

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

STANDARD LONG TERM LEASE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the _____ day of _____, 2024.

BETWEEN the **COUNTY:** The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: Oklahoma County Assessor (County Dept.)
Contact Person: Marci Hoffman, Purchasing/Payroll Director
Telephone Number: 405.713.1203

and the **VENDOR:** **R.K. Black, Inc.**
3401 NW 63rd St. Suite 200
Oklahoma City, OK 73116

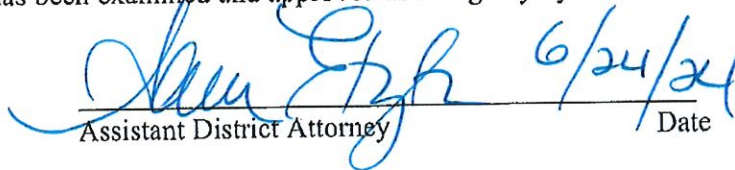
Contact Person: Jesse Casey
Telephone Number: 405.533.3100

for the long-term lease for the 5th year of the following items:

1 – Ricoh IM C2500 Color copier with fax and stand & 1 Ricoh IM C2500 Color Copier with stand

County or State Contract Number: Countywide Contract No. CW16083.

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.


Assistant District Attorney _____ Date 6/24/24

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

ARTICLE 1
EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County: 7 (describe item/s and serial numbers/s)

1 – Ricoh IM C2500 Color copier with fax and stand & 1 Ricoh IM C2500 Color Copier with

stand, color copies at \$.015 for B&W and .10 for color. Includes all parts, labor, and supplies. (Excludes paper)

ARTICLE 2
INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3
TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2024 and shall terminate at the end of the fiscal year on August 31, 2024.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty-day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4
CONTRACT AMOUNT

The County shall pay the Vendor for the lease of equipment as follows:
1 @ Ninety-Two Dollars and Thirty-Six Cents (\$92.36) and 1 @ Eighty-Six Dollars and fifty-six cents (\$86.56). The monthly lease amount shall be One Hundred Seventy-Eight Dollars and ninety-two cents (\$178.92). The cost for rental shall be Three Hundred Fifty-Seven dollars and eighty-four cents (\$357.84). The cost for copy charge shall not exceed \$1,500.00. Total combined cost of lease and copy charges shall not exceed \$1,857.84.

ARTICLE 5
MISCELLANEOUS PROVISIONS

ARTICLE 6
BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

For the contract period of 7/1/2023 through 8/31/2024 the amount of encumbrance will be \$357.84 for the lease and \$1,500.00 for copier charges.

ARTICLE 7
LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq. 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of July, 2024.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept: _____



Larry Stein, County Assessor

Chairman

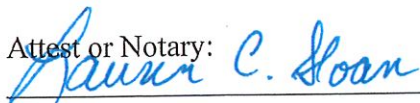
ATTEST:

Maressa Treat, County Clerk

VENDOR: R.K. Black, Inc.

By: 

Attest or Notary: _____



My Commission Expires: 01/29/2028



Requisition Number: _____

Blanket Purchase order number: _____

County Request No. 489

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client privilege. Opinions that are privileged should not be disclosed to anyone or the privilege may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 06/24/2024 Department: Assessor

State the nature of the legal request: _____

Please review the renewal agreement with RK Black for a copier for FY 2024-25. The agreement is identical to last year's. (A copy of prior year's contract is attached).
Please contact either Gretchen Crawford (x1238) or Marci Hoffman (x1203) with any questions. Thank you.

RECEIVED

JUN 24 2024

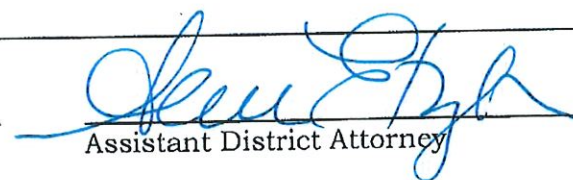
CIVIL DIVISION
DISTRICT ATTORNEY



County Officer or Department Director

Reply of District Attorney's Office: _____

Reviewed

Date of Reply: 6/24/24 
Assistant District Attorney

Bill To
 OKLAHOMA COUNTY ASSESSOR
 320 ROBERT S. KERR
 SUITE 313
 OKLAHOMA CITY, OK
 73102

Requisition 12500593-00 FY 2025

Acct No:
 UNDEFINED ACCOUNT.
 Review:
 Buyer: 6065armarhof
 Status: Created

Page 1

Vendor
 RK BLACK INC
 PO BOX 268984

Ship To
 OKLAHOMA COUNTY ASSESSOR
 320 ROBERT S. KERR
 SUITE 313
 OKLAHOMA CITY, OK 73102

OKLAHOMA CITY, OK 73126-8984

Tel#405-943-9800
 Fax 405-943-0709

Deliver To
 OKLAHOMA COUNTY ASSESSOR
 320 ROBERT S. KERR
 SUITE 313
 OKLAHOMA CITY, OK 73102

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
06/21/24	000153				Assessor Revaluation

LN	Description / Account	Qty	Unit Price	Net Price
001	BLANKET FOR COPIER RENTAL (JULY & AUGUST) BOCC	357.84 EACH	1.00000	357.84

Ship To
 OKLAHOMA COUNTY ASSESSOR
 320 ROBERT S. KERR
 SUITE 313
 OKLAHOMA CITY, OK 73102

Deliver To
 OKLAHOMA COUNTY ASSESSOR
 320 ROBERT S. KERR
 SUITE 313
 OKLAHOMA CITY, OK 73102

Requisition Link

Requisition Total

357.84

***** General Ledger Summary Section *****
 Account

Amount Remaining Budget

