

**FUND
COST CENTER**

GENERAL FUND - 1001 ▼

Election Board - 250 ▼

FISCAL YEAR

2025-2026

County Officer's Annual Report

For Oklahoma County Only

Please Read Carefully

This form is designed for use by all INDEPENDENT OFFICES AND AGENCIES including the following

COUNTY COMMISSIONERS - 120

COUNTY ASSESSOR - 130

COUNTY ASSESSOR VISUAL INSPECTION - 140

COUNTY TREASURER - 150

COURT CLERK - 160

COUNTY CLERK - 170

EXCISE & EQUALIZATION BOARD - 180

DISTRICT ATTORNEY STATE - 200

DISTRICT ATTORNEY COUNTY - 210

ELECTION BOARD - 250

COUNTY SHERIFF - 510



Oklahoma County, Oklahoma

**ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2025
AND ESTIMATE OF EARNINGS FOR THE ENSUING FISCAL YEAR**

SA&I No. 1161 Special For Oklahoma County Only

*To The Honorable Board of County Commissioners
and the County Excise Board*

I, Doug Sanderson, the duly qualified and acting _____ County Election Board
of the County and State aforesaid, do hereby certify that the following is a true and correct report of the earnings of my
office during the fiscal year just closed with a statement of estimated earnings, not exceeding statutory limitations, for the
ensuring fiscal year.



REPORT AND ESTIMATE OF EARNINGS		
CLASS OF ITEMS <i>(List only fees to County General Fund)</i>	COLLECTIONS OF THE YEAR JUST CLOSED	90% NORMALLY RECURRENT SOURCES OF PRECEDING YEAR
Estimate for Secretary's Salary + Fringe Benefits July 1-June 30, 2025	120,987.59	108,888.83
Election Reimbursement July 2024-March 2025	47,079.98	42,371.98
Election Reimbursement Estimate April-June 2025	61,849.49	55,664.54
		0.00
		0.00
		0.00
		0.00
		0.00
Total Earnings	229,917.06	206,925.35

THE DUTY OF TAXING OFFICIALS

Supreme Court Case 22, 626 Opinion Filed April 26, 1932

The Duty of Taxing Officials to make Appropriations is plain and definite, and the refusal to perform such duty is sufficient to authorize the issuance of a writ of mandamus.

"It is not the duty of taxing officials to make appropriations for the performance of constitutional governmental functions, but it is the duty of the officers charged with the performance of those duties to see that those appropriations are made, and such officers may not sit idly by and see the income and revenue of the county appropriated for other purposes then recover compensation for the performance of their duties."

Office of: County Election Board

Oklahoma County, Oklahoma
ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2025
AND ESTIMATE OF NEEDS FOR THE ENSUING FISCAL YEAR

To The Honorable Board of County Commissioners
and the County Excise Board

I, Doug Sanderson, the duly qualified and acting Election Board Secretary of the County and State aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office during the fiscal year just closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS

CLASSIFICATION Items of Expense	Net Amount Appropriations By Excise Board	Warrants Issued	Reserves	Determined Unencumbered By Officer	Estimate of Needs
Salaries and Wages	1,399,037.00	1,001,814.59	421,000.00	-23,777.59	1,387,998.00
Fringe Benefits	215,133.00	142,514.97	82,726.50	-10,108.47	235,168.00
Travel	24,720.00	2,888.56	6,000.00	15,831.44	24,720.00
Operating Expense	331,285.00	235,234.73	70,028.27	26,022.00	305,263.00
Capital Outlay	5,071.00	2,112.80	2,958.20	0.00	5,071.00
Total	\$1,975,246.00	\$1,384,566.00	\$582,713.00	\$7,967.00	\$1,958,220.00

SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR

Personal Services

Statutory Annual Salary of Principal Officer
Annual Salary of First Deputy
Annual Salary of Second Deputies at \$ _____ Per Month Per Annum
Annual Salary of Third Deputies at \$ _____ Per Month Per Annum
Annual Salary of Fourth Deputies at \$ _____ Per Month Per Annum
Annual Salary of (Insert Desc.) Deputies at \$ _____ Per Month Per Annum
Total of Principal Officer and Deputies Salaries
Wages and/or Compensation of Part-time Help
Travel Expenses as Authorized and/or Defined by Law
TOTAL FOR ALL PERSONAL SERVICES

0.00
0.00

Maintenance and Operation

Postage, Telephone and Telegraph
Books, Printed Forms, Ledgers and other Supplies
Premiums on Surety Bonds of Officers, Deputies and Employees
Repair and Upkeep of Office Furniture, Machines and Equipment
TOTAL FOR MAINTENANCE AND OPERATION

