

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Budget Board Meeting Minutes

Thursday, August 21, 2025

10:00 AM

*Myles Davidson - Chair
Forrest "Butch" Freeman - Vice-Chair
Brian Maughan - Member
Jason Lowe - Member
Rick Warren - Member
Larry Stein - Member
Tommie Johnson III - Member
Maressa Treat - Member*

<https://www.youtube.com/@oklahomacounty4775>

Recorded in the

Call to Order

Roll Call

Present: 8 - County Commissioner Myles Davidson, County Treasurer Forrest "Butch" Freeman, County Commissioner Jason Lowe, Sheriff Tommie Johnson III, County Assessor Larry Stein, County Clerk Maressa Treat, Court Clerk - Chief Deputy Mike Sullivan, and District 2 - Chief Deputy Brandi Mertens

Notice of the meeting was properly posted on August 20, 2025.

For purposes of this agenda "Action" means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Pledge of Allegiance

Approval of Minutes

1. Discussion and possible action regarding the minutes of July 17, 2025.

Lowe moved, Johnson III seconded, to approve. The motion carried by the following vote:

Aye: 8 - Davidson, Freeman, Lowe, Johnson III, Stein, Treat, Sullivan and Mertens

Consent Agenda

Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.

Treat moved, Lowe seconded, to approve items 2-20 and 22-30. The motion carried by the following vote:

Aye: 8 - Davidson, Freeman, Lowe, Johnson III, Stein, Treat, Sullivan and Mertens

2. Resolutions for consent items.
3. Resolution 2025-2931: Carry-over appropriations for Law Library Fund 6050 in the amount not to exceed \$26,350.01. To carry forward funds from fiscal year 2024-25 to the current fiscal year 2025-26. Requested by County Finance Department, Office of the County Clerk.
4. Resolution 2025-3117: Cash fund appropriation for Highway Cash Fund 1110 in the amount not to exceed \$2,124,172.93. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
5. Resolution 2025-3118: Cash fund appropriation for CBRIF (County Bridge and Road Improvement Fund) Fund 1111 in the amount not to exceed \$87,414.91. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.

6. Resolution 2025-3119: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 in the amount not to exceed \$12,725.00. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
7. Resolution 2025-3120: Cash fund appropriation for County Clerk Lien Fee Fund 1150 in the amount not to exceed \$52,934.82. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
8. Resolution 2025-3121: Cash fund appropriation for County Clerk UCC Central Filing Fund 1151 in the amount not to exceed \$74,419.96. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
9. Resolution 2025-3122: Cash fund appropriation for County Clerk Records Management & Preservation Fund 1152 in the amount not to exceed \$161,029.10. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
10. Resolution 2025-3123: Cash fund appropriation for Sheriff Service Fee Fund 1160 in the amount not to exceed \$388,179.87. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
11. Resolution 2025-3124: Cash fund appropriation for Sheriff Special Revenue Fund 1161 in the amount not to exceed \$559,438.66. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
12. Resolution 2025-3133: Cash fund appropriation for Sheriff's Grant Fund 1162 in the amount not to exceed \$132,831.32. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
13. Resolution 2025-3134: Cash fund appropriation for Juvenile Probation Fee Fund 1231 in the amount not to exceed \$980.00. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
14. Resolution 2025-3135: Cash fund appropriation for Planning Commission Fund 1240 in the amount not to exceed \$45,786.50. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
15. Resolution 2025-3136: Cash fund appropriation for Emergency Management Fund 1251 in the amount not to exceed \$22,278.90. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.

16. Resolution 2025-3137: Cash fund appropriation for Court Services Fund 1260 in the amount not to exceed \$5,492.01. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
17. Resolution 2025-3138: Cash fund appropriation for SHINE Fund 1290 in the amount not to exceed \$5,636.37. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
18. Resolution 2025-3139: Cash fund appropriation for MIS Special Revenue Fund 1300 in the amount not to exceed \$730.00. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
19. Resolution 2025-3140: Cash fund appropriation for Opioid Settlement Fund 1500 in the amount not to exceed \$10,322.43. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
20. Resolution 2025-3141: Cash fund appropriation for Capital Improvement Regular Fund 2010 in the amount not to exceed \$318,337.36. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
21. Resolution 2025-3142: Cash fund appropriation for Capital Improvement Tinker Fund 2030 in the amount not to exceed \$2,694.86. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.

Treat moved, Stein seconded, to approve with updated attachment. The motion carried by the following vote:

Aye: 8 - Davidson, Freeman, Lowe, Johnson III, Stein, Treat, Sullivan and Mertens

22. Resolution 2025-3143: Cash fund appropriation for Tinker Clearing 2002 Fund 2031 in the amount not to exceed \$11,794.01. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
23. Resolution 2025-3144: Cash fund appropriation for County Bonds 2008 Fund 2032 in the amount not to exceed \$4,603.16. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
24. Resolution 2025-3145: Cash fund appropriation for Jail Bonds 2023 Fund 2034 in the amount not to exceed \$103,565.46. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.

