

**FUND
COST CENTER**

GENERAL FUND - 1001



District No. 3 - 930



FISCAL YEAR

2025-2026

County Officer's Annual Report

For Oklahoma County Only

Please Read Carefully

This form is designed for use by all INDEPENDENT OFFICES AND AGENCIES including the following

COUNTY COMMISSIONERS - 120

COUNTY ASSESSOR - 130

COUNTY ASSESSOR VISUAL INSPECTION - 140

COUNTY TREASURER - 150

COURT CLERK - 160

COUNTY CLERK - 170

EXCISE & EQUALIZATION BOARD - 180

DISTRICT ATTORNEY STATE - 200

DISTRICT ATTORNEY COUNTY - 210

ELECTION BOARD - 250

COUNTY SHERIFF - 510

Office of: Board of County Commissioners



Oklahoma County, Oklahoma
ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2025
AND ESTIMATE OF NEEDS FOR THE ENSUING FISCAL YEAR

To The Honorable Board of County Commissioners
and the County Excise Board

County Commissioner



I, Myles Davidson, the duly qualified and acting
County and State aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office during
the fiscal year just closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS

| CLASSIFICATION Items of Expense | Net Amount Appropriations By Excise Board | Warrants Issued | Reserves | Determined Unencumbered By Officer | Estimate of Needs |
|------------------------------------|---|---------------------|--------------------|--|----------------------|
| Salaries and Wages | 406,361.00 | 342,188.62 | 64,172.38 | 0.00 | 328,875.00 |
| Fringe Benefits | 65,190.00 | 62,221.98 | 2,968.02 | 0.00 | 64,624.00 |
| Travel | 14,500.00 | 11,584.70 | 2,915.30 | 0.00 | 22,500.00 |
| Operating Expense | 30,220.00 | 17,654.72 | 12,565.28 | 0.00 | 284,408.00 |
| Capital Outlay | 0.00 | | | 0.00 | 4,500.00 |
| Total | \$516,271.00 | \$433,650.00 | \$82,621.00 | \$0.00 | \$704,907.00 |

SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR

Personal Services

Statutory Annual Salary of Principal Officer
Annual Salary of First Deputy
Annual Salary of Second Deputies at \$ _____ Per Month Per Annum
Annual Salary of Third Deputies at \$ _____ Per Month Per Annum
Annual Salary of Fourth Deputies at \$ _____ Per Month Per Annum
Annual Salary of (Insert Desc.) Deputies at \$ _____ Per Month Per Annum
Total of Principal Officer and Deputies Salaries
Wages and/or Compensation of Part-time Help
Travel Expenses as Authorized and/or Defined by Law
TOTAL FOR ALL PERSONAL SERVICES

| |
|------|
| |
| |
| |
| |
| |
| |
| |
| 0.00 |
| |
| |
| 0.00 |

Maintenance and Operation

Postage, Telephone and Telegraph
Books, Printed Forms, Ledgers and other Supplies
Premiums on Surety Bonds of Officers, Deputies and Employees
Repair and Upkeep of Office Furniture, Machines and Equipment
TOTAL FOR MAINTENANCE AND OPERATION

| |
|------|
| |
| |
| |
| |
| 0.00 |

Capital Outlay

Furniture, Machines and Equipment to be replaced
Additional Furniture, Machines and Equipment Needed
TOTAL FOR CAPITAL OUTLAY