0.00

Capital Outlay

Furniture, Machines and Equipment to be replaced
Additional Furniture, Machines and Equipment Needed
TOTAL FOR CAPITAL OUTLAY

0.00

Respectfully Submitted,

Official Title

Election Board Secretary

Oklahoma County				
Budget Request Worksheet				
Fund	GENERAL FUND - 1001			
Cost Center	Election Board - 250			
		FY 25-26	FY 24-25	
Exp		Proposed	Amended	
Acct	Description	Budget	Budget	Difference
51000	Salaries and Wages			
51001	FT Salaries and Wages	\$ 1,032,924.00	\$ 1,085,924.00	\$ (53,000.00)
51002	PT Salaries and Wages	271,152.00	271,152.00	\$ -
51003	Overtime Salaries	-		\$ -
51020	Temporary Services	41,961.00	41,961.00	\$ -
51000	Total Salary & Wages	\$ 1,346,037.00	\$ 1,399,037.00	\$ (53,000.00)
			\$ 1,399,037.00	\$ -
52000	Fringe Benefits			
52010	FICA and Medicare--7.65%	\$ 102,971.83	\$ 95,922.97	\$ 7,048.86
52032	Retirement-Dept. Defined Contrib	123,950.88	119,210.52	4,740.36
52040	Unemployment			-
52045	Dept-Health, Dental & Life Ins.	288,468.00	307,356.00	(18,888.00)
	Employee Benefit Supplement Transfer	(288,468.00)	(307,356.00)	18,888.00
			-	-
52000	Total Fringe Benefits	\$ 226,923.00	\$ 215,133.00	\$ 11,789.00
			\$ 215,133.00	\$ -
53000	Travel			
53010	Monthly Mileage	\$ 7,600.00	\$ 7,600.00	\$ -
53030	Lodging	2,500.00	2,500.00	-
53040	Meals	600.00	600.00	-
53060	Registration Fees	1,920.00	1,920.00	-
53070	Car Rental	1,500.00	1,500.00	-
53150	Airfare	600.00	600.00	-
53170	Mileage Allowance	10,000.00	10,000.00	-
53000	Total Travel	\$ 24,720.00	\$ 24,720.00	\$ -
			\$ 24,720.00	\$ -
54000	Maintenance & Operation			
54011	Postage	\$ 120,000.00	\$ 120,000.00	\$ -
54012	Printing & Binding	4,000.00	9,000.00	(5,000.00)
54013	Advertising			-
54017	Memberships	1,150.00	1,150.00	-
54019	Premiums-Property Ins			-
54021	Telecommunications Serv			-
54022	Utilities-Gas			-
54046	Cellular Phones Used at Polling Locations	20,000.00	20,000.00	-
54102	Polling Place Rental	14,400.00	23,850.00	(9,450.00)
54040	Truck Rental	67,000.00	67,000.00	-
54026	Utilities Trigen			-
54030	Subscriptions	1,000.00	1,000.00	-
54041	Publication	1,000.00	1,000.00	-
54045	Parking	3,576.00	3,576.00	-
54046	Cellular Telephone-Stipend	3,900.00	3,900.00	-
54104	Equiment-Maint	10,000.00	10,000.00	-
54165	Vehicle-Repair			-
54040	Equipment Leased - Postage Meter	11,036.88	11,036.88	-
54352	Voting Supplies	5,000.00	5,000.00	-
54352	Office supplies	30,000.00	30,000.00	-
54450	Professional Services - Maxim	3,800.00	3,800.00	-
54040	Ballots - General Election	9,400.00	20,972.00	(11,572.00)
		\$ 305,263.00	\$ 331,285.00	\$ (26,022.00)
			\$ 331,285.00	\$ -
55000	Capital Outlay			
55080	Computer Equipment			\$ -
55390	Copier-Lease	5,071.00	5,071.00	\$ -
	Two vans			\$ -
	Transfer			\$ -
				\$ -
	Total Capital	\$ 5,071.00	\$ 5,071.00	\$ -
			\$ 5,071.00	\$ -
	Grand Total Budget	\$ 1,908,014.00	\$ 1,975,246.00	\$ (67,233.00)
	Approved Combined Budget		\$ 1,975,246.00	
		Over (Short)	\$ -	should be zero

Department:
Fund:
Fiscal Year:

