

OKLAHOMA COUNTY

*Oklahoma County Office Building
320 Robert S Kerr Ave,
Oklahoma City, OK 73102*



Policy & Governance Meeting Minutes

Tuesday, August 13, 2024

10:00 AM

*Jessica Clayton - Chair
Colton Murphy - Vice-Chair
Joe Blough - Member*

YouTube: https://www.youtube.com/channel/UCz_5jEcl6kV8f6Y71exwfJA

***Recorded in the
Oklahoma County Clerk's Office***

Roll Call

Present: 3 - District 2 - Chief Deputy Jessica Clayton, District 3 - First Deputy Colton Murphy and District 1 - Chief Deputy Joe Blough

Notice of the meeting was properly posted on August 12, 2024.

For purposes of this agenda “Action” means any of the following: amending, approving, approving as amended, deferring, denying, giving instructions to staff, making a recommendation to another public body, receiving documents or presentations, referring to committee, reconsidering, re-opening, returning, or striking the item.

Approval of Minutes

1. Discussion and possible action regarding approval of the minutes of July 16, 2024.
Compton moved, Murphy seconded, to approve. The motion carried by the following vote:
Aye: 3 - Clayton, Murphy and Blough

Recurring Items

Departmental Items

2. Discussion and possible action regarding selection of the August 2024 BOCC Employees of the Month. This item is requested by Karen Kint, Director of HR/Safety.
Compton moved, Murphy seconded, to strike. The motion carried by the following vote:
Aye: 3 - Clayton, Murphy and Blough
3. Discussion and possible action regarding required update to our Postal Evidencing System (Postage Meter). Requested by Jessica Clayton, Chairman
Compton moved, Murphy seconded, to approve. The motion carried by the following vote:
Aye: 3 - Clayton, Murphy and Compton
4. Discussion and possible action regarding the District Attorney’s need for additional office space. Requested by Jessica Clayton, Chairman
Compton moved, Murphy seconded, to receive docs. The motion carried by the following vote:
Aye: 3 - Clayton, Murphy and Compton
Compton moved, Murphy seconded, to approve. The motion carried by the following vote:
Aye: 3 - Clayton, Murphy and Compton
5. Discussion and possible action regarding policies, processes, procedures, and status reports related to planning, oversight, and administration of Oklahoma County’s Grants Programs. Requested by Nikkiey Morton, Oklahoma County Grant Administrator

Murphy moved, Compton seconded, to receive docs. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Compton

6. Discussion and possible action related to the application for funds administered through the Office of the Attorney General, on behalf of the Oklahoma Sheriff's Office Funding Assistance Grant Program enacting House Bill 2914, creating the Oklahoma Sheriff's Office Funding Assistance Grant Program Act of 2024. This funding will be directed toward the lawful operations of the sheriff's office pursuant to 74 O.S. § 20k-1A. The Board of County Commissioners (BOCC), acting as the lead applicant will partner with Oklahoma County Sheriff's Office and submit the application and any other documents needed to complete the application. The application must be submitted on-line no later than, September 6th, 2024, by 5:00 p.m. The application and any other documents needed for funds will be completed by Nikkiey Morton, Oklahoma County Grant Administrator and certified by the Chairperson of the BOCC if applicable. Requested by Nikkiey Morton, Oklahoma County Grant Administrator.

Murphy moved, Compton seconded, to approve. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Compton

7. Discussion and possible action regarding policies, processes, procedures, and status report related to planning, oversight, and administration of Oklahoma County's ARPA funding allocation. Requested by Danielle Drastata, Accenture.

Murphy moved, Compton seconded, to cancel project and rollback to 1415. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Compton

8. Discussion and possible action regarding project cancellation, reallocation, increase or other intended use of the \$223,840.00 remaining to obligate of ARPA Project 10035, Court Clerk Annex Jury Assembly Room. Requested by Danielle Drastata, Accenture.

Murphy moved, Clayton seconded, to approve. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Compton

9. Discussion and possible action regarding formal project closeout of ARPA Project 0001 ARPA Consulting 3/22-6/23. Closeout paperwork has been completed and there is confirmation from the department of no future ARPA expenditures. The project was fully expended at the authorized amount and has no remaining funds to obligate or expend. Requested by Danielle Drastata, Accenture.

Compton moved, Murphy seconded, to approve. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Compton

10. Discussion and possible action regarding formal project closeout of ARPA Project10043: Sheriff Payroll and Benefits 3/21-6/21. Closeout paperwork has been completed and there is confirmation from the department of no future ARPA expenditures. The project was fully expended at the authorized amount and has no remaining funds to obligate or expend. Requested by Danielle Drastata, Accenture.

Compton moved, Murphy seconded, to approve. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Compton

11. Discussion and possible action regarding formal project closeout of ARPA Project 10044: Sheriff Payroll and Benefits 7/21-6/22. Closeout paperwork has been completed and there is confirmation from the department of no future ARPA expenditures. The project was fully expended at the authorized amount and has no remaining funds to obligate or expend. Requested by Danielle Drastata, Accenture.

Murphy moved, Compton seconded, to approve items 11-12. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Compton

12. Discussion and possible action regarding formal project closeout of ARPA Project 20022: HOPE Transportation Services. Closeout paperwork has been completed and there is confirmation from the department of no future ARPA expenditures. The project was fully expended at the authorized amount and has no remaining funds to obligate or expend. Requested by Danielle Drastata, Accenture.
13. Discussion and Possible action to recommend the authorization of \$120,989 of ARPA funds in the 1415 account for the creation of a Records Retention Schedule. Requested by Colton Murphy, District 3.

Murphy moved, Compton seconded, to approve. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Compton

No Citizen Participation

Murphy moved, Compton seconded, to adjourn at 11:56 a.m. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Compton

No Board Comments

No New Business

Adjourn

Murphy moved, Compton seconded, to adjourn at 11:56 a.m. The motion carried by the following vote:

Aye: 3 - Clayton, Murphy and Blough

POLICY & GOVERNANCE
OKLAHOMA COUNTY, OKLAHOMA

Jessica Clayton - Chairman or
Colton Murphy - Vice-Chairman

ATTEST:

Maressa Treat,
County Clerk and Secretary to the Board