

# OKLAHOMA COUNTY

*Oklahoma County Office Building  
320 Robert S Kerr Ave,  
Oklahoma City, OK 73102*



## **Board of County Commissioners Meeting Minutes**

**Wednesday, July 23, 2025**

**9:00 AM**

***Myles Davidson - Chair  
Brian Maughan - Vice-Chair  
Jason Lowe - Member***

***<https://www.youtube.com/@oklahomacounty4775>***

***Recorded in the  
Oklahoma County Clerk's Office***

## Call to Order

## Roll Call

**Present:** 3 - County Commissioner Myles Davidson, County Commissioner Brian Maughan, and District 1 - Chief Deputy John Pettis

**Notice of the meeting was properly posted on July 22, 2025.**

**For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.**

**Prayer and Pledge of Allegiance was led by Pastor Dr. Kenneth L. West**

### Approval of Minutes

1. Discussion and possible action regarding the minutes of the meeting held on July 16, 2025 prepared by the County Clerk as authorized by statute (19 O.S. §243, 244, and 445) subject to additions or corrections by the Board of County Commissioners.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

### Recurring Agenda Items:

2. Discussion and possible action regarding payment of Purchase Card Statement dated 6-30-25 to Bank of America for purchase(s) made using Oklahoma County purchase card(s). Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

3. Discussion and possible action regarding all claims; list is attached and available for inspection in the Office of the County Clerk, Room 203. Item requested by the Oklahoma County Accounts Payable Department, Office of the County Clerk.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

4. Discussion and possible action regarding Resolution No. 2025-2961 for Blanket Purchase Orders as submitted by each department, list available for inspection in the office of the County Clerk, Room 203. Item requested by Oklahoma County Purchasing Department, Office of the County Clerk.

**Maughan moved, Pettis seconded, to receive updated doc. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

### **Consent Agenda**

**Items on the consent agenda are routine in nature and approved with a single vote. However, any item on the consent agenda is subject to individual consideration at the request of a member of the body.**

The following items are Consent Items and are routine in nature:

**Maughan moved, Pettis seconded, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

5. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3329 for Oklahoma County in the amount of \$190,643.95 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
6. Discussion and possible action regarding Employee Benefit AffirmedRX Invoice No. 3330 for Oklahoma County in the amount of \$5,824.00 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
7. Discussion and possible action regarding Employee Benefit Medical Claims (UMR) for Oklahoma County in the amount of \$335,041.83 pending notification of encumbrance to Kindy Stevens, Oklahoma County Treasurer's Office. Requested by Kindy Stevens, Oklahoma County Treasurer's Office.
8. Discussion and possible action regarding Workers' Compensation claim payments from Consolidated Benefits Resources in the amount of \$11,093.58 for the period of 07-15-2025. Item requested by Karen Kint, Director of HR & Safety.
9. Litigation:  
  
Case No. FC2024-092944 Subpoena  
Case No. CR-25-104-J Subpoena  
Case No. CV-2025-1710 Petition  
Notice of Sale  
Notice of Sale
10. Discussion and possible action regarding Resolution No. 2025-2920, disposing of equipment from the inventory of Oklahoma County Facilities Management. These items are broken or obsolete, and are too costly to repair. With the requested approval, they will be junked in accordance with the provisions set forth in Title 19 Section 421. Requested by Amber Harris, County Clerk's Office.  
One (1) Liberty Dual Function Sound System, c/n R604-00001, s/n D960154, acquired 07/17/1996 from Fairview AFX, Dept. 717, Tulsa, OK 74182 for \$808.75  
One (1) Anchor Speakers, c/n R604-00002, s/n E961684, acquired 07/17/1996 from Fairview AFX, Dept. 717, Tulsa, OK 74182 for \$383.75
11. Discussion and possible action regarding Resolution 2025-2963: To appoint Christine

Troxel as Receiving Officer replacing Nick Shoemaker for Capital Projects - Jail Bonds 2023 Fund - 203443400. This item is requested by Jessica Clayton, County Manager for Oklahoma County.

