

**Laserfiche Cloud Renewal  
For  
Oklahoma County Treasurer**

June 8, 2026

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## Laserfiche Cloud License

The Laserfiche Cloud license introduces a straightforward annual or monthly fee including software licenses, hosted storage, technical support and software updates. The licensing option provides a Software as a Service (SaaS) solution hosted on Amazon Web Services.

- 100 GB Storage Per User
- Windows, Web and Mobile Clients
- Snapshot
- Standard Audit Trail
- Electronic Forms
- Digital Signatures
- Import Agent
- Laserfiche Connector
- Microsoft Office Integration

## Laserfiche Cloud Product Description

Laserfiche Cloud is a Software as a Service (SaaS) solution which provides a central digital repository accessible from anywhere. With Laserfiche cloud you can upload, view, and modify content within a streamlined fully responsive web interface. In addition to the central repository, below are some of the great features that come with Laserfiche Cloud.

- **Web Access:** Enables user to access content through a web browser.
- **Forms:** Create and publish customized e-forms that require no coding or scripting.
- **Business Processes:** Diagram business processes through the process modeler which is based on business process model and notation (BPMN) standards.
- **Import Agent:** Monitors network folders and imports files into the Laserfiche System. Upon import, this utility can perform OCR as well as index and route documents based on the Window's file path or file name.
- **Audit Trail:** track activities performed in a Laserfiche repository and generate reports. Auditing helps to show compliance with legal regulations and contributes to the security of the Laserfiche repository.
- **Laserfiche Connector:** Provides a non-code means for integrating Laserfiche with line-of-business applications.
- **Microsoft Office Integration:** Integration with Microsoft Office® Suite. Allows for direct content import as well as indexing capabilities. As a part of this integration, emails and attachments stored in Outlook can be imported to the repository with a single click and auto-indexed with information such as sender, subject, time received, etc.
- **Built-In Disaster Recovery:** Perform system backups automatically without user intervention. Documents are backed up 6xs a day with the most recent 3 backups available for a minimum of 14 days.
- **Laser App®:** Provides forms filling solutions for those in the wealth management industry.
- **Quick Fields:** An advanced automated data capture solution.

### Optional On-Premises Add-ons

- **ScanConnect:** Enables the use of ISIS scanning drivers with Laserfiche scanning.

## Technical Support

The Solution Provider is the first line of support for clients whenever an issue is encountered. If any further action is required, the Solution Provider will work with Laserfiche directly to remedy the issue. Please see the Professional Services Agreement for details on project services.

## Updates

On a quarterly basis Laserfiche adds features and performance enhancements to an existing version of its software known as "updates." Licensee will receive all updates as released.

## Access to Online Support Resources

The Laserfiche Support Site contains detailed technical information to increase your product knowledgebase. The Laserfiche Cloud Help Files contain useful information to help you get started with your Laserfiche Cloud account. Laserfiche also has numerous help videos which walk you through the product to help you become more familiar and comfortable with all of the different features. Additionally, Laserfiche Cloud Answers is an online forum that allows Laserfiche Cloud subscribers to collaborate on ideas and solutions.

## Pricing

### Prorated Laserfiche Licensing - Term February 18, 2027 to June 30, 2027

Quote is valid through June 15, 2026

State Contract Pricing: SW1007IM				
Cloud- Laserfiche Professional Users	CLENF2B	21	\$ 302.30	\$ 6,348.30
Cloud- Laserfiche Participant Users	CFPARB	12	\$ 45.04	\$ 540.48

## Approval

### LICENSEE:

Signature: \_\_\_\_\_

Name & Title:

Telephone:

Email:

## Attachment A: Professional Services and Deliverables

- a. **ImageNet Professional Services.** ImageNet will provide the services ("Professional Services") and the tangible work product of Professional Services, if any, ("Deliverables") described in these terms and the relevant Transaction Document (together, our "Agreement"). A "Transaction Document" may include a Statement of Work ("SOW"), Customer accepted order (except for Customer pre-printed terms), a valid ImageNet quotation, proposal letter, or other executed documents that reference these terms and relate to such SOW.
  - b. **Acceptance.** Customer accepts the Professional Services when ImageNet performs them. Customer accepts Deliverables when ImageNet deliver them to Customer, or as both parties otherwise agree in an SOW. The foregoing Deliverable acceptance procedure does not apply to Products or Custom Products, even if they are used in connection with the Professional Services or Deliverables. For the purposes of this Agreement, "Product" means any hardware or software on ImageNet's standard price list at the time ImageNet accept Customer order. "Custom Products" mean any Products that may modify in any way to meet Customer requirements.
  - c. **Changes.** If Customer request changes or ImageNet recommend changes to the Professional Services or Deliverables, ImageNet will follow the change management procedures in the SOW.
2. **INTELLECTUAL PROPERTY RIGHTS**
- Neither party will gain rights or ownership of copyrights, patents, trade secrets, trademarks or any other intellectual property rights owned by the other by virtue of our Agreement. ImageNet retain exclusive ownership in the Deliverables and own all intellectual property rights, title and interest in any ideas, concepts, know how, documentation or techniques developed under our Agreement. ImageNet grant Customer a non-exclusive, perpetual, non-transferable, royalty-free right and license to use the Deliverables for Customer internal use in the countries in which Customer do business. Customer grant ImageNet a non-exclusive, worldwide, royalty-free right and license (or sub-license) to use, copy, make derivative works of, distribute, display, perform, and transmit Customer and Customer third parties' intellectual property rights to the extent necessary for ImageNet to perform our obligations and our rights under our Agreement.
3. **CONFIDENTIALITY**
- In connection with the Professional Services described in the Transaction Document, either party may receive or have access to technical information, information about product plans and strategies, promotions, customers and related technical, financial or business information which the disclosing party considers to be the confidential information of that party or its third-party contractors or suppliers ("Confidential Information"). The following will apply to any such Confidential Information:
- a. Before any Confidential Information is disclosed, the parties will first agree to disclose and receive such information in confidence. If then disclosed, the Confidential Information will be marked as confidential at the time of disclosure, or if disclosed orally but stated to be confidential, will be designated as confidential in a writing by the disclosing party summarizing the Confidential Information disclosed and sent to the receiving party within thirty (30) days after such oral disclosure.
  - b. Confidential Information may be used by the receiving party only with respect to the performance of its obligations under these Terms and the relevant Transaction Document, and only by the employees of the receiving party and its employees, agents or contractors who have a need to know such information for purposes of this these Terms and the relevant Transaction Document. The receiving party will protect, and will ensure that its employees, agents, and contractors will protect, the disclosed Confidential Information by using the same degree of care, but no less than a reasonable degree of care, to prevent the unauthorized use, dissemination or publication of the Confidential Information as the receiving party uses to protect its own confidential information of a like nature.
  - c. The receiving party's confidentiality obligation will be for a period of three (3) years after the date of disclosure.
  - d. The confidentiality obligations of the parties will not extend to information that:
    1. was in the receiving party's possession before receipt from the disclosing party;
    2. is or becomes publicly known without breach by the receiving party;
    3. is rightfully received by the receiving party from a third party without a duty of confidentiality;
    4. is independently developed or learned by the receiving party; or
    5. is disclosed by the receiving party with the disclosing party's prior written approval.
4. **PAYMENTS**
- a. **Fees and Taxes.** Prices are in the local ImageNet price list at the time ImageNet receive Customer order or in a valid Transaction Document. In addition, Customer is responsible for any out-of-pocket expenses reasonably incurred by ImageNet in connection with the performance of the Professional Services, including the travel and travel-related expenses set forth in the SOW. Prices do not include taxes.
  - b. **Payment Terms.** Customer agrees to pay invoiced amounts within thirty (30) days of our invoice date, without offset. ImageNet may change credit terms or payment terms if, in ImageNet's reasonable opinion, Customer financial condition, previous payment record, or relationship with ImageNet merits such change. ImageNet may discontinue performance if Customer fails to pay any sum due, or if after ten (10) days written notice, Customer has not cured any other failure to perform under this Agreement.
  - c. **Leasing.** If applicable, Customer agrees that even if the Software is not fully installed, accepted and/or does not function or perform as Customer anticipates or expects, the commencement of your lease and the invoicing thereof will begin ten (10) days from the "Effective Date"
  - d. **Materials & Time Payments.** Customer shall pay the cost of the software upon installation of the software and agrees to pay for professional services through monthly or quarterly billings based on resource time needed to provide services.
5. **WARRANTY**
- a. **Services Warranty.** ImageNet will perform the Professional Services using generally recognized commercial practices and standards. If Customer notify ImageNet within thirty (30) days after ImageNet perform that the Professionals Services didn't meet this warranty, ImageNet will re-perform them.
  - b. **Warranty Disclaimer.** The warranty contained in sub-section 5. a. is in place of, ImageNet expressly disclaim, and Customer expressly waive, all other express warranties or conditions, and all other warranties, conditions, and obligations implied in law, including warranties of merchantability and fitness for a particular purpose.
6. **LIMITATION OF LIABILITY**
- Except for damages for: bodily injury, our total liability to Customer is limited to the fees Customer paid for the Professional Services that are

the subject of Customer claim. Except for claims by another party for infringement of their intellectual property rights, in no event will either party be liable for any consequential, special, indirect, or incidental damages, including: downtime costs; lost business revenues, or profits; failure to realize expected savings; loss or unavailability of or damage to data; and software restoration. To the extent allowed by local law, these limitations apply regardless of the basis of liability, including negligence, misrepresentation, breach of any kind, or any other claims in contract, tort, or otherwise.

