

RESOLUTION NO. _____

**RESOLUTION MODIFYING THE MEMBERSHIP OF THE BYLAWS
COMMITTEE OF THE OKLAHOMA COUNTY CRIMINAL JUSTICE
AUTHORITY**

WHEREAS, the Oklahoma County Criminal Justice Authority is a public trust created under the laws of the State of Oklahoma and charged with the responsibility to operate the Oklahoma County Detention Center;

WHEREAS, Article VII of the Trust Indenture authorizes the creation of committees, subcommittees, and advisory committees as the Oklahoma County Criminal Justice Authority deems reasonable and prudent to carry out the functions of the public trust;

WHEREAS, Article VII of the Trust Indenture further authorizes the making of bylaws for the internal management of the Oklahoma County Criminal Justice Authority

WHEREAS, the Authority desires to provide greater structure and accountability in the management of the affairs of the Authority;

WHEREAS, in order to provide for the more efficient exercise of the powers granted by the Trust Indenture, the Oklahoma County Criminal Justice Authority deems it reasonable and prudent to establish a committee to provide draft bylaws for the internal management of the Authority;

WHEREAS, the Oklahoma County Criminal Justice Authority established the Bylaws Committee by Resolution 2026-1310 approved on April 13, 2026 and modified the same by Resolution 2026-2454 approved on June 8, 2026;

WHEREAS, the Oklahoma County Criminal Justice Authority now desires to amend and supplement Resolution 2026-1310 and Resolution 2026-2454 to add an additional member to the Bylaws Committee;

NOW THEREFORE BE IT RESOLVED BY THE AUTHORITY, that the composition and duties of the Bylaws Committee shall be as follows:

1. The committee shall consist of four (4) members with no more than two Trustees serving on the committee;

2. Jim Holman shall serve as a Trustee-member and be designated as Chairman of the Bylaws Committee;

3. Charlie Toy shall serve as the second Trustee-member and is designated as Vice-Chairman of the Bylaws Committee;

4. Jim Bryan shall serve as an at-large committee member and shall serve without compensation;

5. Perrin Duncan shall serve as an at-large committee member and shall serve without compensation;

6. The committee shall conduct all meetings in accordance with the Open Meeting Act, Title 25, Section 301 *et. seq.*, as required by Article VII(4) of the Trust Indenture at a location and frequency set forth herein;

7. In the event the County Clerk of Oklahoma County is unable to serve as Secretary to prepare and post agendas and minutes of the meetings of the committee, the committee may appoint an individual, who may or may not be a committee member, to serve as Secretary to the committee for this purpose;

8. Duties of the Committee shall be to draft bylaws for the internal management of the Authority and Detention Center staff to be presented and approved by a majority vote of the Oklahoma County Criminal Justice Authority.

9. After approval of the bylaws by the Oklahoma County Criminal Justice Authority, the committee shall meet at the call of the Chairman, but in any event no less than once per quarter, to review existing bylaws for possible amendment.

ADOPTED by the Oklahoma County Criminal Justice Authority on this _____ day of _____, 2026.

Chairperson of the Oklahoma County
Criminal Justice Authority

ATTEST:

Oklahoma County Clerk