

**AGREEMENT FOR SPECIFIC ASSISTANCE**

**BETWEEN THE CITY OF CHOCTAW AND  
THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**

This Agreement is entered into this \_\_\_\_\_ of \_\_\_\_\_, 2026, by and between the CITY OF CHOCTAW, hereinafter referred to as the “Municipality” and the BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY, hereinafter referred to as the “County”, and is to be considered an addendum to the original General Mutual Cooperation Agreement made between the same parties. The terms and conditions of the General Mutual Cooperation Agreement for the current fiscal year entered into between the parties is incorporated by reference herein and made a part of this specific agreement.

**RECITALS**

**WHEREAS**, a portion of drainage easement belonging to the Municipality, located at 13700 NE 36<sup>th</sup> St. is in need of reconstruction, repair, and/or improvement;

**WHEREAS**, the parties have previously entered into a General Mutual Cooperation Agreement allowing for the County to assist the Municipality in reconstruction, repair, improvement, and/or maintenance of their roads which covers the fiscal year beginning July 1, 2025 and ending June 30, 2026; and

**WHEREAS**, it is in the mutual interest and benefit of the Municipality and the County to share in making this reconstruction, repair, and/or improvement to the aforementioned segment of drainage easement; and

**WHEREAS**, the Municipality desires to retain the use of County’s equipment, materials and personnel to reconstruct, repair or improve that portion of the aforementioned segment of drainage easement; and

**WHEREAS**, the County agrees to provide the materials at an *estimated* cost of \$2,174.04, but in no event to exceed \$2,174.04 without further written agreement; and

**WHEREAS**, the Municipality agrees to reimburse the County for 100% of the actual costs of materials; and

**WHEREAS**, the County agrees to in-kind the estimated costs of equipment and personnel; and

**WHEREAS**, this agreement is authorized and provided for by Oklahoma Statutes, specifically by 69 O.S. § 603 and 11 O.S. §36-113; and

**NOW THEREFORE**, in consideration of the mutual covenants and agreements contained herein, the parties hereto agree as follows:

**TERMS AND CONDITIONS OF AGREEMENT:**

1. **PURPOSE OF AGREEMENT:** This agreement is a part of and an addendum to the original Mutual Cooperation Agreement entered into between the parties on the 1<sup>st</sup> day of July, 2025. The purpose of this agreement is to permit the County to assist the Municipality with road improvement, repair, or maintenance on property within the Municipality, such drainage easement being more specifically described at: 13700 NE 36<sup>th</sup> St.
  
2. **DESCRIPTION OF SERVICE:**
  - A. **COUNTY SHALL:**
    - i. Administer the agreement.
    - ii. Agree to incur the costs for labor, equipment, surveys, materials, traffic control as necessary to complete the work/project in an amount not to exceed **Two Thousand, One Hundred Seventy-Four Dollars and Four Cents (\$2,174.04)**, as outlined in the attached project estimates. (See attachment "A"). Work includes but is not limited to replacing damaged drainage culvert and compacting into place with aggregate.
    - iii. Provide in-kind the estimated costs of equipment and personnel.
    - iv. Provide joint oversight and inspection of the project.
  
  - B. **MUNICIPALITY SHALL:**
    - i. Reimburse the County for 100% of all material costs incurred in repair of drainage easement at 13700 NE 36<sup>th</sup> St as reflected in Attachment "A."
    - ii. Upon completion of the project and upon proper invoicing by County, the Municipality shall make payment within 30 days.
    - iii. In no case will the Municipality's cost to complete this project exceed **Two Thousand, One Hundred Seventy-Four Dollars and Four Cents (\$2,174.04)** provided, the work is completed within the duration of the current County "Highway Materials and Supplies" contract ending June 30, 2026. The not to exceed cost will be adjusted to reflect increases and decreases in costs paid by the County for contract items used to complete this project during future contract periods without approval, regardless of cause.
    - iv. The Municipality agrees that upon completion of said project and opening of the same to traffic, the Municipality will be responsible for all needed maintenance and repairs to keep the project in good and safe condition for the use and benefit of the traveling public.
  
3. **AUTHORIZED ADMINISTRATOR(S):** For purposes of administering this agreement, The Chief Deputy of County's District No. 2, the Superintendent of County's District No. 2, and the City of Choctaw shall be responsible for administering this Agreement. Also, it is expressly understood that County shall have no right, claim, or title to any real or personal property used in this project, other than that already owned by County.
  
4. **RIGHTS OF WAY:** Municipality represents and warrants to County that Municipality owns, leases, or holds beneficial easements on any and all real property involved in the project and work to be performed by County. In the event that any person or entity attempts to hold County liable for work done on the property subject to this specific agreement, the Municipality agrees

to defend and indemnify County against any loss related to such defense, including attorney fees and costs.