Election Board - 250
1001- General Fund
FY 2025-2026

Section 1: Full Time & Part-Time

FY 24-25					FY 25-26			
Full Time Positions/ Position Title	# of Budgeted Positions	Adopted Budget Salary FY 24-25	Budget Amendments (Merit 2.5%)	Total Budgeted Salary 24-25	Salary Adjustments	Total Requested Salary for FY 25-26	Salary Increase (Decrease)	# of Requested Positions
Secretary	1	\$ 79,762.50		\$ 79,762.50		\$ 79,762.50	\$ -	
Assistant Secretary- Sanders	1	75,913.62		75,913.62		75,913.62	-	
Election Set-Up Coordinator Culpepper	1	72,550.99		72,550.99		72,550.99	-	
Finance Officer - Caraway	1	71,287.67		71,287.67		71,287.67	-	
Coordinators - Seckel, Workman, Beasley	3	207,473.65		207,473.65		207,473.65	-	
Absent Ballot Assist Coord Gordon	1	58,378.05		58,378.05		58,378.05	-	
Ballot Coordinator Laxton	1	58,599.45		58,599.45		58,599.45	-	
Administrative Assistant - ORains	1	60,794.32		60,794.32		60,794.32	-	
Finance Assistant -Pierson	1	49,382.89		49,382.89		49,382.89	-	
Registration Clerk - Ligon Blandford,Russell	3	166,155.29		166,155.29		166,155.29	-	
Registration Clerk - Linduff, Sanchez	2	99,954.98		99,954.98		99,954.98	-	
2.5% Merit September Supplement			\$ 32,671.00	32,671.00		32,671.00	-	
Resolution 2025-0656			53,000.00	53,000.00		53,000.00	-	
Total Full Time Positions	16	\$ 1,000,253.00	\$ 85,671.00	\$ 1,085,924.00	\$ -	\$ 1,032,924.00	\$ -	0
Part-Time:								
		271,151.97		\$ 271,151.97		271,151.97	-	
Total Part-Time Positions	0	\$ 271,152.00	\$ -	\$ 271,152.00	\$ -	\$ 271,152.00	\$ -	0
Temp Services & other								
Temp Services		41,961.17		41,961.17		\$ 41,961.17	-	
Total New Positions	0	\$ 41,961.00	\$ -	\$ 41,961.00	\$ -	\$ 41,961.00	\$ -	0
Total	16	\$ 1,313,366.00	\$ 85,671.00	\$ 1,399,037.00	\$ -	\$ 1,346,037.00	\$ -	0
Budget YTD \$ 1,399,037.00 \$ - over/short					Fringe Benefits Costs \$ -			

Section 2 Health Premiums

FY 24-25			Total Budgeted Premiums FY 24-25	FY 25-26			Total Requested Premiums
	Rates	No. of Employees		No. of Employees	Rates		
Single	\$ 900.00	4	\$ 43,200.00	Single	6	\$ 900.00	\$ 64,800.00
Family	\$ 2,071.00	8	\$ 198,816.00	Family	9	\$ 2,071.00	\$ 223,668.00
		12	\$ 242,016.00	New Positions		\$ 900.00	\$ -
				New Positions		\$ 2,071.00	\$ -
Total					15		\$ 288,468.00

**OFFICER'S ANNUAL REPORT OF EARNINGS, EXPENDITURES,
ESTIMATED INCOME AND NEEDS**

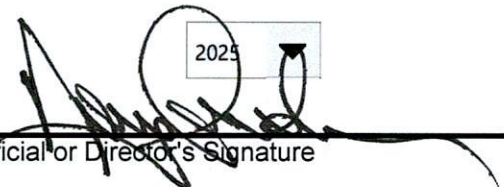
*To The Honorable Board of County Commissioners
and County Excise Board*

Oklahoma County, State of Oklahoma

GENTLEMEN: In pursuance of requirements of Okl. St. Ann. 68 Section 3004, and other statutes, there is set forth on the reverse side hereof an itemized statement of the accrued earnings and the cost of maintenance of the office of , County of Oklahoma, Oklahoma, covering the fiscal year ending , including an itemized statement of the estimated income and approximate needs of said office for the ensuing fiscal year.

I further certify that the several items of probable needs are indispensable for the proper administration of the affairs of said office for the ensuing fiscal year. You will please include the same in the published County Estimate and Budget filed with the County Excise Board as provided by Okl. St. Ann.68 Section 3002..

Dated at Oklahoma City, Oklahoma, this day of ,


Official or Director's Signature

Official Title

<p>ANNUAL REPORT of the <input type="text" value="Election Board - 250"/> of Earnings and Expenditures for FISCAL YEAR ENDING <input type="text" value="June 30, 2025"/> and Estimated Income and Needs FOR ENSUING FISCAL YEAR</p> <hr/> <p>Filed this ____ day of ____.</p> <p>County Clerk's Office</p> <p>S.A.&I No. 1161 for Oklahoma County Only</p>	<p><input type="text" value="2025"/></p> <p><input type="text" value="2025"/></p>
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