12. Discussion and possible action regarding Resolution 2025-2964: To appoint Tracy Rimer as backup Receiving Officer for Capital Projects - Jail Bonds 2023 - 203443400. This item is requested by Jessica Clayton, County Manager for Oklahoma County.
13. Discussion and possible action regarding Resolution No. 2025-2965: To appoint Tracy Rimer as backup Receiving Officer for County Grants - 14002200; A.G. Opioid Abatement Grant - 14002210; Sheriff's Office Funding Assistance Grant. This item is requested by Jessica Clayton, County Manager for Oklahoma County.

### **End of Consent Docket**

#### **Departmental Items**

##### **District No. 1**

14. Discussion and possible action to approve the Agreement for Specific Assistance between Oklahoma County and the Oakdale Public School District pursuant to Title 19 O.S. § 339(18) and Title 19 O.S. § 359; to assist Oakdale Public Schools with the clearing and leveling at a vacant lot located on the southwest corner of Hefner Road and N. Air Depot Boulevard. County agrees to incur an amount not to exceed \$43,373.90 for labor, equipment, materials, and sub-contractors. School agrees to reimburse County an amount not to exceed \$1,200 for all material costs. This Agreement shall be effective upon signature of both parties and shall terminate on June 30, 2026. Requested by Jason Lowe, Commissioner, District No. 1.

**Pettis moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

15. Discussion and possible action regarding an Agreement for Specific Assistance between the City of Oklahoma City and the Board of County Commissioners of Oklahoma County pursuant to Title 69, O.S. § 603, Title 11, O.S. § 36 for reconstruction, repair, and/or improvements of a portion of roads belonging to the Municipality, located at Northeast 37th Street between Martin Luther King Boulevard and Army Road. The total estimated project is \$85,194.97 but not to exceed \$93,714.47. Upon completion of the project and receipt of invoicing from the County, Municipality shall reimburse the County for all materials in an amount not to exceed \$45,000.00. This Agreement shall become effective upon signature of both parties and shall terminate on June 30th, 2026. Requested by Jason Lowe, Commissioner, District 1.

**Pettis moved, Maughan seconded, to receive docs. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

**Pettis moved, Maughan seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

## District No. 2

16. Discussion and possible action regarding installation of signage in garden at Oklahoma County Detention Center on either side of East entrance front doors identifying memorial garden's display of flowers and markers as recommended by Public Improvements & Infrastructure Committee. Submitted by District 2 Commissioner Brian Maughan.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

### Assessor

17. Discussion and possible action regarding Standard Long Term Lease contract with Summit Mailing & Shipping aka Quadiant Leasing USA Inc., for long term lease agreement of a mailing machine from July 1, 2025 until June 30, 2026. Requisition 12600838 has been issued to Summit Mailing & Shipping aka Quadiant Leasing USA Inc., in the amount not to exceed \$3,992.40, contingent upon encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

18. Discussion and possible action regarding approval of contract for the CAMA contract and for the software support and license agreement for Catalis dba Patriot Properties, Inc. For FY 2025-2026 Requisition No. 12600838 has been issued to Catalis in the amount of \$139,302.00 from General Fund/Assessor Revaluation/Professional Services Other (1001-140-54455), contingent upon the encumbrance of funds. Requested by Larry Stein, Oklahoma County Assessor, and approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

### Benefits and Retirement

19. Discussion and possible action regarding the FY26 Renewal Agreement for Services between Connect Benefits, and the Board of County Commissioners of Oklahoma County regarding their 100% covered provider network. This was approved by the Oklahoma County Budget Board. This agreement shall commence on July 1, 2025, and terminate on June 30, 2026. Requested by Jon Wilkerson, Director of Benefits and Retirement and reviewed as to form and legality by Aaron Etherington, ADA.

**Maughan moved, Pettis seconded, to approve items 19-20. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

20. Discussion and possible action regarding the FY26 Renewal Agreement for Services

between All One Health EAP, and the Board of County Commissioners of Oklahoma County regarding the employee assistance program. This was approved by the Oklahoma County Budget Board. This agreement shall commence on July 1, 2025, and terminate on June 30, 2026. Requested by Jon Wilkerson, Director of Benefits and Retirement and reviewed as to form and legality by Aaron Etherington, ADA.