5. **COMMENCEMENT OF AGREEMENT:** This Agreement shall commence on the date on which the Agreement is executed in writing by all parties and will continue through the completion of the project, or until the end of the current fiscal year. The parties agree that they remain bound by the terms of the original General Mutual Cooperation Agreement executed on the 1<sup>st</sup> day of July, 2025.
6. **COMMENCEMENT OF PROJECT:** The project shall commence after the agreement has been fully executed and based on the availability of the County's equipment, materials, personnel, etc.
7. **FISCAL YEAR LIMITATION:** The parties agree and understand that in the event that the project outlined in this Agreement is not completed during the fiscal year in which it was executed, Municipality must submit payment for any work completed during the fiscal year, and if funds or materials are required to be encumbered for the succeeding fiscal year in order to complete the project, that the parties must enter into another written Agreement.
8. **INDEMNIFICATION:** Other than the defend and indemnify provisions outlined in paragraph #4 "Rights of Way", the parties further agree and covenant that in exchange for the considerations set out herein that each party shall only be liable for their own negligence, acts or omissions, or the negligence, acts or omissions of their respective employees, nor shall any party be required to indemnify another party for the same. The parties understand and agree that this Agreement in no way relieves the Municipality of its primary statutory duties to maintain said road(s) in a reasonably safe condition for travel by the public, including for the duration of the above-described project agreement.
9. **REVISIONS AND AMENDMENTS:** The parties agree that the terms of this Agreement may not be revised or amended in any form or fashion without obtaining a fully executed written revision or written amendment from the parties.
10. **ASSIGNMENT:** The rights and duties under this Agreement are not assignable except upon prior written consent of the parties hereto.
11. **THIRD PARTY BENEFICIARIES:** No third-party beneficiaries are created by this Agreement and that is the express intent of the parties hereto.
12. **COMPLETE AGREEMENT:** The parties acknowledge and agree that this Agreement sets out the complete and total agreement between the parties.
13. **VENUE:** In the event of litigation regarding any aspect of this Agreement, the parties agree that venue shall lie in the District Court of Oklahoma County.
14. **CAPTIONS:** The captions, titled, and headings contained herein are for convenience only and shall not control the interpretation of any provision.

15. **INTERPRETATION:** Any word used herein in the singular shall also include the plural, and vice versa, except where a contrary intention plainly appears. The masculine shall also include the feminine and vice versa.
16. **PRESERVATION OF RIGHTS:** Neither party waives any defenses or rights available to them under the Governmental Tort Claims Act, 51 O.S. § 151 et seq., common law, pertinent statutes, and constitutions.
17. **WHOLE AGREEMENT:** This Agreement, which includes Attachment “A”, constitutes the entire agreement, covenants and provisions agreed upon by the parties, and no agent or administrator to this agreement has authority to alter or change the terms hereof, except as provided herein, and except as provided in the original General Mutual Cooperation Agreement. No party shall be bound by any statement or representation not in conformity with this written agreement.
18. **TERMINATION OF AGREEMENT:** Prior to commencement of the project, either party may terminate this Agreement by giving seven (7) days written notice to the administrator for the other party. After the commencement of the project, either party may terminate this agreement, with or without cause, by giving written notice of such termination to the administrator of the other party. In the event work has already begun by County, Municipality shall reimburse the County for any work already performed. Otherwise, this Agreement shall terminate automatically upon completion of the project and upon receipt of the final payment of expenses by the municipality.

**CITY OF CHOCTAW**

*Approved by the CITY OF \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_,*  
2026.

**ATTEST:**

\_\_\_\_\_  
City Clerk

By \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS OKLAHOMA COUNTY**

APPROVED by the Board of County Commissioners this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**BOARD OF COUNTY COMMISSIONERS  
OF OKLAHOMA COUNTY, OKLAHOMA**

By \_\_\_\_\_  
Brian Maughan, Chairman

By \_\_\_\_\_  
Jason Lowe, Vice Chairman

By \_\_\_\_\_  
Myles Davidson, Member

**ATTEST:**

\_\_\_\_\_  
County Clerk



**Commissioner Brian Maughan  
Oklahoma County District 2  
Scope of Work**

Project: Drainage Repair  
 Municipality: City of Choctaw  
 Location: 13700 NE 36th St

Item #	Description	Qty	Unit	Price Per Unit	Material Costs
Materials					
1	28" X 20" 16 gauge	50.00	FT	25.60	1,280.00
2	24" Band	1.00	EA	38.40	38.40
3	1 1/2" Crusher Run	14.00	T	47.00	\$ 658.00
				S/Totals	\$ 1,976.40
				10.00% Contingency	\$ 197.64
				<b>Total Materials</b>	<b>\$ 2,174.04</b>

Estimated duration of work: 1 Day

Estimates based on the bid price date 1/1/2026 to 6/31/2026

In the event of unforeseen major works to be undertaken during the actual field exercise, proper authorities will be informed to discuss additional volume of work. It will be evaluated and corresponding decision will be determined at that time.

**Prepared by:**  
**KEN WALLACE, Superintendent**  
**Oklahoma County District 2**