## 7. TERM AND TERMINATION

- a. **Term.** Our Agreement becomes effective when ImageNet accepts Customer order and will remain in effect until ImageNet complete the Professional Services or one party terminates the Agreement according to the terms of this section 7.
- b. **Termination for Failure to Pay.** ImageNet may terminate our Agreement if Customer fails to pay any amount due and Customer don't pay within ten (10) days after ImageNet notify Customer.
- c. **Effects of Termination.** After our Agreement terminates, Customer will pay ImageNet for all the Professional Services ImageNet performed and our expenses up to the date of termination, and ImageNet will give Customer all work in progress for which Customer has paid. If the amounts Customer owes ImageNet are less than any of Customer advance payments, ImageNet will refund Customer the difference within thirty (30) days after termination. Any terms of our Agreement which by their nature extend beyond termination will remain in effect until fulfilled.

## 8. GENERAL

- a. **Dependencies.** Customer will give ImageNet accurate information and comply with Customer obligations in a timely and cooperative manner. Customer understands that if Customer doesn't ImageNet may not be able to deliver the Professional Services. Customer acknowledges that ImageNet bids and Customer has the right to acquire Professional Services and Products separately.
- b. **Similar Services.** ImageNet may provide similar Professional Services to our other customers.
- c. **Independent Contractor.** ImageNet don't intend to create a joint venture, partnership, or employment relationship between parties.
- d. **Hiring of Employees.** Customer won't solicit, offer employment to, or enter into consultant relationships with our employees or consultants who perform (directly or indirectly) Professional Services within one (1) year after an SOW ends. However, Customer may hire an employee or consultant who responds to a general hiring program Customer conduct in the ordinary course of Customer business.
- e. **Publicity.** Customer won't disclose the price or other terms of our Agreement without asking us first. However, ImageNet may use Customer name and identify this engagement in our general lists of our customers and experience.
- f. **No Assignment.** Customer may not assign this Agreement without our prior written consent, which consent will not be unreasonably withheld.
- g. **Force Majeure.** Except for payment obligations, neither party is liable for delays or non-performance due to causes beyond our reasonable control.
- h. **Notices.** If both parties notify each other about these terms both parties do so in writing and the notices will be effective upon receipt.
- i. **Precedence.** If these terms conflict with a Transaction Document, these terms take precedence unless the Transaction Document 1) expressly states that it amends these terms and 2) is executed by both parties.
- j. **Entire Agreement.** The Agreement is the entire agreement between ImageNet regarding Customers purchase of Professional Services and Deliverables. It supersedes and replaces any previous communications, representations or agreements, or Customer additional terms.
- k. **Applicable Law.** This Agreement shall be interpreted, construed, and enforced in all respects in accordance with the laws of the State of Oklahoma, without reference to its choice of law rules. The laws of the State of Oklahoma and the federal courts of the United States will have exclusive jurisdiction over all disputes relating to or arising under this Agreement, and the parties waive any objection to the jurisdiction or venue of such courts. ImageNet recognizes that Client is under the jurisdiction and ownership of the State of Oklahoma, and that Client is operating under the authority granted to it by the State of Oklahoma.
- l. **Authorization to Install Software.** As part of the Professional Services, ImageNet may be required to install copies of third-party or ImageNet-branded software products (the "Software"). Customer authorizes ImageNet to accept the license terms accompanying the Software (collectively "Shrink-wrap Terms") on Customer behalf, and acknowledge it is Customer responsibility to review any Shrink-wrap Terms associated with the Software. Shrink-wrap Terms may be in electronic format, embedded in Software, or contained within the Software documentation.
- m. **Export and Import.** Customer who exports, re-exports, imports, or otherwise transfers Products, technology, or technical data purchased hereunder, assumes responsibility for complying with applicable laws and regulations and for obtaining required export and import authorizations. ImageNet may suspend performance under this Agreement: 1) if the Customer is in violation of any applicable laws or regulations, and 2) to the extent necessary to assure compliance under the U.S. or other applicable export or similar regulations.
- n. **No Fee Engagements.** If ImageNet provides Services at no cost to Customer, Section 4 and Sub-Sections 7.c. and 7.e. shall not apply to this agreement. In addition, any terms of the Agreement which by their nature extend beyond termination will remain in effect until fulfilled.
- o. **Signer Authority.** Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

