

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

STANDARD LONG TERM LEASE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the _____ day of _____, 2024.

BETWEEN the COUNTY: The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: Oklahoma County Assessor (County Dept.)
Contact Person: Marci Hoffman, Administrative Assistant
Telephone Number: 405.713.1203

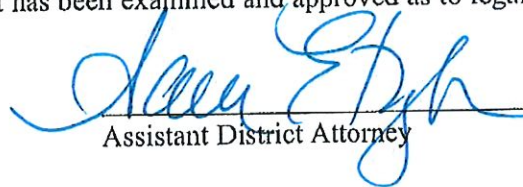
and the VENDOR: **R.K. Black, Inc.**
3401 NW 63rd St. Suite 200
Oklahoma City, OK 73116

Contact Person: Jesse Casey
Telephone Number: 405.533.3100

for the long-term lease for the 5th year of the following items:
1 Ricoh C2500—Color Copier with Finisher & Stand, 1 Ricoh MP2555 with Finisher and Cabinet & 1 Ricoh MP2555SP with Finisher and Cabinet

County or State Contract Number: Countywide Contract No. CW16083.

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.


Assistant District Attorney

6/24/24
Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

ARTICLE 1
EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s)

1 C2500—Color Copier with Finisher & Stand, 1 MP2555 with Finisher and Cabinet & 1

MP2555SP with Finisher and Cabinet at \$0.015 for B&W and .10 for color. Includes all parts, labor, and supplies. (Excludes paper)

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2024, and shall terminate on August 31, 2024.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the lease of equipment as follows:
One @ Eighty-Six Dollars and Fifty-Six Cents (\$86.56), One @ Sixty-Two Dollars and Fifteen Cents (\$62.15) and one @ Fifty-Five Dollars and Thirteen Cents (\$55.13). Monthly cost for rental shall be Two Hundred Three Dollars and Eighty-Four Cents per month. The cost for rental shall be Four Hundred Seven Dollars and Sixty-Eight cents (\$407.68). The cost for copy charge is amount shall not exceed \$1,500.00. Total combined cost of lease and copy charges shall not exceed \$1,907.68.

ARTICLE 5
MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

For the contract period of 7/1/2024 through 8/30/2024, the amount of encumbrance will be \$407.68 for the lease and \$1,500.00 for copier charges.

ARTICLE 7
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq. 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of July, 2024.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:



Larry Stein, County Assessor

Chairman

ATTEST:

Maressa Treat, County Clerk

VENDOR: R.K. Black, Inc.

Attest or Notary:



By: 

My Commission Expires: 01/29/2028



Requisition Number: _____ Blanket Purchase order number: _____

Bill To OKLAHOMA COUNTY ASSESSOR 320 ROBERT S. KERR SUITE 313 OKLAHOMA CITY, OK 73102	Requisition 12500597-00 FY 2025 Acct No: UNDEFINED ACCOUNT. Review: Buyer: 6065armarhof Status: Created
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Vendor RK BLACK INC PO BOX 268984 OKLAHOMA CITY, OK 73126-8984 Tel#405-943-9800 Fax 405-943-0709	Ship To OKLAHOMA COUNTY ASSESSOR 320 ROBERT S. KERR SUITE 313 OKLAHOMA CITY, OK 73102
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Deliver To
 OKLAHOMA COUNTY ASSESSOR
 320 ROBERT S. KERR
 SUITE 313
 OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/21/24	000153				Assessor Regular

LN Description / Account	Qty	Unit Price	Net Price
001 BLANKET FOR COPIER RENTAL (JULY & AUGUST) BOCC: The Above Line Item Is For Department:	407.68 EACH	1.00000	407.68
		Assess Rev	

Ship To
 OKLAHOMA COUNTY ASSESSOR
 320 ROBERT S. KERR
 SUITE 313
 OKLAHOMA CITY, OK 73102

Deliver To
 OKLAHOMA COUNTY ASSESSOR
 320 ROBERT S. KERR
 SUITE 313
 OKLAHOMA CITY, OK 73102

Requisition Link	Requisition Total	407.68
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***** General Ledger Summary Section *****
 Account Amount Remaining Budget

County Request No. 487

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 06/24/2024 Department: Assessor

State the nature of the legal request: _____

Please review the renewal agreement with RK Black for a color copier for 2 months in FY 2024. The agreement is identical to last year's, except the lease is shortened to 2 months. The new copier is delayed and thus, 2 months are needed for this machine. (A copy of prior year's contract is attached).

Please contact either Gretchen Crawford (x1238) or Marci Hoffman (x1203) with any questions. Thank you.

RECEIVED

JUN 24 2024

CIVIL DIVISION
DISTRICT ATTORNEY



County Officer or Department Director

Reply of District Attorney's Office: _____

Reviewed

Date of Reply: 6/24/24 [Signature]
Assistant District Attorney