

**REQUISITION SHEET MUST BE ATTACHED**  
**(Applies when agenda item requires a specific payment)**

**OKLAHOMA COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM REQUEST SHEET

For the Monday, March 2, 2026 Agenda

DEPT: Oklahoma County Clerk BY: Amber Harris EXT: 1526  
(Department requesting this item) (Contact person for this item) (Contact's extension)

NAME OF FUND: County Clerk

AGENDA ITEM DESCRIPTION: Discussion and possible action regarding Resolution No. 2026-0665, disposing of equipment from the inventory of the Oklahoma County Clerk. These items are broken or obsolete and are too costly to repair. With the requested approval, they will be junked in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, Oklahoma County Clerk's Office.

(ALL NECESSARY DOCUMENTATION MUST BE ATTACHED FOR APPROVAL)

APPROVED BY ENGINEER  
(If Applicable)

APPROVED BY D.A.  
(If Applicable)

APPROVED BY PURCHASING  
(If Applicable)

\_\_\_\_\_  
County Engineer

\_\_\_\_\_  
Assistant District Attorney

\_\_\_\_\_  
Purchasing Agent

NOTE: A COMMISSIONER MUST APPROVE ALL **EMERGENCY REQUESTS**  
FOR ANY ITEM SUBMITTED AFTER THE DEADLINE  
(THE DEADLINE IS 9:00AM ONE WEEK PRIOR TO THE DATE THAT THE AGENDA IS TO BE POSTED)

DATE OF REQUEST:

\_\_\_\_\_

BY:

\_\_\_\_\_  
(Person Submitting or Requesting Emergency Request)

DATE OF APPROVAL:

\_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
COUNTY COMMISSIONER

Number of ORIGINAL DOCUMENTS you have attached: 1. **NOTE:** The County Clerk will keep one original and will return the remaining originals to you. If you provide only one original, the Board Secretaries will return one photocopy to you. However, if you have special circumstances that require the County Clerk to (*check one*):    keep more than one original; or    return all originals to you, please describe them for the County Clerk's consideration: \_\_\_\_\_

Special Instructions: Please return a signed copy to me. Thanks

**RESOLUTION No. 2026-0665**  
**FOR DISPOSING OF EQUIPMENT**

SA&I 397 (2000)

**County Clerk**

**WHEREAS**, In compliance with Title 19 Okl.St. Ann. § 339 and 19 Okl.St. Ann. § 421, the Board of County Commissioners of Oklahoma County, Oklahoma, are required, and have power to make all orders respecting the property of the county, and to do and perform such other duties and acts as may be required by law, and

**WHEREAS**, The Board of County Commissioners of Oklahoma County, Oklahoma, has under its management and control one item(s) of equipment described as follows: **See attached**

Serial Number: **See attached**

Date Acquired: **See attached**

Name and Address from who acquired: **See attached**

Cost price when acquired: **See attached**

Contract price if acquired under lease-rental agreement: **See attached**

Name and address of the person or Firm to whom property transferred: **See attached**

Price received therefore: **See attached**

**AND**, upon proper and careful consideration, find that the above equipment is obsolete, and not economical to use in road repair, maintenance or construction, and that the use of said equipment would require an expense that would not be justified for future use.

**THEREFORE**, after due consideration, and deeming it to be for the best interest of Oklahoma County, the Board of County Commissioners hereby orders the above described property as **Junked**, and that the title to the same be transferred by the Chairman of the Board of County Commissioners upon receipt of the above amount by the County Treasurer.

Passed and approved in regular session this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

BOARD OF COUNTY COMMISSIONERS  
OF OKLAHOMA COUNTY, OKLAHOMA

ATTEST:

\_\_\_\_\_  
Maressa Treat, Oklahoma County Clerk

\_\_\_\_\_Chairman

\_\_\_\_\_Member

\_\_\_\_\_Member

Note: 19 Okl.St. Ann. § 421, requires that the above resolution or record be made within 30 days after the disposition of the property and entered on the inventory record.

## County Clerk

One (1) Lenovo ThinkPad E485 Laptop, c/n F250-00184, s/n 1S20KU001BUSPF150HSL, acquired 09/26/2018 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$814.70

One (1) Lenovo ThinkPad E485 Laptop, c/n F250-00185, s/n 1S20KU001BUSPF150H0M, acquired 09/26/2018 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$814.70

One (1) Lenovo ThinkPad E485 Laptop, c/n F250-00186, s/n 1S20KU001BUSPF1502BC, acquired 09/26/2018 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$814.70