## Service Rates

Labor	Rate
Remote Help Desk 8am-5pm M-F (30 minutes per ticket)	INCLUDED
Remote Administrator Assistance 8am-5pm M-F (30 minutes per ticket)	INCLUDED
Tier 2 Software Manufacturer Support	INCLUDED
Remote Help Desk (after 30 minutes billed in 15 min. increments) 8:00 am-5pm M-F	\$200/hr.
Remote Administrator Assistance (after 30 minutes billed in 15 min. increments) 8:00 am-5pm M-F	\$200/hr.
Remote Workflow/Issues (after 30 minutes billed in 15 min. increments) 8:00 am-5pm M-F	\$250/hr.
On site Technical/Insite Labor 8:00 am - 5:00 pm (1 hour minimum)	\$200/hr.
Onsite Labor All Other Times (1-Hr Minimum)	\$ Time and a half/hr.

Approved on \_\_\_\_\_, day of \_\_\_\_\_, 2026

By Board of County Commissioners

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice-Chairman

\_\_\_\_\_  
Member

ATTEST:

\_\_\_\_\_  
Maressa Treat, County Clerk,  
Oklahoma County

Bill To  
 OKLAHOMA COUNTY TREASURER  
 320 ROBERT S. KERR  
 SUITE 307  
 OKLAHOMA CITY, OK  
 73102  
 JACKIE.WILSON@OKLAHOMACOUNTY.ORG

Requisition 12700348-00 FY 2027  
 Acct No:  
 UNDEFINED ACCOUNT.  
 Review:  
 Buyer: 6065trjeabil  
 Status: Created

Page 1

Vendor  
 IMAGENET CONSULTING LLC  
 DEPARTMENT 960655  
  
 OKLAHOMA CITY, OK 73196  
 Tel#405-232-1264

Ship To  
 OKLAHOMA COUNTY TREASURER  
 320 ROBERT S. KERR  
 SUITE 307  
 OKLAHOMA CITY, OK 73102

Deliver To  
 OKLAHOMA COUNTY TREASURER  
 320 ROBERT S. KERR  
 SUITE 307  
 OKLAHOMA CITY, OK 73102

# 1130-54455-2027

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/09/26...	001388				Treasurer

LN	Description / Account	Qty	Unit Price	Net Price
001	STANDARD SW1007IM CLOUD PROFESSIONAL USERS 2026-2027	1.00 EACH	6888.78000	6888.78

Ship To  
 OKLAHOMA COUNTY TREASURER  
 320 ROBERT S. KERR  
 SUITE 307  
 OKLAHOMA CITY, OK 73102

Deliver To  
 OKLAHOMA COUNTY TREASURER  
 320 ROBERT S. KERR  
 SUITE 307  
 OKLAHOMA CITY, OK 73102

Requisition Link Requisition Total **6888.78**

\*\*\*\*\* General Ledger Summary Section \*\*\*\*\*  
 Account Amount Remaining Budget

County Request No. 453

**REQUEST FOR LEGAL SERVICES**

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 6/12/2026 Department: Treasurer

State the nature of the legal request: Review renewal agreement between ImageNet

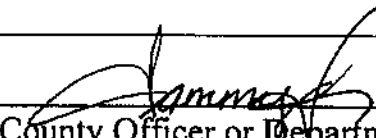
Consulting and the BOCC for the Oklahoma County Treasurer, to provide imaging services.

This renews the initial term of our agreement through June 30, 2027.

**RECEIVED**

JUN 12 2026

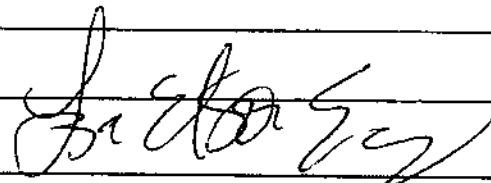
CIVIL DIVISION  
DISTRICT ATTORNEY

  
County Officer or Department Director

Reply of District Attorney's Office: \_\_\_\_\_

(K) OK as to form & results

Date of Reply: 6/15/2026

  
Assistant District Attorney