

County Request No. 132

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded at the discretion of the elected official.

Date of Request: _____ Department: OK County Facilities Management

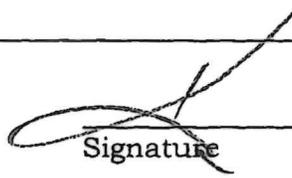
State the nature of the legal request:

Please review agreement between the PBA and Oklahoma City National Memorial Foundation for the use of Metro 1 and Metro 2 on April 25 and 26, 2026.

RECEIVED

MAR 17 2026

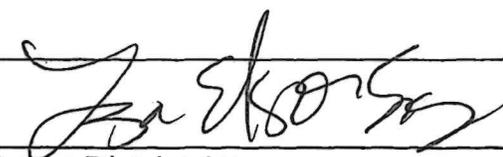
CIVIL DIVISION
DISTRICT ATTORNEY



Signature

Reply of District Attorney's Office: _____

approved

Date of Reply: 3/19/2026 

Assistant District Attorney

SPECIAL EVENT PARKING CONTRACT

by and between

**Oklahoma County Public Buildings Authority
and
Oklahoma City National Memorial Foundation**

This Agreement ("the Agreement") is entered into this 23rd day of March 2026 between Oklahoma City National Memorial Foundation, (the "Licensee") and the Oklahoma County Public Buildings Authority (the "Public Buildings Authority") for the purpose of offering parking for this event sponsored by licensee.

WHEREAS, on Saturday, April 25, 2026, from 5:00 a.m. to 12:00 p.m. and on Sunday, April 26, 2026, from 4:30 a.m. to 2:00 p.m., the Licensee desires special event parking at the Public Buildings Authority's Metro Parking Garage I and Metro Garage II.

WHEREAS the Public Buildings Authority desires to accommodate this request for special event parking under the terms and conditions set forth below.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

The Public Buildings Authority agrees to provide special event parking at Metro Parking Garages I and II to Licensee for the day of Saturday, April 25, 2026, from 5:00 a.m. to 12:00 p.m. and on Sunday, April 26, 2026, from 4:30 a.m. to 2:00 p.m.,

Licensee agrees to pay Three Hundred Eighty-Five Dollars and Seventy-Seven Cents (\$385.77) and maintain liability insurance of One Million Dollars (\$1,000,000) and to require the same of any subcontractors used in providing the parking service at Metro Parking Garage I and II to cover the acts of the public, Licensee and its employees, subcontractors, or agents regarding any use of the Metro Parking Garage I and II pursuant to this contract. Such liability insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. Licensee agrees to indemnify and hold harmless the Public Buildings Authority and Oklahoma County for any negligent acts of the public, Licensee and its employees, subcontractors, or agents in the performance of this Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Agreement on the dates set forth by the parties, with the effective date of this Agreement to be the date by which both parties have executed this Agreement.

APPROVED by Oklahoma City National Memorial Foundation. this 23rd
day of March, 2026.

By 
Oklahoma City National Memorial
Foundation

APPROVED by the OKLAHOMA COUNTY PUBLIC BUILDINGS AUTHORITY
this _____ day of _____, 2026

By _____
Chairman

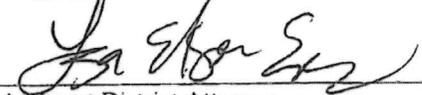
By _____
Member

By _____
Member

ATTEST:

County Clerk, Oklahoma County

APPROVED as to form and legality this 10 day of March, 2026


Assistant District Attorney



A Day of Darkness.
Years of Light.

Oklahoma County Metro Parking
321 Robert S. Kerr
Oklahoma City, OK 73102

To Megan,

Please accept this request from the Oklahoma City National Memorial Foundation to utilize the Metro I and Metro II Parking Garages for the 26th Annual Oklahoma City Memorial Marathon, April 25, 2026, from 5:00am-12:00pm and on April 26, 2026, from 4:30am to 2:00pm.

Oklahoma City National Memorial Foundation, a non-profit corporation in the State of Oklahoma will utilize the garage for runners and volunteers over Race Weekend. We can be reached on the phone numbers listed below and the contact person is Lynne Porter, Memorial Marathon General Manager. An alternate contact is listed below.

Thank you so much for your help in this matter. The Oklahoma City Memorial Marathon continues to be a great event not only for Oklahoma City and the State of Oklahoma, but for the nation and the world, your corporation and support are essential to the success of this important.

Sincerely,

A handwritten signature in black ink that reads 'Lynne Porter'.

Lynne Porter
Memorial Marathon General Manager
405.761.3737

Gabriel Taylor
Director of Facility Operations
405.642.8281

CERTIFICATE OF INSURANCE

PRINT DATE: 3/4/2026

CERTIFICATE NUMBER: 202603041192548

AGENCY:

Edgewood Partners Insurance Center
5909 Peachtree Dunwoody Road, Suite 800
Atlanta, GA 30328
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Track & Field, Inc. Oklahoma City National Memorial Foundation
342 Massachusetts Avenue
Suite 400
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Clear Blue Insurance Company NAIC #28860

EVENT INFORMATION:

2026 Oklahoma City Memorial Marathon (4/22/2026 - 4/27/2026)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	X Occurrence	CZ26INGL0001-04	2/1/2026 12:01 AM	2/1/2027 12:01 AM	General Aggregate (Per Event) \$4,000,000
	X Participant Legal Liability				Each Occurrence \$2,000,000
					Damage to Rented Premises (Each Occ.) \$2,000,000
					Medical Expense (Any one person) Excluded
					Personal & Advertising Injury \$2,000,000
					Products-Comp/Op Agg \$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	X Occurrence	CZ27IN3X0001-04	2/1/2026 12:01 AM	2/1/2027 12:01 AM	Each Occurrence \$3,000,000
					Aggregate \$3,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (CB 03 03 06/23).

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01 12/19).

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04 12/19).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:

Oklahoma County Metro Parking
321 Robert S. Kerr
Oklahoma City OK 73102

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE: