

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Board of County Commissioners Meeting Minutes

Wednesday, October 29, 2025

9:00 AM

*Brian Maughan - Chair
Jason Lowe - Vice-Chair
Myles Davidson - Member*

<https://www.youtube.com/@oklahomacounty4775>

*Recorded in the
Oklahoma County Clerk's Office*

Call to Order

Roll Call

Present: 3 - County Commissioner Brian Maughan, County Commissioner Jason Lowe, and County Commissioner Myles Davidson

Notice of the meeting was properly posted on October 28, 2025.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Prayer and Pledge of Allegiance was led by Pastor Kenneth Morgan.

Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on October 22nd and 24th, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

Lowe moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Recurring Agenda Items:

2. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

Lowe moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

3. Opening of the following bids and/or Requests for Qualifications. Any vendor wanting to review the bids or RFQs may see the Purchasing Agent immediately following this meeting. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

CW26090 - Window Treatment Services

Lowe moved, Davidson seconded, to tabulate and return. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

4. Discussion and possible action regarding Resolution No. 2025-4197 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

Lowe moved, Davidson seconded, to approve. The motion carried by the

following vote:

Aye: 3 - Maughan, Lowe and Davidson

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

The following items are Consent Items and are routine in nature:

Lowe moved, Davidson seconded, to approve the consent agenda. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

5. Assessor's Revolving Fee Account 8101 as requested by Larry Stein, County Assessor.
6. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$258.18 for the period of 10/21/2025. Item requested by Karen Kint, Director of HR & Safety.
7. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$ 474,087.29 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
8. Discussion and possible action regarding Employee Benefits Affirmed RX Invoice No. 4121 for Oklahoma County in the amount of \$5,208.00 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
9. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$ 282,782.12 pending notification of encumbrance to Mariana Hernandez, Oklahoma County Treasurer's Office. Requested by Mariana Hernandez, Oklahoma County Treasurer's Office.
10. Litigation:

Case No. CJ-2025-909 Summons
Case No. CJ-2025-7746 Summons
Case No. CJ-2025-7636 Summons
Case No. CV-205-1710 Notice
11. Discussion and possible action regarding Resolution 2025-4181: To appoint Erin Moore as Requisitioning Officer for Special Projects Fund - ARPA Construction 373 -14150373. This item is requested by Jessica Clayton, County Manager.
12. Discussion and possible action regarding Resolution 2025-4182: To appoint Jessica Clayton as backup Requisitioning Officer for Special Projects Fund - ARPA Construction 373-14150373. This item is requested by Jessica Clayton, County Manager.
13. Discussion and possible action regarding Resolution 2025-4183: To appoint Tracy Rimer as Receiving Officer for Special Projects Fund - ARPA Construction

373-14150373. This item is requested by Jessica Clayton, County Manager.

14. Discussion and possible action regarding Resolution 2025-4184: To appoint Christine Troxell as backup Receiving Officer for Special Projects Fund - ARPA Construction 373-14150373. This item is requested by Jessica Clayton, County Manager.
15. Discussion and possible action regarding Resolution 2025-4185: To appoint Erin Moore as Requisitioning Officer for Special Projects Fund - Engineer ARPA Construction Projects 373-141503308. This item is requested by Jessica Clayton, County Manager.
16. Discussion and possible action regarding Resolution 2025-4186: To appoint Jessica Clayton as backup Requisitioning Officer for Special Projects Fund - Engineer ARPA Construction Projects 373-14153308. This item is requested by Jessica Clayton, County Manager.
17. Discussion and possible action regarding Resolution 2025-4187: To appoint Tracy Rimer as Receiving Officer for Special Projects Fund - Engineer ARPA Construction Projects 373-14153308. This item is requested by Jessica Clayton, County Manager.
18. Discussion and possible action regarding Resolution 2025-4188: To appoint Christine Troxell as backup Receiving Officer for Special Projects Fund - Engineer ARPA Construction Projects 373-14153308. This item is requested by Jessica Clayton, County Manager.
19. Discussion and possible action regarding Resolution No. 2025-4196, to surplus equipment from the inventory of Oklahoma County District #3. With the requested approval these items will be sold at auction in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office One (1) Vibra Strike II w/ Power Unit, c/n DC310-00303, s/n TH17767, acquired 06/27/2018 from Hessell Holding/ Contractor Supply, 20 NE 30th, Oklahoma City, OK 73101 for \$2,395.10

End of Consent Docket

Departmental Items

District No. 1

20. Discussion and possible action regarding sub-recipient addendum approval for ARPA project 30053, Urban Bridge. An increase in funding has been updated in the contract. Requested by Jason Lowe, Commissioner, District One.