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00259, s/n PF-0YFJMN, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00260, s/n PF-0V3LCX, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00261, s/n PF-0TTD4V, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00262, s/n PF-0T5PGJ, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00263, s/n PF-0VCAHK, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00264, s/n PF-0VBRE5, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00265, s/n PF-0TBAES, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00266, s/n PF-0TBA44, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00267, s/n PF-0T6T82, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00268, s/n PF-0URSNU, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00269, s/n PF-0TB8H3, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00270, s/n PF-0U0DKQ, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00271, s/n PF-0YF066, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00272, s/n PF-0TAH6M, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00273, s/n PF-0T67E4, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00274, s/n PF-0V2A3V, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00277, s/n PF-0TT7BN, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00278, s/n PF-0TTE4M, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00279, s/n PF-00JQ8J, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00280, s/n PF-0VNPJU, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00281, s/n PF-0UJWXS, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00282, s/n PF-0YFH7J, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00283, s/n PF-0X6S3F, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00284, s/n PF-0UEHQ6, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00285, s/n PF-0T67FY, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00286, s/n PF-0TAH7E, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00287, s/n PF-0VCPLJ, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00288, s/n PF-0TT8XQ, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00289, s/n PF-0WZPBX, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00291, s/n PF-0T62ZB, acquired 03/18/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00294, s/n PF-0TTBF3, acquired 03/19/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00295, s/n PF-0TQ4U0, acquired 03/19/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00296, s/n PF-0TBMQA, acquired 03/19/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00297, s/n PF-0YFY5K, acquired 03/19/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00298, s/n PF-0TBFEF, acquired 03/19/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00301, s/n PF-0TNQ22, acquired 03/20/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00303, s/n PF-0TBXEY, acquired 03/20/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00304, s/n PF-0T75ZZ, acquired 03/20/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00305, s/n PF-0V397Z, acquired 03/20/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00306, s/n PF-0WQRQD, acquired 03/20/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00307, s/n PF-0WQBCW, acquired 03/20/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00308, s/n PF-0TZ8MG, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00309, s/n PF-0T65AF, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00310, s/n PF-0T67FE, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00311, s/n PF-0TB8GG, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00312, s/n PF-0YFCZJ, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$599.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00313, s/n PF-0T6R0R, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$649.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00314, s/n PF-0TB6WD, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$649.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00315, s/n PF-0TCLKU, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$649.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00316, s/n PF-0TNQ4V, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$649.99

One (1) Lenovo ThinkPad E570 Laptop, c/n F250-00317, s/n PF-0T6CBI, acquired 03/27/2020 from Amazon Capital Services, PO Box 035184, Seattle, WA 98124 for \$649.99

One (1) HP LaserJet Enterprise M602DN Printer, c/n F253-00011, s/n CNCCF7H22S, acquired 08/26/2013 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$1,151.04

One (1) HP DLJ Enterprise M551N Printer, c/n F253-00013, s/n CNDCG7K1TZ, acquired 09/12/2014 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$546.24

One (1) HON 5-Drawer Lateral File Cabinet, c/n P104-00013, acquired 11/04/1991 from a vendor not on record for \$564.43

One (1) Intertask 3-Section Desk, c/n P105-00009, acquired 07/21/2000 from Coplin's Office Center, 120 N. Robinson, Oklahoma City, OK for \$514.29

One (1) HON 3- Piece Desk Unit, c/n P105-00014, acquired 07/29/2002 from a vendor not on record for \$698.72

One (1) Regency Legacy Double Pedestal Desk, c/n P105-00015, acquired 02/12/2020 from Staples, PO Box 660409, Dallas, TX 75266 for \$916.75

One (1) Bookcase, c/n P106-00008, acquired 07/29/2002 from a vendor not on record for \$265.88

One (1) Conference Table, c/n P110-00008, acquired 04/30/2002 from a vendor not on record for \$320.00

One (1) HP SB6305 PC, c/n P250-00006, s/n MXL4062X2J, acquired 05/12/2014 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$549.13

One (1) Dell Optiplex 3040 PC, c/n P250-00007, s/n B25L8C2, acquired 06/29/2016 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$558.00

One (1) Dell Optiplex 3040 PC, c/n P250-00008, s/n B2BL8C2, acquired 06/29/2016 from CDW Government, Inc., 75 Remittance Dr., Suite 1515, Chicago, IL 60675 for \$558.00

One (1) Dell Optiplex 3050 PC, c/n P250-00009, s/n 23G48N2, acquired 04/05/2018 from Software House International, 3820 Micro Drive, Millington, TN 38053 for \$561.00

One (1) Verizon Cell Phone, c/n P603-00001, s/n 356854110105772, acquired 01/25/2021 from Verizon Wireless for \$26.06

One (1) Verizon Cell Phone, c/n P603-00002, s/n 356854110385093, acquired 01/25/2021 from Verizon Wireless for \$26.06

One (1) Verizon Cell Phone, c/n P603-00003, s/n 356854111933357, acquired 01/25/2021 from Verizon Wireless for \$26.06

One (1) Verizon Cell Phone, c/n P603-00004, s/n 356854110312600, acquired 01/25/2021 from Verizon Wireless for \$26.06

One (1) Verizon Cell Phone, c/n P603-00005, s/n 356854111779156, acquired 01/25/2021 from Verizon Wireless for \$26.06

One (1) Refrigerator, c/n P621-00001, s/n TPKL4, acquired 11/04/1991 from a vendor not on record for \$400.00