| |
|------|
| |
| |
| 0.00 |

Respectfully Submitted,

Official Title

County Commissioner



| | | | | | |
|---------------------------------|--|----------------------|----------------------|-----------------------|--|
| Oklahoma County | | | | | |
| Budget Request Worksheet | | | | | |
| Fund | GENERAL FUND - 1001 | | | | |
| Cost Center | District No. 3 - 930 | | | | |
| | | FY 25-26 | FY 24-25 | | |
| Exp | | Proposed | Amended | | |
| Acct | Description | Budget | Budget | Difference | |
| | | | | | |
| 51000 | Salaries and Wages | | | | |
| 51010 | FT Salaries and Wages | \$ 328,875.00 | \$ 406,361.00 | \$ (77,486.00) | |
| 51020 | PT Salaries and Wages | - | - | - | |
| 51030 | Overtime Salaries | - | | - | |
| 51090 | Temporary Services | | | - | |
| | Other Salaries & Wages | | | - | |
| 51000 | Total Salary & Wages | \$ 328,875.00 | \$ 406,361.00 | \$ (77,486.00) | |
| | | | \$ 406,361.00 | \$ - | |
| 52000 | Fringe Benefits | | | | |
| 52010 | FICA and Medicare--7.65% | \$ 25,158.94 | \$ 23,756.65 | \$ 1,402.29 | |
| 52032 | Retirement-Dept. Defined Contrib | 39,465.00 | 41,433.35 | (1,968.35) | |
| 52040 | Unemployment | | | - | |
| 52045 | Dept-Health, Dental & Life Ins. | 85,356.00 | 85,358.16 | (2.16) | |
| | Employee Benefit Supplement Transfer | (85,356.00) | (85,358.16) | 2.16 | |
| 52000 | Total Fringe Benefits | \$ 64,624.00 | \$ 65,190.00 | \$ (566.00) | |
| | | | \$ 65,190.00 | \$ - | |
| 53000 | Travel | | | | |
| 53010 | Monthly Mileage | \$ 500.00 | \$ 500.00 | \$ - | |
| 53020 | Mileage | 500.00 | 3,000.00 | (2,500.00) | out of state transportation Uber/Taxi |
| 53030 | Lodging | 10,000.00 | 5,000.00 | 5,000.00 | Travel/lodging for additional employees |
| 53040 | Meals | 3,000.00 | 3,000.00 | - | |
| 53050 | Car Rental | 1,500.00 | | | |
| 53060 | Registration Fees | 3,000.00 | | 3,000.00 | Previously not requested/ paid from highway cash |
| 53080 | Incidentals/In State | 1,000.00 | 3,000.00 | (2,000.00) | |
| 53150 | Airfare | 3,000.00 | | 3,000.00 | Previously paid from Mileage / or highway Cash |
| 53170 | Mileage Allowance | | | | |
| 53000 | Total Travel | \$ 22,500.00 | \$ 14,500.00 | \$ 6,500.00 | |
| | | | \$ 14,500.00 | \$ - | |
| 54000 | Maintenance & Operation | | | | |
| 54030 | Subscriptions | \$ 500.00 | \$ 1,200.00 | \$ (700.00) | |
| 54040 | Publications | 9,000.00 | 9,000.00 | - | Road Construction Notifications to Constituents |
| 54045 | Parking Fees | 5,268.00 | 5,268.00 | - | |
| 54046 | Cellular Telephone-Stipend | 4,000.00 | 4,000.00 | - | |
| 54048 | Parking Transponder Deposit | 40.00 | 40.00 | - | |
| 54109 | Equipment Other/DC Ambulatory Services | 150,000.00 | | 150,000.00 | Independent fire Districts - requested last year did not receive |
| 54157 | Equipment-Vendors Maint | 600.00 | 600.00 | - | |
| 54222 | Misc Supplies | 2,000.00 | 2,000.00 | - | |
| 54351 | Office supplies | 1,000.00 | 1,500.00 | (500.00) | |
| 54047 | Project Reimbursement | 80,000.00 | - | 80,000.00 | Labor & Materials DC Fire asked for last year did not receive |
| 54031 | Premiums & Awards | 2,000.00 | 2,000.00 | - | |
| 54456 | Professional Services | 30,000.00 | 4,612.00 | 25,388.00 | Professional Svcs Contract for Caroline Grace Estes/pd from Hwy |
| | | \$ 284,408.00 | \$ 30,220.00 | \$ 254,188.00 | |
| | | | \$ 30,220.00 | \$ - | |
| 55000 | Capital Outlay | | | | |
| 55080 | Computer Equipment-Purchase | \$ 1,000.00 | \$ - | \$ 1,000.00 | |
| 55095 | Computer Software | | | \$ - | |
| 55100 | Furniture | 3,500.00 | - | 3,500.00 | |
| | Total Capital | \$ 4,500.00 | \$ - | \$ 4,500.00 | |
| | | | \$ - | \$ - | |
| | Grand Total Budget | \$ 704,907.00 | \$ 516,271.00 | \$ 187,136.00 | |
| | | | | | |
| | Approved Combined Budget | | \$ 516,271.00 | | |
| | | | | | |
| | | Over (Short) | \$ - | should be zero | |

| | |
|--------------|--------------------|
| Department: | County Clerk |
| Fund: | 1001- General Fund |
| Fiscal Year: | FY 2025-2026 |

