

County Request No. 548

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 07/10/2024 Department: Sheriff

State the nature of the legal request: _____

Request for form and legality. This is a renewal for the Treasurer Deputy.

RECEIVED

JUL 10 2024

CIVIL DIVISION
DISTRICT ATTORNEY



County Officer or Department Director

Reply of District Attorney's Office: _____

Reviewed

Date of Reply: 7/11/24 

Assistant District Attorney

MEMORANDUM OF UNDERSTANDING
OKLAHOMA COUNTY SHERIFF'S OFFICE
FOR THE
PROVISION OF DEPUTY SHERIFF

This Memorandum of Understanding (MOU) dated **July 1, 2024** is an agreement between the **Oklahoma County Board of County Commissioners, on behalf of the Oklahoma County Sheriff's Office (OCSO), 2101 NE 36TH, Oklahoma City, OK 73111, and Oklahoma County Treasurer's Office 320 Robert S. Kerr, Oklahoma City, OK 73102.**

This agreement, which is approved and accepted by the **Oklahoma County Board of County Commissioners, on behalf of the Oklahoma County Sheriff's Office (OCSO) and Oklahoma County Treasurer's Office** with the signing of their authorized officials as shown below, sets forth the understanding between the two parties as follows:

1. The **OCSO** agrees to provide to **Oklahoma County Treasurer's Office** one uniformed Deputy.
2. The assignment of the Deputy from the **OCSO** will commence on **July 1, 2024** and will terminate at the close of business on **June 30, 2025.**
3. The assigned Deputy will work with the **Oklahoma County Treasurer's Office** each day (Monday through Friday) covered in this MOU during the hours of 8:00am-5:00pm, except in times of special events or needs such as resale. The Deputy will provide routine law enforcement services at the **Oklahoma County Treasurer's Office** on-site or off-site locations. In addition, the Deputy will also have special involvement with **Oklahoma County Treasurer's Office** staff at the on-site or any off-site location to include assistance with daily deposits, researching and serving tax warrants, confiscate property or equipment, and assist at the resale.
4. **Oklahoma County Treasurer's Office** agrees to reimburse the **OCSO** for the salary and benefits of the assigned Deputy, as well as any fuel costs, from the period of **July 1, 2024** until **June 30, 2025.**
5. Reimbursement of salary and benefits, as well as any fuel costs for the Deputy's services will be billed monthly by invoice at the end of each pay period beginning on **July 1, 2024** and concluding **June 30, 2025.** During this agreement, there are twelve (12) billed periods at **\$8,182.62** per month for a total annual amount of **\$98,191.44.** Will adjust month and amount according to placement and attendance at the **Oklahoma County Treasurer's Office.**

6. **Oklahoma County Treasurer's Office** understands and agrees that although the Deputy is on the site of **Oklahoma County Treasurer's Office** grounds and is carrying out special activities for the **Oklahoma County Treasurer's Office**, the assigned Deputy is always an employee of **OCSO**, operating under the policies and procedures of the **OCSO** and only under the direction or command of the **OCSO**.
7. Both parties agree that this agreement may be terminated by either party by written notice to the other party at least thirty (30) days prior to the termination date. Said notice must state the reasons for termination.
8. Both parties agree to the acceptance of this agreement by the signatures of their authorized officials as shown below:

Oklahoma County Sheriff's Office:



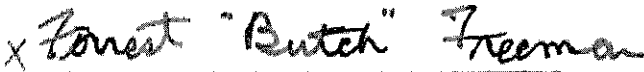
Signature of Authorized Official

07/10/2024

Date

Tommie Johnson III, Sheriff
Printed Name and Title of Signing Official

Oklahoma County Treasurer's Office

x  7-1-24

Signature of Authorized Official

Date

Forrest "Butch" Freeman
Printed Name and Title of Signing Official

APPROVED this _____ day of _____, _____

Board of County Commissioners
Oklahoma County, Oklahoma County

_____ Chair

_____ Member

_____ Member

Approved as to form and legality on behalf of Oklahoma County:



Assistant District Attorney

ATTEST: _____
Deputy County Clerk