - Regular Fund (2010), for a total of \$6M to the General Fund. These are cash transfers only and will not affect encumbrances. The transfers are necessary to cover payroll and weekly meeting checks and are typically repaid mid-January of the following calendar year. The temporary transfers from Highway Cash, County Road & Bridge and Capital Improvement - Regular, are contingent on approval by the Oklahoma County Board of County Commissioners on 11/19/25. Temporary transfers are allowed by 68 O.S., Section 2021. Requested by Forrest "Butch" Freeman, Oklahoma County Treasurer.

**Towne moved, Sellers seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Thompson, Towne and Sellers

### **No Citizen Participation**

### **Board Comments**

### **Adjourn**

**Towne moved, Sellers seconded, to adjourn at 9:43 am. The motion carried by the following vote:**

**Aye:** 3 - Thompson, Towne and Sellers

EXCISE BOARD  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board