Section 1: Full Time & Part-Time

2.50%

| FY 24-25 | | | | | FY 25-26 | | | |
|-------------------------------------|-------------------------|--------------------------------|--------------------------------|-----------------------------|-----------------------|-------------------------------------|----------------------------|----------------------------|
| Full Time Positions/ Position Title | # of Budgeted Positions | Adopted Budget Salary FY 24-25 | Budget Amendments (Merit 2.5%) | Total Budgeted Salary 24-25 | Salary Adjustments | Total Requested Salary for FY 25-26 | Salary Increase (Decrease) | # of Requested Positions |
| Chief Deputy | 1 | \$ 122,666.50 | | \$ 122,666.50 | 25,133.54 | \$ 147,800.04 | \$ 25,133.54 | |
| 2nd Deputy | 1 | 81,264.05 | | 81,264.05 | 3,735.95 | 85,000.00 | 3,735.95 | Promoted to 1st Deputy |
| Admin Assistant | 1 | 49,919.00 | | 49,919.00 | 81.00 | 50,000.00 | 81.00 | |
| Constituent Services | 1 | 45,374.82 | | 45,374.82 | | 45,374.82 | - | |
| Safety Award & Stipends | | 700.00 | | 700.00 | | 700.00 | - | |
| 2.5% Merit September Supplement | | | 6,437.00 | 6,437.00 | (6,437.00) | - | (6,437.00) | |
| Transfer M&O to Salaries 2025-0168 | | | 100,000.00 | 100,000.00 | (100,000.00) | - | (100,000.00) | Paying District Super/Asst |
| Total Full Time Positions | 4 | \$ 299,924.00 | \$ 106,437.00 | \$ 406,361.00 | \$ (77,487.00) | \$ 328,875.00 | \$ (77,487.00) | 0 |
| Part-Time: | | | | \$ - | - | - | - | |
| Total Part-Time Positions | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0 |
| New Positions: | | | | | | \$ - | - | |
| Total New Positions | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | - | 0 |
| Total | 4 | \$ 299,924.00 | \$ 106,437.00 | \$ 406,361.00 | \$ (77,487.00) | \$ 328,875.00 | \$ (77,487.00) | 0 |
| Budget YTD | | | | | Fringe Benefits Costs | | | |
| \$ 406,361.00 | | | | | \$ (15,226.20) | | | |
| | | | | | Finance Notes: Budget | | | |

Section 2 Health Premiums

| FY 24-25 | | | | Total Budgeted Premiums FY 24-25 | FY 25-26 | | | | Total Requested Premiums | Notes |
|----------|-------------|------------------|----|----------------------------------|------------------|----------------|-------------|----|--------------------------|-------|
| | Rates | No. of Employees | | | No. of Employees | FY 25-26 Rates | | | | |
| Single | \$ 900.00 | 1 | \$ | 10,800.00 | Single | 1 | \$ 900.00 | \$ | 10,800.00 | |
| Family | \$ 2,071.00 | 3 | \$ | 74,556.00 | Family | 3 | \$ 2,071.00 | \$ | 74,556.00 | |
| | | 4 | \$ | 85,356.00 | New Positions | | \$ 900.00 | \$ | - | |
| | | | | | New Positions | | \$ 2,071.00 | \$ | - | |
| Total | | | | | | 4 | | \$ | 85,356.00 | |

**OFFICER'S ANNUAL REPORT OF EARNINGS, EXPENDITURES,
ESTIMATED INCOME AND NEEDS**

*To The Honorable Board of County Commissioners
and County Excise Board*

Oklahoma County, State of Oklahoma

GENTLEMEN: In pursuance of requirements of Okl. St. Ann. 68 Section 3004, and other statutes, there is set forth on the reverse side hereof an itemized statement of the accrued earnings and the cost of maintenance of the office of , County of Oklahoma, Oklahoma, covering the fiscal year ending , including an itemized statement of the estimated income and approximate needs of said office for the ensuing fiscal year.

I further certify that the several items of probable needs are indispensable for the proper administration of the affairs of said office for the ensuing fiscal year. You will please include the same in the published County Estimate and Budget filed with the County Excise Board as provided by Okl. St. Ann.68 Section 3002..

Dated at Oklahoma City, Oklahoma, this day of ,

Official or Director's Signature

Official Title

| | |
|---|--|
| <p>ANNUAL REPORT of the</p> <p><input type="text" value="District No. 3 - 930"/></p> <p>of</p> <p>Earnings and Expenditures</p> <p>for</p> <p>FISCAL YEAR ENDING</p> <p><input type="text" value="June 30, 2025"/></p> <p>and</p> <p>Estimated Income and Needs</p> <p>FOR ENSUING FISCAL YEAR</p> <hr/> <p>Filed this ____ day of ____.</p> <p>County Clerk's Office</p> <p>S.A.&I No. 1161 for Oklahoma County Only</p> | <p><input type="text" value="2025"/></p> |
|---|--|