25. Resolution 2025-3146: Cash fund appropriation for Sale of Property Proceeds Fund 2050 in the amount not to exceed \$31.46. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
26. Resolution 2025-3147: Cash fund appropriation for Capital Projects New Jail Fund 2080 in the amount not to exceed \$39,353.79. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
27. Resolution 2025-3148: Cash fund appropriation for Employee Benefits Fund 4010 in the amount not to exceed \$2,081,133.15. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
28. Resolution 2025-3054: Cash fund appropriation for Employee Benefits 4010 in the amount not to exceed \$334,030.00 for August CJA Premiums. To appropriate funds from Employee Benefits Supplement 991 contingent upon the check being deposited. This item is requested by Jon Wilkerson, Director of Employee Benefits.
29. Resolution 2025-3149: Cash fund appropriation for Worker's Compensation Fund 4020 in the amount not to exceed \$43.89. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.
30. Resolution 2025-3150: Cash fund appropriation for Law Library Fund 6010-6050 in the amount not to exceed \$44,638.38. To appropriate miscellaneous receipts for the month of July, 2025. Requested by County Finance Department, Office of the County Clerk.

End of Consent Docket

Recurring Agenda Items

31. Discussion and possible action regarding the Monthly Financial Report to be presented by the County Finance Department, Office of the Oklahoma County Clerk.

No Action

32. Discussion and possible action regarding an update from the Budget Evaluation Team on the current fiscal year 2025-26 Watch List. This item is requested by Cody Compton, Chairman of the Budget Evaluation Team.

No Action

33. Discussion and possible action regarding an update from the Oklahoma County Criminal Justice Authority regarding operations of the Oklahoma County Detention Center. Requested by Larry Stein, County Assessor.

No Action

Departmental Items

34. Discussion and possible action regarding Resolution 2025-2925: Inter-fund transfer from General Fund 1001 cash to Employee Benefits Fund 4010 cash and appropriations in the amount not to exceed \$1,700,000.00. This is to transfer General Fund cash and appropriate it to Employee Benefits in order to pay claims for the County for fiscal year 2025-26, as approved by the Budget Board and the Excise Board in the Oklahoma County Annual Adopted Budget in June 2025. This item is requested by the County Finance Department, Office of the County Clerk.

Freeman moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 8 - Davidson, Freeman, Lowe, Johnson III, Stein, Treat, Sullivan and Mertens

35. Discussion and possible action regarding Resolution 2025-3055: a fund transfer from Employee Benefits Supplement 991 to Employee Benefits Fund 4010-110 in the amount not to exceed \$334,030.00, contingent upon the check being deposited. This is to transfer CJA premiums for August 2025. Item requested by Jon Wilkerson, Benefits and Retirement Director.

Stein moved, Treat seconded, to approve. The motion carried by the following vote:

Aye: 8 - Davidson, Freeman, Lowe, Johnson III, Stein, Treat, Sullivan and Mertens

36. Discussion and possible action regarding Resolution 2025-3193: Appropriation and Transfer of funds for Special Project Fund OKDMHSAS 1400 54000 M&O (Maintenance & Operation) in the amount not to exceed 68,545.99. These funds were deposited into Fund 6047 OK Community Safety Investment Fund on May 08, 2025. This agenda item is to reflect funds that should have been deposited and appropriated into Fund 1400 OKDMHSAS (Oklahoma Department of Mental Health and Substance Abuse Services) per the grant agreement, then transfer funds to Fund 6047 OK Community Safety Investment Fund. This item is requested by Jessica Clayton, County Manager.

Stein moved, Freeman seconded, to approve. The motion carried by the following vote:

Aye: 8 - Davidson, Freeman, Lowe, Johnson III, Stein, Treat, Sullivan and Mertens

37. Discussion and possible action regarding Resolution 2025-3196: a request to create a new line item in the Capital Projects - Courthouse 2010 for the 2025 OK County Courthouse Flood repair project; utilizing as the source of funding the Capital Projects 2025 OK County Courthouse Flood, project Code C0088, in an amount not to exceed \$615,000.00. This item is Requested by Jessica Clayton, County Manager.

Stein moved, Lowe seconded, to approve. The motion carried by the following vote:

Aye: 8 - Davidson, Freeman, Lowe, Johnson III, Stein, Treat, Sullivan and Mertens

- 38.** Discussion and possible action regarding Resolution 2025-3197: Inter-fund transfer for Special Revenue Capital Project Fund 2010 from Capital Projects Unallocated Funds line item for \$200,000.00, Insurance Deductible and depreciation line item for \$150,000.00, and Capital Projects As Needed line item for \$265,000.00 all to 2025 OK County Courthouse Flood project C0088 line item in the amount not to exceed \$615,000.00. This request is necessary to cover project expenses. This item is requested by Jessica Clayton, County Manager.

Stein moved, Treat seconded, to approve. The motion carried by the following vote:

Aye: 8 - Davidson, Freeman, Lowe, Johnson III, Stein, Treat, Sullivan and Mertens

No Citizen Participation

Board Comments/General Remarks

No New Business

Adjourn.

Chair adjourns meeting at 10:43 am.

BUDGET BOARD
OKLAHOMA COUNTY, OKLAHOMA

Chair or Vice-Chair

ATTEST:

Maressa Treat,
County Clerk