Lowe moved, Davidson seconded, to approve items 20-23. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

21. Discussion and possible action regarding sub-recipient addendum approval for ARPA project 20139, Community Health Center Inc, (CHCI) . An increase in funding has been updated in the contract. Requested by Jason Lowe, Commissioner, District One.
22. Discussion and possible action regarding sub-recipient addendum approval for ARPA project 30237, Mid-Del Youth and Family Centers, Inc. An increase in funding has been updated in the contract. Requested by Jason Lowe, Commissioner, District One.

23. Discussion and possible action regarding sub-recipient addendum approval for ARPA project 30205, Millwood Public Schools Athletic Facilities Improvement Project. An increase in funding has been updated in the contract. Requested by Jason Lowe, Commissioner, District One.

24. Discussion and possible action regarding the appointment of Ryan Jasper as the 2nd alternate member to the Policy and Governance, and Infrastructure committees. Requested by Jason Lowe, Commissioner, District One.

Lowe moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Engineering

25. Discussion and possible action regarding Change Order No. 05 to the Agreement for Services between Cooley Construction LLC and the Board of County Commissioners of Oklahoma County for 1st Floor Annex Entrance & Security Project-ARPA # 10067. This change order is necessary to for additional abatement for the expanded area and wall for the clerk books. Purchase Order No. 22503483 has been issued to cover the additional work. Requested by Stacey Trumbo, PE, County Engineer.

Davidson moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

26. Discussion and possible action regarding signing of Title Sheet for Oklahoma County Federal Aid Project No. STP-255C(654)CI Luther Road at North Canadian River, State Job No. 28718(04). The plans have been prepared by STV. Requested by Stacey Trumbo, PE, County Engineer.

Lowe moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Human Resources

27. Discussion and possible action regarding recognition of the October 2025 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.

Davidson moved, Lowe seconded, to approve Melanie Deemy and Jeff Lacy, . The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Juvenile Bureau

28. Discussion and possible action regarding a Contract for Educational Services between the Board of County Commissioners of Oklahoma County on behalf of the Oklahoma County Juvenile Bureau, and Independent School District No. 89 of Oklahoma County, who shall provide educational services to residents identified by the Oklahoma County Juvenile Bureau. This contract is at no cost to the County and shall be effective July 1, 2025, through June 30, 2028. Requested by Hannah Whipp, Juvenile Bureau Director.

Lowe moved, Davidson seconded, to approve. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Planning Commission

- 29.** Discussion and possible action regarding branding options for Oklahoma County's new Master Plan. Requested by Erik Brandt, Principal Planner.

Lowe moved, Davidson seconded, to approve option 2. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Commissioners Comments/General Remarks

No New Business

Recess into executive session

Davidson moved, Lowe seconded, to recess at 9:16 a.m. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

- 30.** To enter into executive session pursuant to 25 O.S. §307(B)(4) to engage in confidential communications between the public body and its attorney concerning an update and litigation status report regarding the potential litigation for breach of contract against Oklahoma Department of Mental Health and Substance Abuse Services for the return of \$1.5 million in ARPA subrecipient funding, where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest. Requested by Lisa Erickson Endres, ADA

Return from executive session

Davidson moved, Maughan seconded, to return at 9:51 a.m. The motion carried by the following vote:

Aye: 3 - Maughan, Lowe and Davidson

Brandi Mertens entered the meeting at 9:51 a.m.

- 31.** Action regarding in confidential communications between the public body and its attorney concerning an update and litigation status report regarding the potential litigation for breach of contract against Oklahoma Department of Mental Health and Substance Abuse Services for the return of \$1.5 million in ARPA subrecipient funding, where on advice of its attorney, the board has determined that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest. Requested by Lisa Erickson Endres, ADA

Davidson moved, Mertens seconded, to proceed as discussed. The motion carried by the following vote:

Aye: 3 - Mertens, Lowe and Davidson

Citizen Participation:

Jodi Poplin was called to speak but wasn't present to do so.

Adjourn at 9:52 a.m.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board