### **County Management**

21. Discussion and possible action regarding an Energy Services Agreement between the Board of County Commissioners of Oklahoma County and Vicinity Energy Oklahoma City, LLC our current steam and chilled water vendor. This contract shall become effective as of July 1, 2025, and end on the tenth-year anniversary of the effective date. Requisition No. 12600271 created in the amount of \$607,116 based on rates and Requisition No. 12600482 created in the amount of \$143,756 to encumber termination fee. Reviewed as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, County Manager.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

22. Discussion and possible action to approve an agreement for general bond counsel services with The Public Finance Law Group, LLC. This contract shall commence on July 1, 2025, and terminate on June 30, 2026. The amount of the contract shall not exceed \$25,000. PO 22600588. Reviewed as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, County Manager.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

23. Discussion and possible action to approve a contract for the use of Don Ramsey Agricultural Facility, Jones H.S. for the Oklahoma County Free Fair Fall Livestock Show from September 7, 2025, through September 9, 2025. The Oklahoma County Fall Livestock Show will be held on September 8th and 9th. This contract shall commence upon signatures from all parties. The amount of the contract shall not exceed \$7,500. Requisition 12601187. Reviewed as to form and legality by Aaron Etherington, ADA. Requested by Jessica Clayton, County Manager.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

### **District Attorney**

24. Discussion and possible action to approve joint settlement and stipulated judgment in Estate of Kyle Shaw v. Oklahoma County Criminal Justice Authority et al, CIV-23-859-HE, and approve placement of the \$55,000 judgment on the judgment rolls of the county pursuant to Section 365.5 of Title 62. Requested by Carri Remillard, ADA.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

### **Emergency Management**

25. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the City of Nichols Hills/Nichols Hills Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.

**Davidson moved, Maughan seconded, to approve items 25-27. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

26. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the City of Edmond/Edmond Fire Rescue. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.
27. Discussion, review, and possible action regarding the FY 2026 Annual Fire Equipment Agreement between Oklahoma County and the Town of Luther/Luther Fire Department. This agreement, as reviewed by the Oklahoma County District Attorney's Office, commences upon signature by the Oklahoma County Board of County Commissioners and ends on June 30, 2026. Requested by David K. Barnes, Director, Oklahoma County Office of Emergency Management.

### **MIS**

28. Discussion and possible action regarding the FY 2025-2026 contract renewal with Karpel Solutions, Inc. This is for the annual maintenance and support for the Defender Case Management Software. This contract is to be effective July 1, 2025 through June 30, 2026. The total amount is not to exceed \$35,000.00. Requisition 12601130 has been issued to Karpel Solutions, Inc. This item is requested by Dayne Coffey, Director, Information Technology, and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

29. Discussion and possible action regarding the FY 2025-2026 contract renewal with Karpel Solutions, Inc. This is for the annual maintenance and support for the Prosecutor Case Management Software. This contract is to be effective July 1, 2025 through June 30, 2026. The total amount is not to exceed \$123,275.00. Requisition 12601129 has been issued to Karpel Solutions, Inc. This item is requested by Dayne Coffey, Director, Information Technology, and has been approved as to form and legality by Aaron Etherington, Assistant District Attorney.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

**Sheriff**

- 30.** Discussion and possible action regarding approval of a professional services standard contract renewal, on behalf of the Oklahoma County Sheriff's office, in an amount not to exceed Forty Eight Thousand Dollars (\$48,000.00) with Edwards Capitol Partners. This contract shall commence on July 1, 2025 and shall expire on June 30, 2026. Requested by Oklahoma County Sheriff, Tommie Johnson III.

**Maughan moved, Pettis seconded, to approve. The motion carried by the following vote:**

**Aye:** 3 - Davidson, Maughan and Pettis

**Commissioners Comments/General Remarks**

**No New Business**

**No Citizen Participation**

**Adjourn at 9:15 a.m.**

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

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Chair or Vice-Chair

ATTEST:

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Maressa Treat,  
County Clerk and Secretary to the Board