

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 06/27/2024 Department: Court Services

State the nature of the legal request: _____

Sent this request earlier, and you reviewed. Somehow Page 1 didn't get scanned. Page 1 is now included and needs your signature. Thank you for your assistance.

RECEIVED

JUN 27 2024

**CIVIL DIVISION
DISTRICT ATTORNEY**

[Handwritten Signature]
County Officer or Department Director

Reply of District Attorney's Office: _____

Reviewed

Date of Reply: 6/27/24

[Handwritten Signature]
Assistant District Attorney

County Request No. 478

REQUEST FOR LEGAL SERVICES

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Date of Request: 06/20/2024 Department: Court Services

State the nature of the legal request: _____

Please review, approve and sign Standly Systems contract for copiers 24-25 Fiscal year.
Thank you.

RECEIVED

JUN 20 2024

CIVIL DIVISION
DISTRICT ATTORNEY

[Signature]
County Officer or Department Director

Reply of District Attorney's Office: _____

*Reviewed -
Page 1 missing*

Date of Reply: 6/21/24 *[Signature]*
Assistant District Attorney

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

STANDARD LONG TERM LEASE CONTRACT BETWEEN COUNTY AND
VENDOR

CONTRACT made as of the 1st day of July 2024

BETWEEN the **COUNTY:** The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

On behalf of: Oklahoma County Court Services
Contact Person: Karen Kint
Telephone Number: (405)-713-2194

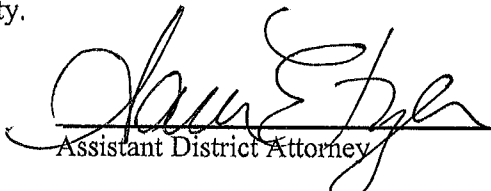
and the **VENDOR:** **Standley Systems**
Address: P. O. Box 460
Chickasha, Oklahoma 73023
Contact Person: Linda Helmer
Telephone Number: (405) 224-0819

For the long-term lease of the following items:

SAVIN IM 2500 and IM C4500 COPIER

County or State Contract Number: SW1013S

This contract has been examined and approved as to legality by the District Attorney,
Oklahoma County.


Assistant District Attorney
6/27/24
Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard contract consisting of 4 pages
with 2 page of attachments

ARTICLE 1
EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s to be maintained)

Savin IM2500 Copier, includes all inclusive maintenance, black and white copies at .013 each. (1949 per month) Includes all parts, labor, staples and supplies. (Excludes paper)

Savin IMC4500 Copier, includes all inclusive maintenance, black and white copies at .008 each. (4144 mono per month) Color copies at .045 each (1492 color per month) Includes all parts, labor, staples and supplies. (Excludes paper)

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1st 2024 and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30th, 2025. County shall have the right to renew this Contract for 3 successive annual renewal periods. Each annual renewal period shall expire on the last day of the then current fiscal year of County. It is the present intent of the County to continue this lease for an additional 1 fiscal years. However, in order for the contract to be continued the contract must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O. S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the lease of this equipment as follows:

Two hundred and forty-nine dollars and .62 per month for lease \$249.62. Annual contract amount \$2995.44. Estimate for copy charge for the 2500 is \$25.34 per month at a cost of \$0.013 per copy estimated at 1949 copies (1949 x 0.013= \$25.34). Estimate for copy charge for the C 4500 is \$100.29 per month at a cost (mono 4144 x 0.008= \$33.15)+ (color 1492 x 0.045= \$67.14). Annual estimated cost for copy charge is \$1507.56. Total estimated annual cost \$4503.00

ARTICLE 5
MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

For the contract period of 7/1/2024 through 6/30/2025 the amount of encumbrance will be \$978.48.

ARTICLE 7
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 2024

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

Chairman _____

Department Head

ATTEST:

Maressa Treat, County Clerk

VENDOR: Standley Systems

By: Linda Helmer

Attest or Notary:

Requisition Number:

Blanket Purchase Order Number:

Bill To OK COUNTY COURT SERVICES 217 N. HARVY, SUITE 500 OKLAHOMA CITY, OK 73102	Requisition 12500818-00 FY 2025 Acct No: UNDEFINED ACCOUNT. Review: Buyer: 6065hrmirfry Status: Created
--	--

Vendor STANDLEY SYSTEMS LLC PO BOX 460 CHICKASHA, OK 73023-0460 Tel#405-224-0819	Ship To OK COUNTY COURT SERVICES 217 N. HARVY, SUITE 500 OKLAHOMA CITY, OK 73102
--	---

Deliver To
 OK COUNTY COURT SERVICES
 217 N. HARVY, SUITE 500

 OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/27/24	000124				Court Services

LN Description / Account	Qty	Unit Price	Net Price
001 Blanket - SW1013S - Copier lease \$249.62/month for	2995.44 EACH	1.00000	2995.44

Ship To
 OK COUNTY COURT SERVICES
 217 N. HARVY, SUITE 500
 OKLAHOMA CITY, OK 73102

Deliver To
 OK COUNTY COURT SERVICES
 217 N. HARVY, SUITE 500
 OKLAHOMA CITY, OK 73102

[Requisition Link](#)

Requisition Total 2995.44

***** General Ledger Summary Section *****
Account

Amount Remaining Budget

Bill To OK COUNTY COURT SERVICES 217 N. HARVY, SUITE 500 OKLAHOMA CITY, OK 73102	Requisition 12500816-00 FY 2025 Acct No: UNDEFINED ACCOUNT. Review: Buyer: 6065hrmirfry Status: Created
--	--

Vendor STANDLEY SYSTEMS LLC PO BOX 460 CHICKASHA, OK 73023-0460 Tel#405-224-0819	Ship To OK COUNTY COURT SERVICES 217 N. HARVY, SUITE 500 OKLAHOMA CITY, OK 73102
--	---

Deliver To
 OK COUNTY COURT SERVICES
 217 N. HARVY, SUITE 500

 OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/27/24	000124				Court Services

LN Description / Account	Qty	Unit Price	Net Price
001 Blanket - SW1013S - Copier maintenance/copies	1507.56 EACH	1.00000	1507.56

Ship To
 OK COUNTY COURT SERVICES
 217 N. HARVY, SUITE 500
 OKLAHOMA CITY, OK 73102

 Deliver To
 OK COUNTY COURT SERVICES
 217 N. HARVY, SUITE 500
 OKLAHOMA CITY, OK 73102

[Requisition Link](#)

Requisition Total 1507.56

***** General Ledger Summary Section *****
 Account Amount Remaining Budget